



minutes

Meeting via MS Teams

2025-02-12

8.00am – 8.15pm

Te Komiti Matua o te Komiti Mātauranga | Academic Committee Standing Committee

Present: Simon Nash, Simon Tries, Martin Carroll

Apology:

In attendance: Delphine Gesché, Chris King

<u>Item #</u>	M Carroll	S Tries	S Nash
1	-	Moved	Seconded
2	-	Moved	Seconded
3	-	Seconded	Moved
4	-	-	-

1. Previous Minutes

The Minutes of 04 February 2025 were approved.

Matters arising from previous Minutes:

- Certificate Request NZCE3: Further investigation showed that although the title in the Graduand Approvals list was incorrect, the qualification that was awarded was correct, and that no further action was required. It was decided to close this matter.
- Modified Programme of Study for Student 1352432: it was noted that the real issue related to this matter was to find out whether Unitec had a system to ensure enrolments past the Maximum Time to Complete the programme, do not happen. It was noted that a meeting had been held to look at options, and that some fields in PeopleSoft (currently not used) may be able to be used for this. It was confirmed that Student Central discontinued students in their programmes where they hadn't engaged in the last two years, but it didn't affect the maximum time to complete. It was noted that some manual options existed to address this issue, and that further work was required to determine the most appropriate way forward.

It was noted that this should be added to the register of future system enhancements and that the matter could be closed. **Action:** Delphine to notify Simon Bilton and James Meyer.

- CACR GDHE 1182 case: see item 3
- Academic governance and delivery of micro-credentials and other non-formal awards: It was noted that S Nash had reached out to Dila and had not yet received the list of micro-credentials in the pipeline. It was asked for this action to remain open. **Action:** S Tries to send S Nash the current list of micro-credentials that is being worked on.

2. Graduand Approval List

From: Tara Roberts (Team Leader, Academic Registry & Graduation)

File Name: 20250212_ACSC Approval List 1

Secure File Location: H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0212_ACSC

Resolution:

Te Komiti Matua o te Komiti Mātauranga approves the graduands recorded in the Approval List/s at:

- H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0212_ACSC

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Action: S Tries to investigate whether the endorsement needs to be added to the Bachelor of Social Practice page.

3. Completion and award of Graduate Diploma in Higher Education [GDHE] to Student ID:1307451

From: Steve Marshall (Te Korowai Kahurangi)

File Name: *Completion and award of Graduate Diploma in Higher Education [GDHE] to Student ID:1307451*

It was noted that the qualification was expiring on the NZQCF and that as a result, Unitec could not enrol new learners but could complete existing learners. It was noted that the policy needed reviewing.

Resolution:

Te Komiti Matua o te Komiti Mātauranga approves the graduand recorded in the CACR_GDHE_1244.

4. Modified Programme of Study for New Zealand Certificate in Animal Technology

From: Laura Harvey (Head of School, Environmental and Animal Science)

File Name: Modified Programme of Study for New Zealand Certificate in Animal Technology

It was noted that this paper had been reviewed and approved by ACSC at the January meeting.

5. General Business

Nil.

Meeting closed at 8:19am.