

Learning Advisors Team Action Plan 2022

Please read in conjunction with the Consolidate, Collaborate and communicate aims.

Unitec Priority	LA Team Takitahi	Action and Timing
Improve the success of all learners, achieving parity for Māori, Pacific and under 25s by 2024, enhancing the success of International learners and Disabled learners, and serving the educational needs of Tāmaki Makaurau	<ul style="list-style-type: none"> To extend the reach to the 5 priority groups by making service more flexible, embedding workshops and providing a plethora of on-line self-service resources. To equip priority learners with tools such as Grammarly and Zotero/Writing Doctor. To enhance the welcome using the 99 workshops as well as enhanced Study Prep welcome. 	<ul style="list-style-type: none"> To increase the coverage of priority learners by 20% by November 2022 To increase the distribution of Grammarly licences by 200% by Dec 2022. To engage with over 25% of new learners and to increase participation in workshops by 10% by Nov. 2022.
Provide high quality learning, teaching and applied research to develop work-ready lifelong learners	<ul style="list-style-type: none"> To enhance study tool kit. To increase the student participation for Embedded workshops. To extend the no of schools for Pass and numbers of Pass Leaders To enhance collaboration of support teams by conveying regular COG meetings. To extend the number of Orientation Workshops by participating in Study Prep. 	<ul style="list-style-type: none"> To add additional resources to study tool kit and refresh existing resources by Dec 2022. To increase traffic to study tool kit by 10%. Embedded workshop student participation by 10% by Dec 2022. To increase by 2 schools and 10% of Pass leaders by Dec 2022. To increase number of pass trainers by 30% across key schools. To conduct and evaluate two COG meetings per school by Nov 2022. Aim to conduct 20 meetings over the year. To introduce new workshops on integrity and writing doctor/first assignment success during the first 3 weeks.
Engage and inspire staff so they are proud to work at Unitec and are equipped with the capabilities to support quality learning	<ul style="list-style-type: none"> To increase Professional Development opportunities using the 70 20 10 model. Digital Nuggets ` Conferences External Training (EG, PhD, PG Papers, ED.doc) To run regular celebration of milestones/achievements of staff by nominating them for awards and internal celebration events 	<ul style="list-style-type: none"> Increase number of badges by 50%. All staff required to complete observation batch in addition to compulsory badges. Successful completion of combined new code of practice. Increase Digital training by 40%. To increase conference presentation and attendance by 10%. To increase uptake of external PG Training by 5%. To organise one event per semester.
Build a financially sustainable organisation to invest in the future with an annual operating surplus	<ul style="list-style-type: none"> Continue to move all teaching and learning resources online to avoid printing. Maximise timetabling of staff. Leveraging online support such as Writing Doctor to save feedback time and staff cost. 	<ul style="list-style-type: none"> By the end of Dec 2022 -30% reduction in print costs. By the end of Dec 2022 to have achieved staff cost saving 0.5 FTE. By the end of Dec 2022 to have achieved staff cost saving 0.5 FTE.