

Programme Regulations

1. The Priority Group Kaimahi Leadership Scholarship/s shall be awarded to successful candidates on the recommendation of the Scholarship Selection Panel. Candidates will submit a scholarship application and have their application assessed by the panel.
2. Candidates for the scholarship must be a permanent or fixed-term full time, proportional or part-time (at least 0.8 FTE) kaimahi, employed by MIT or Unitec for at least 12 months, with Māori and/or Pacific whakapapa/heritage or who is neurodivergent or living with a disability, and may be in an academic, professional/support, or management position.
3. Candidates must commit to working for MIT or Unitec for 12 months after the scholarship year (**i.e. 12 months from 31 December 2025**). If you resign from MIT or Unitec prior to this, you will be required to reimburse the appropriate proportional amount of the scholarship, e.g. six months, 50% of the scholarship.
4. The purpose of the scholarship is to enable the successful candidates to take leave to fulfil their requests for developing leadership capability in their chosen format, by assisting with payment towards the cost of tuition fees, travel and accommodation costs or other approved funding requirements.
5. The scholarships will be awarded in 2025 up to a maximum value of \$10,000 per successful candidate and up to one week's additional professional development leave. Costs and leave associated with the scholarship will only be granted within the scholarship year, i.e. 1 January 2025 to 31 December 2025.
6. The selection panel may choose to divide the scholarship between multiple candidates per scholarship if it deems their applications to be of equal merit. This will be allocated at the discretion of the panel up to the maximum budget of \$10,000 per scholarship.
7. The successful candidates may also utilise their existing professional development, annual, or discretionary leave (where appropriate) entitlements, or leave without pay.
8. Short-listed candidates may be required to attend an interview with the scholarship selection panel. The panel may, at its discretion, require candidates to provide additional information.
9. Application forms will be communicated and available on local platforms.
10. Applications for the scholarship may be made in writing (on the application form as above), or by video, audio, interpreter, through drop-in sessions or other formats relevant to their needs; however, the applicant must answer the pātai on the application form and include an outline of the proposed study, and applications must be received by PCW by Friday 14 March. The applications will then be forwarded to the selection panel.
11. The successful candidates will regularly meet with PCW and their manager to review and discuss progress. Within three months of completion of the study the successful candidates will be expected to provide a brief report to PCW and their manager, and outcomes may also be communicated through MIT and Unitec communication channels.
12. Candidates must clearly understand that there is no extension possible to the funding arrangements.
13. The scholarship may be held together with any other bursary, grant, prize or student allowance unless the conditions of the other funding preclude this.
14. The selection panel may refrain from making a recommendation if it finds no candidate of sufficient merit.
15. The offer of a scholarship must be accepted by the date indicated in the letter of offer. If any candidate declines a scholarship, or does not take it up, on the recommendation of the selection panel, the scholarship may be offered to another person.
16. The decision of the selection panel will be final, and no correspondence will be entered into.
17. Payments will be forwarded to the recipient or supplier (e.g. education provider or travel agent) on receipt of evidence of cost e.g. confirmation of registration.

18. By acceptance of a scholarship, the recipient agrees to participate, at their level of comfort and with close support, in internal communication concerning the scholarship as arranged by MIT and/or Unitec.
19. The scholarship winner shall be announced by the end of April, official date to be confirmed.