



# minutes

## Meeting via MS Teams

2025-01-29

8.00am – 8.15am

## Te Komiti Matua o te Komiti Mātauranga | Academic Committee Standing Committee

**Present:** Simon Nash, Simon Tries, Martin Carroll

**Apology:**

**In attendance:** Delphine Gesché

<u>Item #</u>	M Carroll	S Tries	S Nash
1	-	Moved	Seconded
2	Moved	Seconded	
3	-	-	-
4	-	Seconded	Moved
5	Moved	Seconded	

## 1. Previous Minutes

The Minutes of 11 December 2024 were approved.

Matters arising from previous Minutes:

4. Certificate Request NZCE3: it was noted that the investigation was still underway. To be discussed at the following hui.

5. Modified Programme of Study for Student 1352432:

**Action:** S Tries to start a register of possible SMS enhancements for the future (similar action will occur at MIT).

**Action:** S Tries to get a sense of the amount of work required to set up an automated solution to flag aged enrolments, and to come back to ACSC with recommendations.

**Action:** S Nash and M Carroll to raise this issue at SLT.

## 2. Graduand Approval List

From: Tara Roberts (Team Leader, Academic Registry & Graduation) File Name: *20250129\_ACSC Approval List 1*

Secure File Location: H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0129\_ACSC

### **Resolution:**

Te Komiti Matua o te Komiti Mātauranga approves the graduands recorded in the Approval List/s at:

- H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Committee\2025\0129\_ACSC with the exception of CACR GDHE 1182

**Action:** S Tries to look into the CACR GDHE 1182 case (specifically whether any regulations indicate which institution awards a certificate in a case where a learner has completed their studies initially at Unitec and then completed the qualification elsewhere) and come back to ACSC with a recommendation.

### **3. For discussion: Academic governance and delivery of micro-credentials and other non-formal awards**

Action from the December 2024 Te Komiti Mātauranga hui:

ACSC Academic Approvals Committee

- Review and make recommendations on the academic governance and delivery of micro-credentials and other non-formal awards.

#### **Resolution:**

- Every microcredential, whether developed internally or delivered on behalf of Te Pūkenga, needs its own PAQC; where these are a unified Te Pūkenga microcredential the PAQC will be a National Programme Committee (NPC).
- In the case of microcredentials on which Unitec needs to report, Unitec must lead the NPC it is in.
- In this case, the NPCs involved must be defined.
- In the case of microcredentials on which Unitec needs to report, Unitec must sign off the Business Case (this is not currently the case) given that it may have ongoing responsibility for the programme post Te Pūkenga.

**Action:** M Carroll to discuss this issue with the Regional Executive Directors and to convey the above Resolutions to TKM.

**Action:** D Gesché to leave this item on the agenda

### **4. Programme Approvals**

From: Simon Tries (Director, Te Korowai Kahurangi; Chair, Academic Approvals Committee)  
File Name: ACSC Memo – 20250121

#### **Resolution:**

Te Komiti Matua o te Komiti Mātauranga approves the following Te Pūkenga developed micro-credential endorsed by Te Komiti Whakamana Hōtaka Hou | Academic Approvals Committee (20241205) with confirmation of requirements being submitted and confirmed 20241213 for:

- AI Solutions Accelerate Micro Credential (Level 7, 40 credits)

### **5. Modified Programme of Study for New Zealand Certificate in Animal Technology**

From: Laura Harvey (Head of School, Environmental and Animal Science)  
File Name: NZCAT Mod Prog Study memo

**Resolution:** Te Komiti Matua o te Komiti Mātauranga approves the Addition of two level 5 courses from the New Zealand Diploma in Veterinary Nursing (NZDV6) (ANML5104TP (15cr) and ANML5108TP (15cr)) to the NZCAT as alternative courses to be completed in lieu of NSCI5710 (30cr) which is no longer offered.

### **6. General Business**

The Chair gave an update on matters discussed at Te Poari Akoranga, including:

- Divisional Academic Committees now have the authority to grant awards (but the Te Pūkenga Chair and CEO remain the signatories of testamurs)
- NZQA is still determining what EER-type exercise will take place for ITP-based Divisions in the second half of 2025

- Te Ohu Whakahaere Appeals has its last meeting on 10 February, Responsibility for the national Ākonga Appeals Policy will transfer to Te Ohu Whakahaere Quality, but will in practice be limited to matters concerning its wind-up and occasions when an external regulator may require a national action pertaining to the policy.

S Tries gave an update on assessment and monitoring.

The Chair proposed to extend the ACSC membership to Chris King.

**Action:** D Gesché to draft a membership change proposal to go to Te Komiti Mātauranga.

Meeting closed at 8:58am.