

Unitec Library Action Plan 2025

NGĀKAU MĀHAKI – Respect: Led by Te Noho Kotahitanga our Te Tiriti partnership - Ensure we meet our commitments to obligations under Te Tiriti o Waitangi

Unitec/MIT Priorities / Takitahi	2025 Actions	2025 targets
<p>1A. Learner Success</p> <p>MAHI KOTAHITANGA - Co-operation</p> <p>Learner Support Manaaki at every stage of the learner journey – academic, pastoral</p> <p>Learner Outcome Optimise learners success rates and employability</p> <p>Student Success priority: <i>Support and engage all learners to develop a range of relevant skills and connections that enable progression and wellbeing</i></p>	<p>SECTION 1A</p> <ol style="list-style-type: none"> 1. Maintain and enhance services to facilitate students to get help and resources they need from the library (includes providing lending services, staffing desks and responding to enquiries etc) 2. Maintain connection and communication with Ask Me team 3. Provide support to other teams as we are able 4. Contribute to Unitec’s compliance with the <i>Education (Pastoral Care of Tertiary and International Learners) Code of Practice</i> and any reporting requirements 	<ul style="list-style-type: none"> • Student satisfaction rating maintained or improved
<p>1B. Quality Teaching & Research</p> <p>MAHI KOTAHITANGA - Co-operation</p> <p>Excellence in Learning and Teaching We are responsive to the educational needs of learners (including ākonga Māori, Pacific and Disabled priority learner groups)</p> <p>Quality Assurance Be a Category 1 organisation</p> <p>Research Meet current research plan KPIs</p> <p>Student Success priority: <i>Provide effective Academic, Pastoral and Research support that is accessible and caters to the diverse academic and wellbeing needs of our learners</i></p>	<p>SECTION 1B</p> <ol style="list-style-type: none"> 1. Support high quality learning, teaching and research <ol style="list-style-type: none"> a. Deliver embedded information literacy within programmes and raise awareness with academic staff b. Ensure library collections and services are aligned to teaching and research c. Continue to enable ‘open access’ to Unitec’s staff research outputs and student theses d. Partner with Unitec Research Committee to update Unitec’s Scholarly Communication Guidelines e. Provide individual research, teaching and study support for students and staff 2. Improve self-service options for library services <ol style="list-style-type: none"> a. Improve ease of access to library eresources and print collections b. Create and/or update selected videos or self-paced online tutorials to improve self-service options for students c. Implement agreed library website improvements and better enable self-service to online resources 3. Facilitate use of AI tools specific to library services or resources <ol style="list-style-type: none"> a. Assess and facilitate use of genAI functions within library products and databases b. Partner with Research Office and/or TPA to investigate use of AI research tools 	<ul style="list-style-type: none"> • Usage of videos increased by 10% • Usage of website increased 5% • Usage of resources maintained or increased • Usage of self-check increased 5%
<p>2. Sustainability and Performance</p> <p>KAITIAKITANGA - Guardianship</p> <p>Financial Performance Deliver on the financial improvement plan (FIP)</p> <p>Marketing and Engagement Improved brand health and increased enrolments for priority learner groups</p> <p>Infrastructure: Property, Systems and Projects Provide effective infrastructure and systems to support learners and staff</p> <p>Student Success priority: <i>Align, review and invest in best practices across the sector to resource and sustain Student Success</i></p>	<p>SECTION 2</p> <ol style="list-style-type: none"> 1. Stay within Library budget and make savings where possible 2. Contribute to Stage 2 of Waitakere Library improvement project 3. Review print collections in line with academic requirements (including need for study space) and withdraw print books and journals as required 	<ul style="list-style-type: none"> • Budget limits observed
<p>3. Strategic Leadership & Culture</p> <p>RANGATIRATANGA - Authority and Responsibility</p>	<p>SECTION 3</p> <ol style="list-style-type: none"> 1. Utilise technology efficiently and effectively to support reporting and other critical functions/initiatives 	<ul style="list-style-type: none"> • Benefits realised from technology investments

<p>Partnerships & Stakeholders Ensure effective engagement with all stakeholders, ensuring Iwi, Hapu and Haapori engagement are aligned with our commitment to obligations under Te Tiriti o Waitangi</p> <p>Strategy & Delivery Drive successful implementation of strategic initiatives and projects</p> <p>Leadership & Culture Foster a consistent, positive institutional culture with effective leadership</p>	<ol style="list-style-type: none"> 2. Collaborate with other libraries (including sharing our resources via inter-library loan) 3. Review 2025 license agreements (noting any new clauses regarding genAI) and update guidance to our users accordingly. 	<ul style="list-style-type: none"> • Collaborations with other libraries maintained or strengthened • License agreements complied with
<p>4. People, Wellbeing & Safety</p> <p>WAKARITENGA – Legitimacy</p> <p>People - Staff feel valued, engaged & supported to deliver high performance across the organisation. - Improve the recruitment and retention of Māori, Pacific and disabled staff.</p> <p>Wellbeing and Safety Demonstrate commitment to promoting and strengthening wellbeing and safety through the organisation</p> <p>Student Success priority: <i>Enhance team wellbeing and trust, together with professional and leadership competencies, in line with Te Noho Kotahitanga</i></p>	<p>SECTION 4</p> <ol style="list-style-type: none"> 1. Provide library staff with opportunities for development and engagement including in-house training, mentoring or educational visits 2. Seek out opportunities for development including in-house training and mentoring in databases and interloans 3. Contribute to library staff recognition and wellbeing, and take part in team celebrations 4. Take part in team activities, conferences and educational visits 5. Take opportunities as they arise to learn and engage, including learning about how to use genAI in the workplace 6. Demonstrate commitment to promoting and strengthening wellbeing and safety through the organisation 	<ul style="list-style-type: none"> • Staff satisfaction rating maintained or improved • Staff capability expanded • Commitment to wellbeing and safety evidenced