

Kaimahi Declaration of Conflict of Interest

Remember, a conflict of interest is an interest which is sufficient to influence, or appear to influence, the impartial exercise of your official duties or professional judgments and can be:

Actual: you already have a conflict

Potential: a conflict of interest is about to happen or could happen

Perceived: where other people might reasonably think you may not be or are not being objective

When declaring a conflict of interest, please provide as much information as possible. If you have more than one potential conflict of interest, please report each one on a separate line.

If the actual, potential or perceived conflict of interest relates to outside work or activity, please complete this form instead of the Kaimahi Outside Work or Activity Disclosure and Approval form.

I declare the following interests:

Who does the conflict of interest belong to? <small>(e.g. self, whanau member)</small>	What is the nature of the potential conflict of interest? <small>(e.g. financial, non-financial e.g. close/intimate relationship, conflict of roles, shareholding, etc)</small>	Who/what is the other party to the conflict of interest? <small>(Name of organisation, company, person etc.)</small>	Nature of conflict of interest held <small>(e.g., shareholder, beneficiary, board member, close friendship, gift received etc)</small>	Suggested management of existing or potential conflict of interest

I, undertake to make any further declarations detailing any actual, potential or perceived conflicts of interest as soon as they arise while I am an MIT | Unitec kaimahi.

I agree to comply with any directions from my manager required to manage any conflict of interest including refraining from any discussion and making any decision related to the conflict of interest and/or any other requirement.

_____ Name

_____ Signature

_____ Date

Record of mitigating actions taken

_____ Manager Name

_____ Manager Signature

_____ Date

Submit the completed form to your People, Culture and Wellbeing Team to be included in the Conflicts of Interest Register