



## Te Komiti Mātauranga | Academic Committee

Date: Wednesday 14 August 2024

Time: 9am-12pm

Venue: Teams and 110-2019

### 1. Opening

The Chair opened the meeting with a karakia.

Manawa mai te mauri nuku	<i>Embrace the power of the earth</i>
Manawa mai te mauri rangi	<i>Embrace the power of the sky</i>
Ko te mauri kai au	<i>The power I have</i>
he mauri tipua	<i>Is mystical</i>
Ka pakaru mai te pō	<i>And shatters all darkness</i>
Tau mai te mauri	<i>Cometh the light</i>
Hauami e, hui e, taiki e!	<i>Join it, gather it, it is done!</i>

The Chair welcomed Luka and John to the meeting

### **1.2 Tae Ā-Tinana & Ngā Whakapāha | Attendance & Apologies**

#### **PRESENT:**

Martin Carroll	Jocelyn Williams	Simon Tries
Simon Nash	John Pepere	Sue Palfreyman
Christine Fusio (online)	Laura Harvey	
Daksh Karki (online)	Liz Rainsbury	
Daisy Bentley-Gray	Marcus Williams	
Guillermo Ramirez-Prado	Peter McPherson	

#### **IN ATTENDANCE:**

Riza Aguilar (Secretary)  
Luka Crosbie

#### **APOLOGIES:**

James Oldfield  
Chris King  
Annette Pitovao  
Simon Nash (left 10:30am)  
Vivienne Merito  
Peseta Lotu-liga

#### **ABSENT:**

The Chair received all apologies and noted and declared the meeting quorate.

Moved: S Nash  
Seconded: M Carroll

**CARRIED**

### **1.3 Whakahaere o te Komiti | Committee Management**

#### **1.3.1. Work Plan**

The workplan tracker was noted.

#### **1.3.2. Actions**

Te Komiti Mātauranga reviewed the action plan and updates were provided, and appropriate actions closed.

### **1.4 Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meetings**

#### **1.4.1. TKM Minutes**

##### **RESOLUTION:**

That Te Komiti Mātauranga received the Minutes of the following meeting:

- 27 June 2024

**Moved:** L Rainsbury

**Seconded:** L Harvey

**CARRIED**

#### **1.4.2. ACSC Minutes**

##### **RESOLUTION:**

That Te Komiti Mātauranga note the minutes if the following Standing Committee minutes:

- 26 June 2024
- 24 July 2024

**Moved:** S Tries

**Seconded:** S Nash

**CARRIED**

### **1.5 Matters arising**

Nil

### **1.6 Correspondence**

Nil

## **2. General Business**

### **2.1 Chairperson's Report**

Presenter: Martin Carroll

*No report*

### 2.3 Artificial Intelligence

Presenter: Martin Carroll

Verbal report from the Chair and general discussion

#### **Actions:**

- Include Student Council on on-going discussions. Attend the Student Council meeting to present current initiatives in this space  
Lead: J Williams
- Create a standing committee of TKM that will develop a framework and have an oversight role (in terms of policy, technology, training and communications)
- Send communications to ākonga on supported technology e.g. Cogniti and CoPilot

#### **RESOLUTION:**

That Te Komiti Mātauranga receive the verbal report on Artificial Intelligence.

**Moved: M Carroll**

**Seconded: J Williams**

**CARRIED**

### 2.4 Institutional Academic Evaluation and Planning

Presenter: Martin Carroll

Verbal report from the Chair and general discussion.

**Action:** Bring a proposal on Internal Evaluation Strategy for presentation in the next hui

Leads: M Carroll, S Nash and S Tries

#### **RESOLUTION:**

That Te Komiti Mātauranga receive the verbal report on Institutional Academic Evaluation and Planning.

**Moved: M Carroll**

**Seconded: J Williams**

**CARRIED**

### 2.5 Amendment to the RPTL Exclusion Criteria

Presenter: Marcus Williams

#### **RESOLUTION:**

That Te Komiti Mātauranga approve a new exclusion criterion for the RPTL: Staff returning from extended sick leave have an option to exclude themselves from RPTL for the year following the sickness. Extended sick leave is defined as a period of medical leave lasting three months or more.

**Moved: M Williams**

**Seconded: P McPherson**

**CARRIED**

### 2.6 Annual Research Report

Presenter: Marcus Williams

#### **Action:**

- Include the current work on Work Streams as an agenda item next hui
- That this Committee provide research guidance for a possible Tamaki Makaurau Research Strategy

**RESOLUTION:**

That Te Komiti Mātauranga receive the Unitec 2023 Research Annual Report and commends the author's mahi.

**Moved: M Williams**

**Seconded: M Carroll**

**CARRIED**

### **3. Standing Items**

#### **3.1 Oversight of Quality Assurance Systems**

Presenter: Simon Tries

**Action:**

- C King to update the Committee on Moderation non-compliance issues identified in the report
- If not resolved, the Committee will extend an invitation to the relevant Heads of School

**RESOLUTION:**

That Te Komiti Mātauranga receive the update on the current status of key quality assurance systems across Unitec and note the ongoing non-compliance with moderation requirements.

**Moved: S Tries**

**Seconded: M Williams**

**CARRIED**

### **4 Group Reporting**

#### **4.1. International Success**

**RESOLUTION:**

That Te Komiti Mātauranga receive the International Success Report.

**Moved: S Nash**

**Seconded: M Carroll**

**CARRIED**

#### **4.2. Māori Success**

Presenter: Vivienne Merito

**RESOLUTION:**

That Te Komiti Mātauranga receive the Māori Success Report.

**Moved: S Nash**

**Seconded: M Carroll**

**CARRIED**

#### **4.3. Pacific Success**

Presenter: Daisy Bentley-Gray

##### **Action:**

- Members to provide feedback on the Dashboard presented to Simon Nash.
- The dashboard to be augmented with qualitative responses to the quantitative information (i.e. add the “so what?” element)
- S Nash to roll out the Dashboard and use it as a model for other priority groups.

##### **RESOLUTION:**

That Te Komiti Mātauranga receive the Pacific Success Report and endorses it as a model for other Priority Group reports.

**Moved: S Nash**

**Seconded: M Carroll**

**CARRIED**

#### **4.4. Under-25s Success**

*No report.*

#### **4.5. Disability Success**

Presenter: Annette Pitovao

##### **RESOLUTION:**

That Te Komiti Mātauranga receive the Disability Success Report.

**Moved: S Nash**

**Seconded: M Carroll**

**CARRIED**

### **5 Subcommittee Reporting**

#### **5.1. Unitec Research Committee Report**

Presenter: Marcus Williams

##### **RESOLUTION:**

That Te Komiti Mātauranga receive the Unitec Research Committee Report.

**Moved: M Williams**

**Seconded: D Bentley-Gray**

**CARRIED**

#### **5.2. Unitec Research Ethics Committee**

Presenter: Marcus Williams

##### **RESOLUTION:**

That Te Komiti Mātauranga receive the June and July reports of the Unitec Research Ethics Committee.

**Moved: M Williams**  
**Seconded: D Bentley-Gray**

**CARRIED**

### **5.3. Postgraduate Research and Scholarships Committee**

Presenter: Marcus Williams

**RESOLUTION:**

That Te Komiti Mātauranga receive the Postgraduate Research and Scholarships Committee report.

**Moved: M Williams**  
**Seconded: G Ramirez-Prado**

**CARRIED**

### **5.4. Quality Alignment Board**

Presenter: Simon Tries

**RESOLUTION:**

That Te Komiti Mātauranga receive the June and July reports of the Quality Alignment Board.

**Moved: M Williams**  
**Seconded: L Rainsbury**

**CARRIED**

### **5.5. Academic Approvals Committee**

Presenter: Simon Tries

**RESOLUTION:**

That Te Komiti Mātauranga receive the June and July reports of the Academic Approvals Committee.

**Moved: S Tries**  
**Seconded: M Williams**

**CARRIED**

### **5.6. Ako Ahimura Learning & Teaching Committee**

Presenter: Jocelyn Williams

**RESOLUTION:**

That Te Komiti Mātauranga receive the June report of the Ako Ahimura Learning & Teaching Committee.

**Moved: J Williams**  
**Seconded: S Tries**

**CARRIED**

### **5.7. Retrospective Change of Enrolment Committee**

*No report*

## **6. Ētahi Kaupapa Anō | Any Other Business**

### **6.1 Te Poari Akoranga Delegations to Local Academic Committees**

Presenter: Simon Tries

#### **RESOLUTION:**

That Te Komiti Mātauranga receive the Te Poari Akoranga Delegations to Local Academic Committees.

**Moved: M Williams**

**Seconded: J Pepere**

**CARRIED**

### **6.2 National Academic Committee for Unified Programmes**

Presenter: Simon Tries

Verbal report

### **6.3 Change to Committee Membership**

The Chair announced that L Crosbie will be joining the Committee as a member starting next hui

#### **RESOLUTION:**

That Te Komiti Mātauranga acknowledges the contribution of D Bentley-Gray to the Committee

**Moved: M Williams**

**Seconded: C Fusio**

**CARRIED**

## **7. Whakamutunga | Closing**

**Meeting closed: 11.32 am**

## **Read and Confirmed**

**Chair: M Carroll**

**Date: 19.09.2024**