



## Te Komiti Mātauranga | Academic Committee

### MNUTES

**Date:** Thursday 07 August 2025

**Time:** 2pm

**Venue:** Teams and 110-2019

### Whakatuwheratanga | Opening

The Chair opened the meeting with a karakia.

Manawa mai te mauri nuku  
Manawa mai te mauri rangi  
Ko te mauri kai au  
he mauri tipua  
Ka pakaru mai te pō  
Tau mai te mauri  
Haumi e, hui e, taiki e!

Embrace the power of the earth  
Embrace the power of the sky  
The power I have  
Is mystical  
And shatters all darkness  
Cometh the light  
Join it, gather it, it is done!

### Tae Ā-Tinana & Ngā Whakapāha | Attendance & Apologies

#### Apologies

Sue Palfreyman  
Peseta Sam Lotu-liga  
Annette Pitovao (Proxy: Sophie Aleke Fa'avae for item 2.4)  
Vivienne Merito  
Liz Rainsbury  
James Meyer  
Irene Wu

#### Attendance

Martin Carroll (Chair)	Liz Rainsbury	Simon Nash
Annette Pitovao	Luka Crosbie	Simon Tries
Chris King	John Pepere	Viv Merito
Irene Wu	Guillermo Ramirez-Prado	Sophie Aleke Fa'avae (3:25pm-3:30pm)
James Oldfield	Hadley Brown	
Jocelyn Williams	Muhammad Rayyan Hassan	
Laura Harvey	Peter McPherson	

#### In attendance:

Delphine Gesché (Secretary)

The Chair received all apologies and declared the meeting quorate.

**Moved: James Oldfield**

**Seconded: Simon Nash**

**CARRIED**

## **1 Whakahaere o te Komiti | Committee Management**

### **1.1 Work Plan**

The workplan tracker was noted.

### **1.2 Actions**

Te Komiti Mātauranga reviewed the action plan and updates were provided, and actions were closed as appropriate.

### **1.3 Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meetings**

#### **1.3.1 TKM Minutes**

##### **RESOLUTION:**

Te Komiti Mātauranga receives the Minutes of the following meeting:

- 03 July 2025

**Moved: John Pepere**

**Seconded: Laura Harvey**

**CARRIED**

#### **1.3.2 ACSC Minutes**

##### **RESOLUTION:**

Te Komiti Mātauranga notes the minutes of the following Standing Committee meetings:

- 25 June 2025
- 02 July 2025
- 09 July 2025

**Moved: Simon Nash**

**Seconded: Chris King**

**CARRIED**

##### **RESOLUTION:**

That the ACSC membership be amended to bring in Chris Park, General Manager Academic Services at MIT and responsible for Admissions and Enrolments at Unitec.

**Moved: Martin Carroll**

**Seconded: Peter McPherson**

**CARRIED**

### **1.4 Matters arising**

Nil

### **1.5 Correspondence**

Nil

## 2 General Business

### 2.1 Chairperson's Report

Presenter: Martin Carroll

The Chair spoke to the shift in Unitec's relationship with the TEC's funding model, and explained that moving forward, the Mix of Provisions, including the anticipated EFTS for each funding category, had to be submitted prior to obtaining the funding. It was noted that if EFTS exceeded 102% of the numbers provided, there would be no funding, but tuition fees would be collected. However, if EFTS exceeded 105%, there could be a penalty. It was noted that as a result, enrolment caps would need to be added on programmes, and that negotiations with TEC on the caps were in progress.

The Chair spoke about integrated programmes. It was noted that we do not yet know what portion of MIT and Unitec programmes could be integrated. It was noted that parameters such as location would need to be considered to justify an integration. This work would need to be led by Heads of School once the Academic Structure is confirmed.

The Chair announced that the Draft Strategic Directions document had been released, and that the intention was to give MIT and Unitec enough to coalesce around for the following 6-12 months. It was noted that a consultation was taking place.

The Chair announced that a proposed new academic governance structure and a proposed suite of academic policies would be presented at the following meeting.

#### **RESOLUTION:**

Te Komiti Mātauranga receives the Chairperson's Report.

**Moved: Luka Crosbie**

**Seconded: Simon Tries**

**CARRIED**

### 2.2 Artificial Intelligence

Presenter: Martin Carroll

It was asked whether Copilot could be used to analyse large-scale data. It was confirmed that it was permitted, provided it was used in the Unitec environment. It was suggested to discuss this question at the AI Committee.

It was shared that ChatGPT had recently released AI agents. It was suggested to discuss these at the AI Committee and to stand up a project to research the potential impacts on the business, and possible solutions.

**Action:** J Oldfield to write a report on the latest ChatGPT release for SLT.

### 2.3 Research Productivity Traffic Light Report

Presenter: Hadley Brown

#### **RESOLUTION:**

That Te Komiti Mātauranga approves the Research Productivity Traffic Light Report.

**Moved: Hadley Brown**  
**Seconded: Peter McPherson**

**CARRIED**

## **2.4 Unitec Student Complaints (formal and Informal) and Appeals – Q2: April to June 2025**

Presenter: Sophie Aleke Fa'avae

The report was presented and discussed. It was agreed to remove Table 4 for future reports as Waitākere is a single school campus.

### **RESOLUTION:**

That Te Komiti Mātauranga receive the Unitec Student Complaints (formal and Informal) and Appeals – Q2: April to June 2025.

**Moved: Sophie Aleke Fa'avae**  
**Seconded: Simon Nash**

**CARRIED**

## **2.5 QAB Review of Programme Evaluation and Planning Annual Report (for previous year)**

Presenter: Simon Tries

*No report due to the QAB meeting not being quorate.*

## **2.6 MIT Graduate Destination Survey**

Presenter: Martin Carroll

The paper was discussed. It was proposed to task the Academic Leadership Team with setting up a working group across MIT and Unitec to develop a consolidated set of questions for a Graduate Destination Survey and to think about how to deploy it in a way that would facilitate good participation rate, aggregation and analysis of the data.

### **RESOLUTION:**

That Te Komiti Mātauranga will engage with the process of creating a Graduate Destination Survey.

**Moved: Simon Nash**  
**Seconded: Simon Tries**

**CARRIED**

## **3 Standing Items**

### **3.1 Oversight of Quality Assurance Systems**

Presenter: Simon Tries

### **RESOLUTION:**

Te Komiti Mātauranga receive the update on the current status of key quality assurance systems across Unitec.

**Moved: Simon Tries**  
**Seconded: Guillermo Ramirez-Prado**

**CARRIED**

## **3.2 Group Reporting**

### **3.2.1 Māori Success**

*No report due.*

### **3.2.2 Pacific Success**

*No report due.*

### **3.2.3 Disability Success**

*No report due.*

### **3.2.4 International Success**

*No report due.*

## **3.3 Subcommittee Reporting**

### **3.3.1 Unitec Research Committee Report**

Presenter: Hadley Brown

It was noted that the July minutes were provided separately from the report.

#### **RESOLUTION:**

That Te Komiti Mātauranga receives the Unitec Research Committee report and accompanying minutes.

**Moved: Hadley Brown**

**Seconded: Simon Nash**

**CARRIED**

### **3.3.2 Unitec Research Ethics Committee**

Presenter: Hadley Brown

#### **RESOLUTION:**

That Te Komiti Mātauranga receives the UREC report and accompanying minutes.

**Moved: Hadley Brown**

**Seconded: Simon Nash**

**CARRIED**

### **3.3.3 Postgraduate Research and Scholarships Committee**

*No report (no meeting)*

### **3.3.4 Quality Alignment Board**

Presenter: Simon Tries

It was noted that there was no report because the meeting was inquorate.

### **3.3.5 Academic Approvals Committee**

Presenter: Simon Tries

**RESOLUTION:**

Te Komiti Mātauranga receives the AAC report and accompanying minutes.

**Moved: Chris King**

**Seconded: Rayyan Hassan**

**CARRIED**

**3.3.6 Ako Ahimura Learning & Teaching Committee**

Presenter: Jocelyn Williams

The report was presented. The upcoming teaching and excellence survey was discussed, as well as ways to help raise awareness and increase the participation rate. It was agreed to involve the Professoriate via Hadley Brown.

**RESOLUTION:**

Te Komiti Mātauranga receive the update from the Ako Ahimura Learning & Teaching Committee hui held on 17th July 2025.

**Moved: Jocelyn Williams**

**Seconded: Laura Harvey**

**CARRIED**

**4 Ētahi Kaupapa Anō | Any Other Business**

The Chair and Te Komiti Mātauranga thanked Hadley Brown for stepping up as Acting Director, Tuapapa Rangahau and for his excellent contributions in this role.

**Whakamutunga | Closing**

Ka wehe atu tātou  
I raro i te rangimārie  
Te harikoa  
Me te manawanui  
Haumi ē! Hui ē! Taiki ē!

We are departing  
Peacefully  
Joyfully  
And resolute  
We are united, progressing forward!

Meeting closed: 4pm

**Read and Confirmed**

**Chair:** 

**Date:** Martin Carroll  
15 September 2025