



# minutes

**Meeting via MS Teams**

2025-04-16                      8.00am – 8.15am

**Te Komiti Matua o te Komiti Mātauranga | Academic Committee Standing Committee**

**Present:** Simon Nash, Simon Tries, Martin Carroll, Chris King

**Apology:** Nil

**In attendance:** Delphine Gesché

Item #	M Carroll	S Tries	S Nash	C King
1			Moved	Seconded
2			Seconded	Moved
3		Moved		Seconded

## 1. Previous Minutes

The Minutes of 02 April 2025 were approved.

- **Action:** S Tries to provide the documentation to NZQA and send a notification by Type 1 change for the NZCSL (to be completed by early May).
- **Action:** M Carroll and D Gesché to update the ACSC Terms of Reference.

## 2. Graduant Approval List

From: Tara Roberts (Team Leader, Academic Registry & Graduation)

File Name: 20250416\_ACSC Approval List 1

Secure File Location: H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0416\_ACSC

### Resolution:

That Te Komiti Matua o te Komiti Mātauranga approve the graduands recorded in the Approval List/s at:

- H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0416\_ACSC

### 3. Change of award from milestone to certificate

From: Sue Emerson (Acting Head of School, Community Studies)

File Name: Change of award from milestone to certificate

#### Resolution:

That the Academic Committee approves the following correction to the New Zealand Certificate in Exercise [NZCEX] (Level 5) graduand list approved by Academic Committee on 29 January 2025:

The removal of Student 1584012 as eligible to graduate with the milestone award under the New Zealand Diploma in Sport, Recreation and Exercise (Multi-sector) (L5) (NZDSR) qualification.

**Action:** S Tries and C King to investigate the removal of milestone requirements and look to restructure this as an embedded programme relationship. Report back at the next ACSC.

It was noted that the role of Sue Emerson in the memo should be acting Head of School, Community Studies.

### 4. Any Other Business

Nil.

Meeting closed at 8:13am.

### 5. Topics for resolution via Integrated Tāmaki Academic Policy

Date added	Issue
12 March 2025	In case of programme closures: creation of a process to ensure Unitec provides accurate and timely advice to impacted learners about the implications for their maximum time to complete the programme.
12 March 2025	Explore the possibility for students to move to new student regulations when regulations are updated, rather than stay under the original regulations that applied when they started their studies.
12 March 2025	Cross-credit process be revisited.