



MINUTES

**Date:** Thursday 04 September 2025

**Time:** 2pm

**Venue:** Teams and 110-2019

## Whakatuwheratanga | Opening

The Chair opened the meeting with a karakia.

Manawa mai te mauri nuku  
Manawa mai te mauri rangi  
Ko te mauri kai au  
he mauri tipua  
Ka pakaru mai te pō  
Tau mai te mauri  
Haumi e, hui e, taiki e!

Embrace the power of the earth  
Embrace the power of the sky  
The power I have  
Is mystical  
And shatters all darkness  
Cometh the light  
Join it, gather it, it is done!

## Tae Ā-Tinana & Ngā Whakapāha | Attendance & Apologies

### Apologies

Martin Carroll  
John Pepere  
Irene Wu  
Simon Tries  
Peseta Sam Lotu-liga  
Peter McPherson  
Luka Crosbie (for leaving at 4pm)

### Absent

James Meyer

### Attendance

Annette Pitovao	Liz Rainsbury	Simon Nash
Chris King	Luka Crosbie (left at 4 :02pm)	Sue Palfreyman
James Oldfield	Guillermo Ramirez-Prado	Viv Merito
Jocelyn Williams (online)	Rosanne Ellis	
Laura Harvey	Rayyan Hassan (online)	

### In attendance

Delphine Gesché (Secretary)  
Hadley Brown

The Chair received all apologies and declared the meeting quorate.

**Moved: Chris King**  
**Seconded: Laura Harvey**

**CARRIED**

## **1 Whakahaere o te Komiti | Committee Management**

### **1.1 Work Plan**

The workplan tracker was noted.

### **1.2 Actions**

Te Komiti Mātauranga reviewed the action plan and updates were provided, and actions closed as appropriate.

### **1.3 Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meetings**

#### **1.3.1 TKM Minutes**

##### **RESOLUTION:**

Te Komiti Mātauranga receives the Minutes of the following meeting:

- 07 August 2025

**Moved: Laura Harvey**  
**Seconded: Chris King**

**CARRIED**

#### **1.3.2 ACSC Minutes**

##### **RESOLUTION:**

Te Komiti Mātauranga notes the minutes of the following Standing Committee meetings:

- 23 July 2025
- 06 August 2025

**Moved: Laura Harvey**  
**Seconded: Sue Palfreyman**

**CARRIED**

### **1.4 Matters arising**

Nil

### **1.5 Correspondence**

Nil

## **2 General Business**

### **2.1 Chairperson's Report**

Presenter: Simon Nash

*No report.*

## **2.2 Artificial Intelligence**

Presenter: Chair

The rules that the AI Committee agreed on around the use of AI were discussed. It was noted they would need to be sent to the Legal, People and Culture and Procurement departments for feedback, before they are submitted to the Tāmaki Transition Group.

## **2.3 Research Outcomes Annual Report 2024**

Presenter: Rosanne Ellis

The work of Marcus Williams, Arun Deo and the rest of the Research Office team was acknowledged. It was noted that Ngā Wai a Te Tūi was doing a lot of the heavy-lifting in securing grants.

A discussion was held on suggested improvements for the report in the future.

### **RESOLUTION:**

That Te Komiti Mātauranga approve the Unitec 2024 Research Annual Report.

**Moved: Rosanne Ellis**

**Seconded: Chris King**

**CARRIED**

## **2.4 Proposal to integrate Academic Committees**

Presenter: Chair

The Chair introduced the papers and explained that feedback was sought from the Committee on the papers. A discussion was held.

**Action:** everyone to send feedback to M Carroll.

## **2.5 2024 Programme Evaluation and Planning (PEP) Annual Report**

Rolled to the next hui.

## **2.6 Consultation on the final design of the integrated quality assurance framework (iQAF)**

Presenter: Chair

This paper was noted. It was advised that an email had been sent to all staff.

# **3 Standing Items**

## **3.1 Oversight of Quality Assurance Systems**

Presenter: Chair

### **RESOLUTION:**

Te Komiti Mātauranga receive the Oversight of Quality Assurance Systems report.

**Moved: Laura Harvey**  
**Seconded: Sue Palfreyman**

**CARRIED**

### **3.2 Group Reporting**

#### **3.2.1 Māori Success**

Presenter: Vivienne Merito

**RESOLUTION:**

Te Komiti Mātauranga receives the report on Māori Success.

**Moved: Vivienne Merito**

**Seconded: Laura Harvey**

**CARRIED**

#### **3.2.2 Pacific Success**

Presenter: Luka Crosbie

**RESOLUTION:**

Te Komiti Mātauranga receives the report on Pacific Success.

**Moved: Luka Crosbie**

**Seconded: Laura Harvey**

**CARRIED**

#### **3.2.3 Disability Success**

Presenter: Annette Pitovao

In addition to the report, it was noted that the general student representative would be presenting a paper at the NeuroAbility Symposium in September 2025.

**RESOLUTION:**

Te Komiti Mātauranga receives the report on Disability Success.

**Moved: James Oldfield**

**Seconded: Chris King**

**CARRIED**

#### **3.2.4 International Success**

Presenter: Annette Pitovao

**RESOLUTION:**

That Te Komiti Mātauranga receive the report on International Success.

**Moved: Annette Pitovao**

**Seconded: Liz Rainsbury**

**CARRIED**

### **3.3 Subcommittee Reporting**

#### **3.3.1 Unitec Research Committee Report**

Presenter: Rosanne Ellis

**RESOLUTION:**

That Te Komiti Mātauranga receives the URC report and accompanying minutes.

**Moved: Rosanne Ellis**

**Seconded: Sue Palfreyman**

**CARRIED**

#### **3.3.2 Unitec Research Ethics Committee**

Presenter: Rosanne Ellis

**RESOLUTION:**

That Te Komiti Mātauranga receives the UREC report and accompanying minutes.

**Moved: Rosanne Ellis**

**Seconded: Laura Harvey**

**CARRIED**

#### **3.3.3 Postgraduate Research and Scholarships Committee**

Presenter: Rosanne Ellis

It was noted that the term “compliant” means “trained” in the report.

**RESOLUTION:**

That Te Komiti Mātauranga receives the PGRSC report and accompanying minutes.

**Moved: Rosanne Ellis**

**Seconded: Annette Pitovao**

**CARRIED**

#### **3.3.4 Quality Alignment Board**

Presenter: Simon Nash

**RESOLUTION:**

That Te Komiti Mātauranga receives the QAB report and accompanying minutes.

**Moved: Simon Nash**

**Seconded: Rosanne Ellis**

**CARRIED**

#### **3.3.5 Academic Approvals Committee**

Presenter: Simon Nash

**RESOLUTION:**

Te Komiti Mātauranga receives the AAC report and accompanying minutes.

**Moved: Jocelyn Williams**

**Seconded: James Oldfield**

**CARRIED**

### 3.3.6 Ako Ahimura Learning & Teaching Committee

Presenter: Jocelyn Williams

A discussion was held on the frequency of NPS surveys. It was noted they happened every semester due to the need to hear from students doing short courses. It was noted it would be worth discussing the pros and cons of having it annually.

It was noted that the Tāmaki Transition Group had decided to introduce at Unitec and MIT the practice of having all senior leaders work with their leadership teams to have all parts of MIT and Unitec looking at the NPS results.

#### **RESOLUTION:**

Te Komiti Mātauranga receive the report of the Ako Ahimura Learning & Teaching Committee.

**Moved: Rosanne Ellis**

**Seconded: Chris King**

**CARRIED**

## 4 Ētahi Kaupapa Anō | Any Other Business

The Committee thanked Hadley for stepping up as Acting Director, Tūāpapa Rangahau.

### Whakamutunga | Closing

Ka wehe atu tātou  
I raro i te rangimārie  
Te harikoa  
Me te manawanui  
Haumi ē! Hui ē! Taiki ē!

We are departing  
Peacefully  
Joyfully  
And resolute  
We are united, progressing forward!

Meeting closed: 4:19pm

### Read and Confirmed

**Chair:** 

**Date:** Simon Nash  
22 October 2025