



Unite
against
COVID-19

Health & Safety Induction COVID-19 Protection Framework (CPF) Red

For Unitec Staff and Learners



Content

- COVID-19 Protection Framework – **Red** principles
- Personal health
- Vaccination requirements
- Information for while on campus
- Face mask requirements
- Contact tracing
- Hygiene
- Physical distancing

This presentation should take approximately 8-10 minutes

The logo for 'Unite against COVID-19', with the words 'Unite against' in black and 'COVID-19' in black text on a yellow rectangular background.

Unite
against
COVID-19





Covid-19 Protection Framework - Red



Covid Protection Framework (CPF) – Red

At CPF **Red**, action will need to be taken to protect both at-risk people and protect our health system from an unsustainable number of hospitalisations.

How we stay safe at CPF **Red**

- Record keeping and scanning will be required
- Face masks will be mandatory on flights, public transport, in taxis, retail, public venues, and recommended whenever leaving the house

Vaccination certificate requirements

- Tertiary education — vaccines are required for onsite access and delivery, with capacity based on 1 metre distancing
- Staff and students will need to be vaccinated and provide proof of this to be onsite at CPF **Red**



Individual Roles and Responsibilities

Learner

Participates fully in learning on site while managing their own health and safety while following CPF Red guidelines . This includes wiping anything you have touched or used as you enter and before you leave.

Supervisor/Staff

The Supervisor is an academic member of staff who delivers teaching or conducts an operational task in a way that complies with all CPF Red guidelines.

Supervisors may be actively teaching or could be taking a more supervisory role only. The Supervisor has additional duties over and above staff who are managing their own health and safety in ensuring that learners are adhering to required CPF Red guidelines.

This induction must be delivered by Supervisors/Staff to Learners prior to the start of class

Supervisors/Staff are responsible to ensure Health & Safety monitoring and compliance is adhered to



Covid testing

Testing if onsite at CPF **Red**

If you have symptoms or have been to a location of interest, please get tested. If you have no symptoms or have not been at a location of interest, the Ministry of Health advice is not to get tested in order to free up resources for those who need to.

For any staff working on campus, our Te Puna Waiora Medical Centre offers testing, please call **0800 10 85 10** to book an appointment or alternatively [visit a community testing centre](#) or your GP.

Testing is free for everyone.

If you have a positive Covid-19 test, **stay home**, then contact your line manager.

For next steps guidance refer to the Nest Covid page: [FAQs re Awaiting Test results or showing symptoms](#)



Stay Home If You Are Sick

If you are sick:

If you have cold, flu or COVID-19 symptoms, **stay home**

Call your doctor or Healthline on **0800 358 5453** for advice about getting a test

Inform your manager or lecturer

By getting a test, you are helping keep your community safe. Testing is free for everyone

Staying at home if you are sick is one way to stop the spread of Covid-19.

For guidance refer to the Nest Covid page: [FAQs re Awaiting Test results or showing symptoms](#)





Vaccination requirement for staff and students

Before Arriving on Campus

Access to Unitec is dependent on compliance with the following Vaccination requirements. Non-compliance will result in removal from campus.

Completion of this induction does not grant immediate access to campus

Staff

- Vaccination Status: Prior to coming onto Campus you will need to upload your vaccination passport details into the Unitec Vaccination Register.
- 'My Vaccine Pass': Download your vaccine pass and have this available to show should this be required.

Students

- Students are required to follow the instruction on how to provide proof of double vaccination status.
- 'My Vaccine Pass': Download your vaccine pass and have this available to show should this be required.



Face Masks

Face Masks at Unitec under CPF - Red

Staff and students should bring face masks when attending onsite activities.

They are mandatory at all times, both inside and outside the classroom. This also includes workshops and lifts.

Face masks must be worn inside Te Puna Waiora and the Osteopathy clinic.

Face masks *outside of Unitec* at CPF – Red

At CPF **Red** Face masks will be mandatory on flights, public transport, in taxis, retail, public venues, and recommended whenever leaving the house

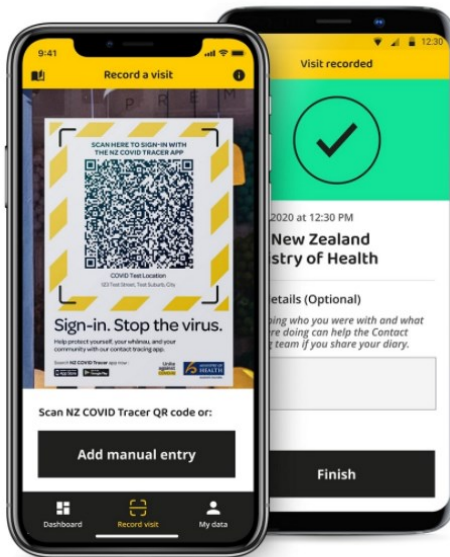




NZ Covid Tracer App

The faster we can contact people who might have been exposed with Covid-19, the faster we can stop the spread of the virus

Staff and Learners entering the facility must scan the NZ Covid Tracer QR code or provides details on a manual sign-in sheet to enable contact tracing.



Turn on Bluetooth tracing

The NZ Covid Tracer app has been updated to include Bluetooth tracing technology.

Bluetooth tracing allows you to receive an alert if you have been near another app user who tests positive for Covid-19.



Turn on
Bluetooth tracing

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Personal Hygiene

Personal Hygiene

Before entering the learning space, supervisors and learners will be required to wash their hands with soap and water for at least 20 seconds and dry thoroughly, using bathrooms that are located close to the learning space.





Physical Distancing

Classroom Numbers/Physical Distancing

Capacity is based on One (1) metre of physical distancing, where possible this must be maintained at all times across campus.

Machinery

Machinery is required to be sanitised before and after use. Hands must be sanitised before and after using the machinery.

Bathrooms

You are required to use bathrooms located closest to the rooms you are using.





Personal Protective Equipment - PPE

Supervisors and learners are to wear PPE if this is normally required (refer to Standard Operating Procedures (SOPs) and area-specific COVID-19 controls).

If PPE is not required, follow face covering requirements at all times.

PPE must not be shared and should be held by learners.

This includes lab coats, which should be taken away and laundered by learners themselves.





Leaving the Classroom/Workshop

Cleaning Equipment/Materials

Learners are required to sanitise surfaces and equipment before and after use. Supervisors will sanitise surfaces and equipment between classes.

Personal Hygiene

Supervisors and learners will remove their own PPE and take it away with them. Wash hands with soap for a minimum of 20 seconds and dry hands thoroughly before leaving.



Leaving the Campus

Supervisors and Learners are to leave campus and abide by CPF **Red** guidelines, including maintaining social distancing of 1 metre.

Confirmation

Please use the following link to confirm you have completed this refresher

H&S Refresher

If this does not work, copy and paste the following into your browser

<https://forms.office.com/r/N8x0ZRgasq>