Te Komiti Rangahau o Unitec | Unitec Research Committee

Date:	2022-10-13
Scheduled Start:	1300h
Scheduled End:	1500h
Location:	Microsoft Teams

MEETING OPENED:	1300h

SECTION 1 – NGĀ KUPU ARATAKI | PRELIMINARIES

Item 1.1   Karakia Tīmatanga | Opening Prayer

Item 1.2   Mihi Whakatau | Welcome from the Chair

The Chair warmly welcomed members of the committee to the meeting.

SECTION 2 – STANDING ITEMS

Item 2.1   Ngā Whakapāha | Attendance, Apologies & Quorate Status

Members Present

1. Marcus Williams (Chair)
2. Nora Md Amin
3. Kristie Cameron
4. Eltahir Kabbar (proxy for Hamid Sharifzadeh)
5. Daisy Bentley-Gray
6. Yusef Patel
7. Duaa Alshadli
8. Mitra Etemaddar
9. Robyn Gandell
10. Lian Wu
11. Leon Tan
12. Geoff Bridgman (proxy for Helen Gremillion)

Total members represented: 12 members

Apologies

1. Helen Gremillion

2. Hamid Sharifzadeh
3. Arun Deo
4. Cat Mitchell

Total apologies: 4 members

MOTION

That the committee accepts the apologies for today's meeting.

Moved: Kristie Cameron
Seconded: Daisy Bentley-Gray

MOTION CARRIED

Quorate Status

A minimum of 9 representatives is required; the meeting was quorate.

Hunga Mahi | Staff in Attendance

1. Brenda Massey, Acting Secretary

Item 2.2   Pitopito Kōrero o Ngā Hui | Minutes of Previous Meeting

MOTION

That the committee approves the minutes of the 2022-09-08 meeting as a true and accurate record.

Moved: Mitra Etemaddar
Seconded: Robyn Gandell

MOTION CARRIED

Item 2.3   Mahia Atu | Matters Arising

Agenda Item	Action	Responsible	Outcome
2.3	Utilise the Research Bank to review the research that has been conducted on or with Māori by non-Māori researchers at Unitec and report findings back to the committee.	Nora Md Amin	Verbal update provided as below.
5.3	Draft letters to each of the four 2022 ECR Funded researchers thanking them for their reports.	Brenda Massey / Marcus Williams	Complete
5.4	Ask Research Partner Penny Thomson if it is possible to extend the deadline for applications for ECR Fellowships for Semester 1 to the end of the mid-semester break and to recirculate the documents to all Research Leaders as a reminder of the availability of this opportunity.	Brenda Massey	Complete

Committee member Nora Md Amin provided the following update on her action item:

- Total items (Unitec): 4,025 (as of 13th Oct 2022)
- Māori related items (keyword search): 1,333 items (33%)
- Māori related items (search by subject): 425 items (11%)

Identifying authors/researchers (Māori or non-Māori) in the Research Bank is problematic as there is no parameter/field/filter that identifies author/s as Māori/non-Māori, or Pasifika/non-Pasifika etc.

Research contained in the institutional repositories of New Zealand tertiary education organisations is currently accessible via NZResearch - https://nzresearch.org.nz/. NZResearch is being phased out, however. All New Zealand research (including that contained in Unitec's Research Bank) will soon be accessible through DigitalNZ, a project being undertaken by the National Library of New Zealand - https://digitalnz.org.

SECTION 3 – MEA HEI WHAKAAE | ITEMS TO APPROVE

Section 3.1   2023 URC Terms of Reference

The committee reviewed its current Terms of Reference.

It was queried whether the Terms of Reference adequately encompass student research, both in terms of students undertaking research and students as the subjects of research.

Student research is bound by Unitec's Conduct of Student Research Policy and is overseen by the Unitec Postgraduate Research and Scholarships Committee. Student research is also within the remit of the newly established Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate, a sub-committee of Te Poari Akoranga (the Academic Board of Te Pūkenga).

MOTION

That the committee approves a roll-over of its current Terms of Reference into 2023.

Moved: Lian Wu
Seconded: Robyn Gandell

                                                      MOTION CARRIED

SECTION 4 - WHAKAWHITI KŌRERO | ITEMS FOR DISCUSSION

Section 4.1   PBRF SRG Consultation Paper 8

The Chair presented the key points contained in the consultation document which sets out proposals and approaches for issues relating to the assessment criteria that assessment panels will be using, and processes of the peer review panels which will be convened for Quality Evaluation 2026.

The paper presents a proposed Example of Research Excellence (ERE) scoring scale, as well as three options for Evidence Portfolio (EP) component weightings:

Option 1: The component weightings remain the same, at 70 percent weighting for the ERE component, and 30 percent weighting for the Contribution to the Research Environment (CRE) component.

Option 2: the component weightings are adjusted so that the ERE component has a 60 percent weighting and the CRE component has a 40 percent weighting.

Option 3: the component weightings are adjusted so that the ERE component has an 80 percent weighting and the CRE component has a 20 percent weighting.

The consultation document will be discussed at the next Rangahau Research Forum hui, with feedback collated for, and submitted via, Te Pūkenga's DCE Academic. The consultation will also be discussed at a forum Marcus William and Arun Deo participate in along with universities and other hubs of Te Pūkenga.

Committee members that would like to submit feedback as part of Te Pūkenga's response should provide this to the Chair before 3 November. Individual feedback can also be given directly before the 11 November deadline.

SECTION 5 - NGĀ TUKUNGA | ITEMS TO RECEIVE

Section 5.1   Animal Ethics – Te Pūkenga Code of Ethical Conduct

A new code covering animal ethics is being developed by Te Pūkenga, led by Professor Natalie Waran at EIT. The committee received an update on progress towards the development of the code.

The committee were also advised that Te Ohu Whakahaere Rangahau Māori, Research and Postgraduate is working on a new code that will cover human ethics.

Committee members who wish to engage with the development of either code can contact the Chair for an introduction to the relevant project leads.

SECTION 6 - KUPU WHAKAMUTUNGA | CLOSING

Section 6.1   Ētahi Kaupapa Anō | Any Other Business

N/A

Section 6.2   Komiti Self-Assessment

An opportunity was given for the committee to reflect on their self-assessment provocations. The committee was reminded that feedback can be emailed to the Chair or the Secretary at any time (in confidence if requested).

Section 6.3   Karakia Whakamutunga | Closing Karakia

MEETING CLOSED:	1335 h

SUMMARY OF ACTIONS

N/A