



minutes

Meeting via MS Teams

2025-07-02

10.30am – 10.45am

Te Komiti Matua o te Komiti Mātauranga | Academic Committee Standing Committee

Present: Simon Nash, Simon Tries, Martin Carroll

Apology: Chris King

In attendance: Delphine Gesché

<u>Item #</u>	M Carroll	S Tries	S Nash	C King
1	Seconded	-	Moved	-
2	Moved	-	Seconded	-
3	-	Seconded	Moved	-

1. Previous Minutes

The Minutes of 25 June 2025 were approved.

- **Action:** M Carroll and D Gesché to update the ACSC Terms of Reference. Action closes as this will be part of the integration mahi.
- **Action:** S Tries and C King to investigate the removal of milestone requirements and look to restructure this as an embedded programme relationship. S Tries and C King to come back with a progress report by the end of July.
- **Action:** ACSC tasks C King with investigating the cross-credit application issue. C King to develop Terms of Reference for M Carroll to sign off. Deferred until end of July

2. NZCAE Incorrect Grades Awarded

From: Simon Tries

File Name: NZCAE – Incorrect Grades Awarded

Action: S Tries to double-check whether there was an issue with the grades.

Resolution:

That ACSC approve the following corrective actions:

1. Correct all grades for Semester 1 and 2 of 2025 only, unless new information is received that would justify retrospective changes.

3. Netfit

From: Simon Tries

File Name: Programme Approvals

It was noted that the contract had been approved by the Executive Director.

Resolution:

That Te Komiti Matua o te Komiti Mātauranga | Academic Committee Standing Committee approve the following programmes for approval and accreditation to be delivered via sub-contract with Network for Fitness Professionals Ltd. (Netfit)

- New Zealand Certificate in Exercise – Fitness Leader [NZCX4] (Level 4, 60 credits)
- New Zealand Certificate in Exercise – Personal Trainer [NZCX5] (Level 5, 60 credits)

4. General Business

Nil.

Meeting closed at 10:52am.

5. Topics for resolution via Integrated Tāmaki Academic Policy

Date added	Issue
12 March 2025	In case of programme closures: creation of a process to ensure Unitec provides accurate and timely advice to impacted learners about the implications for their maximum time to complete the programme.
12 March 2025	Explore the possibility for students to move to new student regulations when regulations are updated, rather than stay under the original regulations that applied when they started their studies.
12 March 2025	Cross-credit process be revisited.