UNITEC -TŪĀPAPA RANGAHAU

RESEARCH KEY DATES 2025

MARCH 2025

7 Mar	Reminder to ROMS users to update ROMS (AD)
12 Mar	Applications Open ECR Fellowships + Wairaka Fund
28 Mar	Final cut-off date for Research Traffic Light data (AD)
28 Mar	**2025 IRPs completed and received (RP, RL)**

APRIL 2025

17 Apr	**2025 RD Priority Lists completed and received (RP, RL)**
25 Apr	Complete ROMS data Audit (AD)
28 Apr	Preliminary RPTL analysis send pre census data to HoS, APMs, RLs (AD)
28 Apr	Applications close ECR Fellowships + Wairaka Fund
28 Apr	School Research Plan request to review (MW, AD)

MAY 2025

12 May	RPTL 2025 reviewed and signed off no changes in data post this date (AD, HoS, RLs)
30 May	Call for registrations of interest ECR Project Fund 2026 (BM)

JUNE 2025

20 Jun	RPTL 2025 Memo distribute draft report to go to URC (AD)
27 Jun	School Research Plan Deadline to complete review (MW, AD)

AUGUST 2025

1 Aug	Registrations of interest closes – ECR Project Fund 2026 (BM)
15 Aug	Applicants notified of registrations of interest outcome – ECR Project Fund 2026 (BM)
18 Aug	Full applications open – ECR Project Fund 2026 (BM)

OCTOBER 2025

20 Oct	Full applications close – ECR Project Fund 2026

NOVEMBER 2024

21 Nov	Distribute 2026 IRP template to staff to start on research planning for 2026 (RLs)
28 Nov	Final cut off date for ALL 2025 invoices to be summitted (All)

DECEMBER 2025

12 Dec	Applicants notified of full application outcome – ECR Project Fund 2026 (BM)
TBC Dec	Research time allocation negotiations (HoS, RLs, MW)

UPDATED DECEMBER 2024
subject to change

AD   Arun Deo
BM   Brenda Massey
GS   Gregor Steinhorn (RP)
HoS   Heads of School
MW   Marcus Williams
PT   Penny Thomson (RP)
RL   Research Leaders
RP   Research Partners

UREC & Ethics Committee Dates 2025

Unitec Research Committee 2025

Te Komiti Rangahau | Unitec Research Committee
Schedule of Meetings for 2025

Meetings are generally held on the second Thursday of each month* from 13:00 to 15:00.
Meetings will be held online unless there is a compelling reason to meet face to face.

Meeting Date	Deadline Date for Papers for Agenda	Meeting Venue
30 January	17 January	Online via Microsoft Teams
13 March	28 February	Online via Microsoft Teams
10 April	28 March	Online via Microsoft Teams
1 May	17 April	Online via Microsoft Teams
12 June	30 May	Online via Microsoft Teams
10 July	27 June	Online via Microsoft Teams
14 August	25 July	Online via Microsoft Teams
11 September	29 August	Online via Microsoft Teams
9 October	26 September	Online via Microsoft Teams
13 November	31 October	Online via Microsoft Teams

* The January and May meetings have been scheduled so as not to clash with meetings of Te Komiti Mātauranga.
There will be no meetings in February or December.

For more information please contact Brenda Massey at **bmassey@unitec.ac.nz**

Unitec Research Ethics Committee 2025

Deadline Date for Application Submissions	Meeting Date
29 January	19 February
26 February	19 March
26 March	16 April
30 April	21 May
28 May	18 June
25 June	16 July
30 July	20 August
27 August	17 September
24 September	15 October
29 October	19 November
26 November	17 December

For more information please contact Evangelia Papoutsaki at **epapoutsaki@unitec.ac.nz**