



## Te Komiti Mātauranga | Academic Committee

### AGENDA

Date: Thursday 18 September 2024

Time: 11.30 am – 2.30pm

Venue: Teams and 110-2019

## 1. Whakatuwheratanga | Opening

### 1.1 Karakia Tīmatanga

Manawa mai te mauri nuku  
Manawa mai te mauri rangi  
Ko te mauri kai au  
he mauri tipua  
Ka pakaru mai te pō  
Tau mai te mauri  
Haumi e, hui e, taiki e!

*Embrace the power of the earth  
Embrace the power of the sky  
The power I have  
Is mystical  
And shatters all darkness  
Cometh the light  
Join it, gather it, it is done!*

### 1.2 Tae Ā-Tinana & Ngā Whakapāha | Attendance & Apologies

#### 1.2.1 Attendance

2024 Attendance Tracker

#### 1.2.2. Apologies

1. Peter McPherson
2. Luke Crosbie (Simon Nash proxy)

### 1.3 Whakahaere o te Komiti | Committee Management

#### 1.3.1. Work Plan

2024 Work Plan

#### 1.3.2. Actions

Actions

### 1.4 Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meetings

#### 1.4.1. TKM Minutes

#### RECOMMENDATION:

That Te Komiti Mātauranga received the Minutes of the following meeting:

- 14 August 2024

#### **1.4.2. ACSC Minutes**

##### **RECOMMENDATION:**

That Te Komiti Mātauranga note the minutes of the following Standing Committee minutes:

- 09 August 2024
- 21 August 2024
- 04 September 2024

#### **1.5 Matters arising**

Nil

#### **1.6 Correspondence**

Presenter: Simon Tries  
eQuate September 2024

### **2. General Business**

#### **2.1 Chairperson's Report**

Presenter: Martin Carroll

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the Chairperson's Report.

#### **2.2 Education Code of Practice Performance Self-Assessment Report**

Presenter: Annette Pitovao  
Verbal report

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the verbal report on Education Code of Practice Performance Self-Assessment.

#### **2.3 Artificial Intelligence**

Presenter: Martin Carroll  
Verbal report from the Chair and general discussion

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the verbal report on Artificial Intelligence.

#### **2.4 Institutional Academic Evaluation and Planning**

Presenter: Martin Carroll  
Verbal report from the Chair and general discussion.

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the verbal report on Institutional Academic Evaluation and Planning.

## **2.5 IT Policy and Procedures Impacting on Teaching and Research**

Presenter: Marcus Williams  
Memo  
Policy

## **2.6 Q2 Student Success Student Complaints Report**

Presenter: Annette Pitovao  
Report

## **2.7 2026 Academic Calendar for APPROVAL**

Presenter: Simon Tries  
Memo  
Calendar

## **2.8 Memo for INFO | NZQA Complaints Sept 2024**

Presenter: Annette Pitovao  
Memo

## **3. Standing Items**

### **3.1 Oversight of Quality Assurance Systems**

Presenter: Simon Tries  
Memo  
Report

#### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the Unitec Oversight of Quality Assurance Systems report.

## **4 Group Reporting**

### **4.1. International Success**

*No report due.*

### **4.2. Māori Success**

*No report due.*

### **4.3. Pacific Success**

*No report due.*

### **4.4. Under-25s Success**

*No report due.*

#### **4.5. Disability Success**

*No report due.*

### **5 Subcommittee Reporting**

#### **5.1. Unitec Research Committee Report**

Presenter: Marcus Williams

Minutes

Report

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the Unitec Research Committee Report.

#### **5.2. Unitec Research Ethics Committee**

Presenter: Marcus Williams

Report

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the report of the Unitec Research Ethics Committee.

#### **5.3. Postgraduate Research and Scholarships Committee**

Presenter: Marcus Williams

Memo

Report

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the Postgraduate Research and Scholarships Committee report.

#### **5.4. Quality Alignment Board**

Presenter: Simon Tries

Memo

Report

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the report of the Quality Alignment Board.

#### **5.5. Academic Approvals Committee**

Presenter: Simon Tries

Report

##### **RECOMMENDATION:**

That Te Komiti Mātauranga receive the report of the Academic Approvals Committee.

#### **5.6. Ako Ahimura Learning & Teaching Committee**

Presenter: Jocelyn Williams

Report

**RECOMMENDATION:**

That Te Komiti Mātauranga receive the report of the Ako Ahimura Learning & Teaching Committee.

**5.7. Retrospective Change of Enrolment Committee**

Presenter: Chris King

No report due.

**6. Ētahi Kaupapa Anō | Any Other Business**

**7. Whakamutunga | Closing**

Ka wehe atu tātou  
I raro i te rangimārie  
Te harikoa  
Me te manawanui  
Haumi ē! Hui ē! Taiki ē!

*We are departing  
Peacefully  
Joyfully  
And resolute  
We are united, progressing forward!*