



# Te Komiti Mātauranga | Academic Committee

## AGENDA

Date	Thursday, 27 June 2024	Time: 11.30am - 2.30pm
Location	Location: B110-2019 / MS Teams	
Chair	Martin Carroll	

### 1. Whakatuwheratanga | Opening

#### [Karakia](#)

Manawa mai te mauri nuku  
Manawa mai te mauri rangi  
Ko te mauri kai au  
he mauri tipua  
Ka pakaru mai te pō  
Tau mai te mauri  
Haumi e, hui e, taiki e!

*Embrace the power of the earth  
Embrace the power of the sky  
The power I have  
Is mystical  
And shatters all darkness  
Cometh the light  
Join it, gather it, it is done!*

### 1.2. Tae Ā-Tinana & Ngā Whakapāha | Attendance & Apologies

1.2.1. Attendance	<ul style="list-style-type: none"><li>2024 Attendance Tracker</li></ul>
1.2.2. Apologies	Simon Nash

### 1.3. Whakahaere o te Komiti | Committee Management

1.3.1. Work Plan	<ul style="list-style-type: none"><li>2024 Work Plan</li></ul>
1.3.2. Actions	<ul style="list-style-type: none"><li>Actions</li></ul>

### 1.4 Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meeting/s

1.4.1 TKM Minutes	<p><i>Te Komiti Mātauranga notes the Minutes of the regular meeting(s).</i></p> <ul style="list-style-type: none"><li>20240516</li></ul>
1.4.2 ACSC Minutes	<p><i>Te Komiti Mātauranga notes the following Minutes of the Standing Committee meetings:</i></p> <ul style="list-style-type: none"><li>20240529</li><li>20240612</li></ul>



## 1.5. Mahia Atu I Matters Arising

Nil

## 1.6 Correspondence

Memo

Correspondence

## 2. General Business

2.1 Chairperson's Report	<b>Verbal report by the Chair</b> 6004-SAC-EPIC-3-Year-2024-111966 6004-YG-EPIC-2-Year-2024-111953 UAG_Te Pūkenga_Phase 1 submission SSAG_Te Pūkenga_Phase 1 submission
2.2 Digital Learning Standards	Provided by: James Oldfield Report
2.3 Assessment and Grading Procedures	Provided by: Simon Tries Memo Procedures – Tracked Procedures – Clean
2.4 Academic Development and Approval Policy and Procedure Update	Provided by: Simon Tries Policy Update Procedures Memo
2.5 Research Productivity Traffic Light	Provided by: Marcus Williams Memo Report
2.6 Examination Regulations Update	Provided by: Sue Crossan Regulations Memo
2.7 Ākonga Complaints Procedure	Provided by: Annette Pitovao Memo Procedure ITP GDA DA424
2.8 Unitec Academic Integrity Review 2023-2024	Provided by: Jocelyn Williams Memo Report

2.9 2024 Autumn Graduation	Provided by: Annette Pitovao Memo
2.10 Education Code of Practice Performance Self-Assessment Report	Provided by: Annette Pitovao Verbal report
2.11 Artificial Intelligence	Verbal report from the Chair and general discussion
2.12 Institutional Academic Evaluation and Planning	Verbal report from the Chair and general discussion

3. Standing Items	
3.1 Oversight of Quality Assurance Systems	<p><i>Recommendation: that Te Komiti Mātauranga receive the report for the year to date.</i></p> <ol style="list-style-type: none"> <li>QA Oversight Report Provided by: Simon Tries, Te Korowai Kahurangi <ul style="list-style-type: none"> <li>Memo</li> </ul> </li> </ol>
3.2 Group Reporting	<ol style="list-style-type: none"> <li>International Success <ul style="list-style-type: none"> <li><i>No report</i></li> </ul> </li> <li>Māori Success <ul style="list-style-type: none"> <li><i>No report</i></li> </ul> </li> <li>Pacific Success <ul style="list-style-type: none"> <li><i>No report</i></li> </ul> </li> <li>Under-25s Success <ul style="list-style-type: none"> <li><i>No report</i></li> </ul> </li> <li>Disability Success <ul style="list-style-type: none"> <li><i>No report</i></li> </ul> </li> </ol>
3.3 Subcommittee Reporting	<p><i>Recommendation: that Te Komiti Mātauranga receive the Chair's Report from the following subcommittees:</i></p> <ol style="list-style-type: none"> <li>Unitec Research Committee Report Provided by: Marcus Williams <ul style="list-style-type: none"> <li>Monthly Report – May 2024 <ul style="list-style-type: none"> <li>Minutes</li> </ul> </li> </ul> </li> </ol>



	<ol style="list-style-type: none"><li>2. Unitec Research Ethics Committee Provided by: Marcus Williams<ul style="list-style-type: none"><li>• Monthly Report – June 2024</li></ul></li><li>3. Postgraduate Research and Scholarships Committee Provided by: Marcus Williams<ul style="list-style-type: none"><li>• Monthly Report – June 2024</li></ul></li><li>4. Quality Alignment Board Provided by: Simon Tries<ul style="list-style-type: none"><li>• Monthly Report – June 2024</li></ul></li><li>5. Academic Approvals Committee Provided by: Simon Tries<ul style="list-style-type: none"><li>• Monthly Report – June 2024</li></ul></li><li>6. Ako Ahimura Learning &amp; Teaching Committee Provided by: Jocelyn Williams<ul style="list-style-type: none"><li>• Monthly Report June 2024</li></ul></li><li>7. Retrospective Change of Enrolment Committee (RCoE) Provided by: Chris King<ul style="list-style-type: none"><li>• No report</li></ul></li></ol>
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#### 5. Ētahi Kaupapa Anō | Any Other Business (AOB)

#### 6. Whakamutunga | Closing

Ka wehe atu tātou  
I raro i te rangimārie  
Te harikoa  
Me te manawanui  
Haumi ē! Hui ē! Taiki ē!

*We are departing  
Peacefully  
Joyfully  
And resolute  
We are united, progressing forward!*

#### Papers

Papers for this meeting are saved in the shared TKM Teams folder.