



minutes

Meeting via MS Teams

2025-07-09

8.00am – 8.15am

Te Komiti Matua o te Komiti Mātauranga | Academic Committee Standing Committee

Present: Simon Nash, Simon Tries,
Martin Carroll

Apology: Chris King

In attendance: Delphine Gesché

<u>Item #</u>	M Carroll	S Tries	S Nash	C King
1	-	Moved	Seconded	-
2	-	Seconded	Moved	-
3	-	Seconded	Moved	-

1. Previous Minutes

The Minutes of 02 July 2025 were approved.

- **Action:** S Tries and C King to investigate the removal of milestone requirements and look to restructure this as an embedded programme relationship. S Tries and C King to come back with a progress report by the end of July.
- **Action:** ACSC tasks C King with investigating the cross-credit application issue. C King to develop Terms of Reference for M Carroll to sign off. Deferred until end of July.

2. Graduand Approval List

From: Tara Roberts (Team Leader, Academic Registry & Graduation) File Name: *20250709_ACSC Approval List 1*

Secure File Location: H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0709_ACSC

Resolution:

That Te Komiti Matua o te Komiti Mātauranga approve the graduands recorded in the Approval List/s at:

- H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0709_ACSC
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3. Te Komiti Mātauranga action: Amendment to the National Ākonga Concerns and Complaints Policy

From: Martin Carroll (DCE Academic; Chair, Te Komiti Mātauranga)

File Names: Te Kawa Maiorooro Educational Regulatory Framework v25-1 exDCEA;

National-Akonga-Concerns-and-Complaints-Policy-v2 exDCEA

Resolution:

That Te Komiti Matua o te Komiti Mātauranga approve the following amendments:

- Te Kawa Maiooro Educational Regulatory Framework v25-1 exDCEA: Amend 7.18(a) from "should" to "must"
- National-Akonga-Concerns-and-Complaints-Policy-v2 exDCEA: Amendment to s3.2(a) - added sentence regarding assessment and final grade reconsideration.

Action: STries to update the footnote on both documents and have them posted on The Nest.

Action: Martin to email S Tries, S Nash, Heads of Schools and APMs to notify them of the changes.

4. General Business

Nil.

Meeting closed at 8:14am.

5. Topics for resolution via Integrated Tāmaki Academic Policy

Date added	Issue
12 March 2025	In case of programme closures: creation of a process to ensure Unitec provides accurate and timely advice to impacted learners about the implications for their maximum time to complete the programme.
12 March 2025	Explore the possibility for students to move to new student regulations when regulations are updated, rather than stay under the original regulations that applied when they started their studies.
12 March 2025	Cross-credit process be revisited.