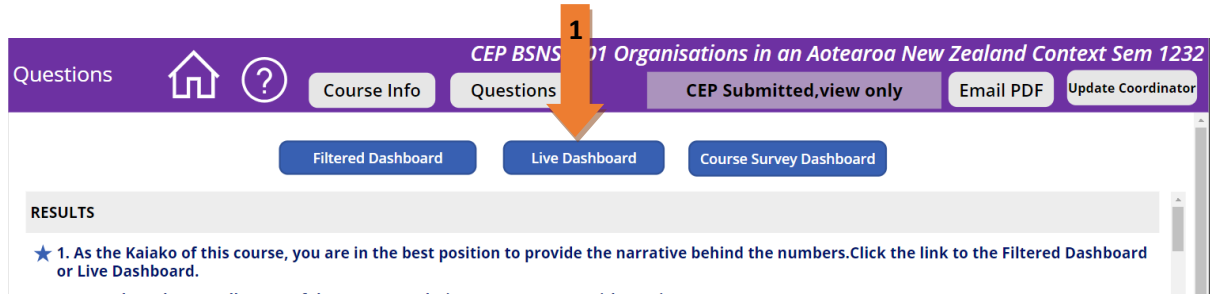


## Instructions for finding CEP data by using Live Dashboard

This is mainly used for finding multiple course performance data to complete one single CEP because they are taught together

1. Click on the “Live Dashboard” button on [CEP app link](#) -> Question tab or [this link](#)



2. Make sure the “Calendar Year” is the year required – i.e. 2023
3. Select the required semester from the “Semester” drop-down – ie, semester 1
4. Select the required Course Subject from the “Course Subject” drop-down – ie, BSNS
5. Select the required Course Catalog from the “Course Catalog” drop-down – ie, multi select 5001, 5001TP, and 5001TPB if these three courses are taught together.
6. The table below shows the overall course performances for the courses selected and the breakdowns.

The screenshot shows the 'Grade Distribution Summary - by course end date' interface. The 'Calendar Year' is set to 2023 (arrow 2). The 'Semester' is set to Semester 1 (arrow 3). The 'Course Subject' is set to BSNS (arrow 4). The 'Course Catalog' is set to Multiple select... (arrow 5). The 'Course Name' is set to All. The 'Is Māori', 'Is Pacific', 'Is Under 25', and 'Select Funding' filters are all set to All. The table below shows the overall course performances for the courses selected and the breakdowns.

Course Subject Code	Course Catalog Number	Course Name	SCC %	Total EFTS	Student headcount	Term Year And Name	Course end date
BSNS	5001	Organisatns Aotearoa NZ Contxt	94.74 %	2.38	19	(2023) Semester 1	7/2/2023
BSNS	5001TP	Organisatns Aotearoa NZ Contxt		3.50	28	(2023) Semester 1	7/2/2023
BSNS	5001TPB	Organisatns Aotearoa NZ Contxt	100.00 %	1.50	12	(2023) Semester 1	7/2/2023
<b>Total</b>			<b>96.77 %</b>	<b>7.38</b>	<b>59</b>		

The table also includes a breakdown by grade count for the selected courses. The 'Grade Count' table shows the following data:

Grade	Count
A	4
A-	5
A+	2
B	5
B-	3

The 'Maori' and 'Pacific' breakdowns are also shown, with 'Total B' for each group.