



minutes

Meeting via MS Teams

2025-08-06

8.00am – 8.15am

Te Komiti Matua o te Komiti Mātauranga | Academic Committee Standing Committee

Present: Simon Nash, Simon Tries, Martin Carroll, Chris King

In attendance: Delphine Gesché

<u>Item #</u>	M Carroll	S Tries	S Nash	C King
1	-	Seconded	Moved	-
2	-	-	Seconded	Moved
3	Moved	-	-	Seconded

1. Previous Minutes

The Minutes of 23 July 2025 were approved.

Action: ACSC tasks C King with investigating the cross-credit application issue. C King to develop Terms of Reference for M Carroll to sign off. Deferred until second meeting in August.

Action: Status of expiring and discontinued programmes: S Tries and C King to check whether there is an active enrolment in the Master of Osteopathy. Confirmed there was one student. We'll revisit this at the end of the year. Action closed.

Action: International equivalencies: S Tries to respond to D Sirimanne advising that ACSC will be the decision-maker for international entry requirement equivalencies, and that requests need to provide full justification and benchmarking against NZQA and other relevant databases. Rolled to the second meeting of August.

Action: International equivalencies: M Carroll to add the decision for ACSC to be the decision-maker for international entry requirement equivalencies to the list of Academic Integration Projects. Deferred until the updated list is ready.

2. Graduand Approval List

From: Tara Roberts (Team Leader, Academic Registry &

Graduation) File Name: *20250806_ACSC Approval List 1*

Secure File Location: H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0806_ACSC

Resolution:

That Te Komiti Matua o te Komiti Mātauranga approve the graduands recorded in the Approval List/s at:

- H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0806_ACSC

3. Correction to learner completions

From: Tia Caffery, Senior Quality Administrator

File Name: *Correction to learner completions: Student 1352388 & Student 1353199*

Recommendation:

That Te Komiti Matua o te Komiti Mātauranga | Academic Committee Standing Committee (ACSC):

- Note that Student 1352388 & Student 1353199 have been identified as being incorrectly approved with the Certificate of Applied Technology programme with endorsement in Furniture Making the 8/6/2021.
- Approve the corrective actions as outlined below.
- Approve corrections to the approved CACR. Titled Certificate in Applied Technology Level 4.

4. General Business

An appeal case was discussed where a student received more than 50% for their final aggregated course mark and argued they should pass, but they failed to meet the threshold for a specific assessment within the course.

It was agreed that the thresholds are legitimate and need to prevail, and that this sometimes would need to be explained to students. It was agreed to include this in future policy work.

Meeting closed at 08:24am.

5. Topics for resolution via Integrated Tāmaki Academic Policy

Date added	Issue
12 March 2025	In case of programme closures: creation of a process to ensure Unitec provides accurate and timely advice to impacted learners about the implications for their maximum time to complete the programme.
12 March 2025	Explore the possibility for students to move to new student regulations when regulations are updated, rather than stay under the original regulations that applied when they started their studies.
12 March 2025	Cross-credit process be revisited.