			points score		score-to- grade conversion
LIGHTING	- Wednesday 1 May	Total possible: 30	1 - 6	comments	
√	Identifying elements of a lighting kit and their use		5	didn't know knuckle, did know barn doors & spot/flood	
√	Setting up and packing down a (red head) lighting kit		3	process was very piecemiel. A stand here, a light there. Practice efficiency in the future	
√	Demonstrating correct and appropriate safety procedures when working with lighting		6	checked that each light was off before powering - good	l.
√	Creating an appropriate lighting set up for filming a g	iven subject	3	a little left-right confusion, needed total tutor prompting, but you got there in the end	
√	Monitoring light levels and exposure through the can	nera	1	needed to be talked through it completely	
	Lighting total:				6.0
CAMERA - Tuesday 7 May & Wednesday 8 May Total possible: 40 1 - 5 comments					
CAIVIERA √	7	Total possible: 40	1-5	only knew a couple of items, very unsure about the rest	
√ √	Identifying parts of a camera and their use Setting up and packing down a 202 camera and tripo	d including battory pack	3	sufficiently knowledgeable to execute, needs to study the process more	
V √	Setting the white balance	a, including battery pack	1	needed total guidance	
	Re-setting the time code to specified time		5	good	
<u> </u>	-		5		
√ ./	Correctly installing P2 card for recording			good	
٧	Recording and monitoring footage		5	good	
√	Identifying parts of a pan-tilt head		4	adequate knowledge	
√	Framing a subject in a specified shot size		2	adequate knowledge of shot size, but needed to be talked through framing process (bottom frameline correct but too much HR, then tilted down and needed coaching on setting size)	
Camera total: 26					6.5
SOUND	- Tuesday 14 May T	Total possible: 30	1-6	comments	
√	Setting up and packing down a basic sound kit includir	ng linking to the camera	4	adequate knowledge of connecting mics, less so the headphones	
√	Identifying parts of a sound kit and their use		4.5	knew what 75% of what things were called	
√	Setting up a boom mic and a lapel (lavalier) mic		2	capable setup; unclear about phantom power switches; just randomly flipped switches until it worked, not based on knowledge.	
√	Assigning a given mic to a specified channel		1	needed total guidance here	
√	Recording and monitoring sound levels through the camera		2	needed guidance. Stlll level likely way too high.	
Sound total: 9.5 3.2					

Score-to-grade conversion is determined by dividing the total points achieved for each category (e.g. Lighting Total) by the total possible points for that category (e.g. 30), then multiplying by 10.