

Finance Team Action Plan 2022

Unitec Priority	Team Priority	Action and Timing
Improve the success of all learners, achieving parity for Māori, Pacific and under 25s by 2024, enhancing the success of International learners and Disabled learners, and serving the educational needs of Tāmaki Makaurau	Build strong partnering relationships across Unitec and Tāmaki Makaurau with a focus on learners' and staff needs.	<ul style="list-style-type: none"> Collaborate with staff across Schools and support teams to engage with them positively in the Finance space. Measure this through staff engagement and learner NPS - through 2022 Collaborate with MIT to share best practice and ensure alignment with Tāmaki Makaurau approach and leverage Te Pūkenga opportunities as appropriate - through 2022 All staff to complete TNK badging / Participate in Staff surveys - 31 Dec 2022 Complete the Code of Practice Domestic Students - 31 Dec 2022 Explore new ways of providing more meaningful data/information to support student success initiatives, assist the team in building success strategy - through 2022 Explore new ways to provide more meaningful data/information on enrolments / withdrawals / forecast - through 2022
Provide high quality learning, teaching and applied research to develop work-ready lifelong learners	Best practice delivery to contribute toward a culture of excellence.	<ul style="list-style-type: none"> Inform academic portfolio via workload modelling and prog costing - through 2022 Explore better utilisation of the workload models to inform FTE budgets - 31 Dec 2022 Work with Te Pūkenga on the various strategies such as Risk Management / Investment / ITP Transition / Change Management - as appropriate; Accuracy on reporting of external research projects - through 2022 Supporting schools / support areas to develop required CAPEX proposals - through 2022.
Engage and inspire staff so they are proud to work at Unitec and are equipped with the capabilities to support quality learning	Engage and inspire staff so they are proud to work at Unitec and are equipped with the capability to support quality learning.	<ul style="list-style-type: none"> Further enhance team culture that delivers on Unitec values and ensure wellbeing options and flexible work practices are accessible for all team members - through 2022 Increase team professional development options , support staff to engage with Te Pūkenga related professional development opportunities - through 2022 Ensure all ADEP plans are aligned to the Unitec / Finance action plan and individual development plans are in place - 31 Dec 2022 Ensure staff are well informed during the Te Pūkenga transition process and attendance during change management workshops / activities - through 2022 Share best practices across teams (MIT/ Unitec, within Unitec, with other ITPs, Te Pūkenga) - through 2022
Build a financially sustainable organisation to invest in the future with an annual operating surplus	Build a financially sustainable organisation to invest in the future, looking for opportunities constantly.	<ul style="list-style-type: none"> Consistently challenge the status quo in order to find savings and/or efficiencies looking across Tāmaki Makaurau. Measure this through spend - through 2022 Support schools with Business Cases revenue generating opportunities / programme changes / project spend (wherever applicable) - through 2022 Identify and leverage opportunities to increase efficiencies while transitioning to Te Pūkenga - through 2022 Data/ internal and external audit / internal and external reporting to drive compliance, improve quality and visibility of data - through 2022 Further enhance forecasting process for Schools and support teams to enable the operational areas to keep costs in line with revenue - through 2022 Collaborate with Schools and support teams to provide better insights on various funding streams and their spend options / cost saving opportunities / programme costing - through 2022