

Library Action Plan 2024 – short version

Unitec Priority	Student Success Priority	Action and Timing
Improve the success of all learners, achieving parity for Māori, Pacific and enhancing the success of Disabled learners and serving the educational needs of Tāmaki Makaurau	<i>Support and engage all learners to develop a range of relevant skills and connections that enable progression and wellbeing</i>	<ol style="list-style-type: none"> 1. Maintain and enhance services to facilitate students to get help and resources they need from the Library <ul style="list-style-type: none"> • Review and respond to student feedback related to Library services 2. Improve connection and communication with Ask Me team 3. Continue to support Student Central with ID cards at peak times 4. Review and improve how we connect and support with our learners, particularly priority groups and under-25s 5. Comply with the Education (Pastoral Care of and Tertiary and International Learners) Code of Practice 2021 and any reporting requirements
Provide high quality learning, teaching and applied research to develop work-ready lifelong learners	<i>Provide effective Academic, Pastoral and Research support that is accessible and caters to the diverse academic and wellbeing needs of our learners</i>	<ol style="list-style-type: none"> 1. Deliver embedded information literacy within programmes and raise awareness with academic staff 2. Support quality teaching and research, ensuring library collections and services are aligned and available 3. Maintain and improve relevance, ease of access and usage of library resources and print collections 4. Continue to make staff research outputs and student theses available on Research Bank 5. Review and report 6 monthly on library usage by academic and research staff
Engage and inspire staff so they are proud to work at Unitec and are equipped with the capabilities to support quality learning	<i>Enhance team wellbeing and trust, together with professional and leadership competencies, in line with Te Noho Kotahitanga</i>	<ol style="list-style-type: none"> 1. Enable library staff development including in-house training in databases as well as external conferences 2. Facilitate mentoring 3. Contribute to library staff recognition and wellbeing , including social events, mid-year celebrations 4. Investigate ways to capture user experience of both students and academics to help us understand innovative best practice and library design elements 5. Initiate and contribute to team building initiatives and challenges
Build a financially sustainable organisation to invest in the future with an annual operating surplus	<i>Align, review and invest in best practices across the sector to sustain Student Success</i>	<ol style="list-style-type: none"> 1. Stay within budget and make savings where possible 2. Complete project to move Research Bank to Atmire by March 2024 3. Utilise technology efficiently and effectively to support reporting (including BI dashboard) and other critical functions (including booking appointments via Libcal) within the Library and across Student Success 4. Collaborate and partner with library counterparts regionally and nationally (including sharing our resources via inter-library loan), continue consortia deals, maintain relationship building with MIT & other ITPs 5. Draft business case for Waitakere library refurbishment and review agreement with Auckland Council 6. Continue debt collection 7. Provide a 6 monthly library report each semester, as well as providing regular work in progress reports