AGENDA **Te Komiti Whakamana Hōtaka Hou	Academic Approvals Committee**	Type: Regular Hui Date: Tuesday, 2022-03-30 Scheduled Time: 0830h – 1030h Location: Online via Teams Chair: Simon Tries

Meeting opened: _____

---

1. Whakatuwheratanga | Opening

1.1. Karakia Timatanga | Opening Prayer

Manawa mai te mauri nuku	*Embrace the power of the earth*
Manawa mai te mauri rangi	*Embrace the power of the sky*
Ko te mauri kai au	*The power I have*
he mauri tipua	*Is mystical*
Ka pakaru mai te pō	*And shatters all darkness*
Tau mai te mauri	*Cometh the light*
Haumi e, hui e, taiki e!	*Join it, gather it, it is done!*

1.2. Quorum, Attendance and Membership

Members needed to reach quorum: 9

Member List

1. (Chair) Simon Tries
2. Dila Beisembayeva
3. Duaa Alshadli
4. Ioane Aleke Fa'avae
5. Jackie Tims
6. Judy Nicholson
7. Kate Barry
8. Malama Saifoloi
9. Maureen Perkins
10. Michael Miller
11. Niranjan Singh
12. Prabhat Chand
13. Rakesh Patel
14. Sarah Sommerville
15. Tina Hsieh
16. Veraneeca Taiepa

Resolved:

That Te Komiti Whakamana Hōtaka Hou receive the Apologies for the meeting.

1. Kate Barry
2. Sarah Sommerville – *Early departure 0930h*
3. Veraneeca Taiepa – *Early departure 0930h*

Moved / Seconded: __ / __   **Motion: CARRIED**

Member Resignations

1. Tahreem Zia: Replaced by Tina Hsieh
2. Kiri Neho Wijohn: Replaced by Veraneeca Taiepa

Te Whare Wānanga o Wairaka | Unitec Institute of Technology
Te Komiti Whakamana Hōtaka Hou | Academic Approvals Committee

Agenda
2022-03-30

1.3. Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meeting/s

Resolved:

That Te Komiti Whakamana Hōtaka Hou approve the Minutes of the following meetings:

1. Regular: 2021-11-16
2. Standing Committee: -

Moved / Seconded: __ / __   **Motion: CARRIED**

1.4. Mahia Atu | Matters Arising

- (None notified.)

1.5. Rārangi Wā | Key Dates

- Week 18: 2022-04-27 – Applications due 2022-04-08
- Week 22: 2022-05-25 – Applications due 2022-05-06
- Week 26: 2022-06-22 – Applications due 2022-06-03
- Week 28: 2022-07-06 – Applications due 2022-06-17
- Week 32: 2022-08-03 – Applications due 2022-07-15
- Week 36: 2022-08-31 – Applications due 2022-08-12
- Week 40: 2022-09-28 – Applications due 2022-09-09
- Week 44: 2022-10-26 – Applications due 2022-10-07
- Week 48: 2022-11-23 – Applications due 2022-11-04

1.6. Committee System Reporting

1.6.1. Te Komiti Whakamana Hōtaka Hou

1. **AAC Report (Simon Tries, Hui 2021-11-16)**
   (Source: Agenda, Te Komiti Mātauranga 2021-12-08)
2. **AAC Annual Review 2021 (Simon Tries)**
   (Source: Agenda, Te Komiti Mātauranga 2022-03-23)

1.6.2. Te Komiti Mātauranga

1. **TKM Report to MIT-Unitec Board (Martin Carroll, November 2021)**
   (Source: Agenda, Te Komiti Mātauranga 2021-12-08)

1.6.3. Te Komiti Matua o te Komiti Mātauranga

1. **Memo for Approval of MCAWS (Simon Tries, 2022-01-21)**
   (Source: Agenda, Te Komiti Matua o te Komiti Mātauranga 2022-01-26)
2. **Memo for Approval of Type-2 Changes BBS, GCPA, GDPA, GDBUS (Simon Tries, 2022-03-07)**
   (Source: Agenda, Te Komiti Matua o te Komiti Mātauranga 2022-03-09)

1.7. Whakahaere o te Komiti | Committee Management

1.7.1. Tracker: Attendance

- (Item discontinued. Refer to Section 1.2.)

1.7.2. Tracker: Work Plan

- (No updates.)

1.7.3. Tracker: Actions

- (No updates.)

2. Mea Hei Whakaae | Items to Approve / Endorse

2.1. Programme Delivery Accreditation

2.1.1. Postgraduate Suite of Programmes in Applied Technologies (MIT)

1. Master of Applied Technologies
2. Postgraduate Diploma in Applied Technologies
3. Postgraduate Certificate in Applied Technologies

2.1.1.1. Master of Applied Technologies

Programme Name: Master of Applied Technologies
Programme Number: MN4079-2
Programme Owner: Manukau Institute of Technology [6010]
Qualification Name: Master of Applied Technologies (L9)
Qualification Number: MN4079-2
Level: 9
Credits: 180
Contact Person: Susan Bennett (Unitec, Head of School)

PAQC Endorsement Date:	2022-03-16
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-14 (~~On time~~ / **Late**)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*2022-03-18*

2.1.1.2. Postgraduate Diploma in Applied Technologies

Programme Name: Postgraduate Diploma in Applied Technologies
Programme Number: MN4077-2
Programme Owner: Manukau Institute of Technology [6010]
Qualification Name: Postgraduate Diploma in Applied Technologies (L8)
Qualification Number: MN4077-2

Level: 8
Credits: 120
Contact Person: Susan Bennett (Unitec, Head of School)

PAQC Endorsement Date:	2022-03-16
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-14 (~~On time~~ / **Late**)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*2022-03-18*

2.1.1.3. Postgraduate Certificate in Applied Technologies

Programme Name: Postgraduate Certificate in Applied Technologies
Programme Number: MN4076-2
Programme Owner: Manukau Institute of Technology [6010]
Qualification Name: Postgraduate Certificate in Applied Technologies (L8)
Qualification Number: MN4076-2
Level: 8
Credits: 60
Contact Person: Susan Bennett (Unitec, Head of School)

PAQC Endorsement Date:	2022-03-16
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-14 (~~On time~~ / **Late**)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*2022-03-18*

Resolved:

That Te Komiti Whakamana Hōtaka Hou endorse the Programme Accreditation of:

1. Master of Applied Technologies
   (Level 9, 180 Credits)
2. Postgraduate Diploma in Applied Technologies
   (Level 8, 120 Credits)
3. Postgraduate Certificate in Applied Technologies
   (Level 8, 60 Credits)

Subject to the following condition/s:

- __

And apply the following rating to the quality of the application based on the rubric:

- Excellent / Good / Marginal / Poor

Moved / Seconded: __ / __   **Motion: CARRIED**

2.1.2. New Zealand Certificate in Exercise (Open Polytechnic)

Programme Name: New Zealand Certificate in Exercise
Programme Number: 356302-1
Programme Owner: Open Polytechnic | Kuratini Tuwhera
Qualification Name: New Zealand Certificate in Exercise
Qualification Number: 3563-1
Level: 4
Credits: 60
Contact Person: Wesley Verhoeff (Unitec, Senior Lecturer)

PAQC Endorsement Date:	2022-03-16
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-11 (**On time** / ~~Late~~)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*(None)*

Resolved:

That Te Komiti Whakamana Hōtaka Hou endorse the Programme Accreditation of:

1. Master of Applied Technologies
    (Level 4, 60 Credits)

Subject to the following condition/s:

•   __

And apply the following rating to the quality of the application based on the rubric:

•   Excellent / Good / Marginal / Poor

Moved / Seconded: __ / __   **Motion: CARRIED**

2.2. Type-2 Programme Changes

2.2.1. Postgraduate Suite of Programmes in Applied Practice

1. Master of Applied Practice
2. Postgraduate Diploma in Applied Practice
3. Postgraduate Certificate in Applied Practice

2.2.1.1. Master of Applied Practice

Programme Name: Master of Applied Practice [MAP]
Programme Number: 117968-1
Programme Owner: Unitec New Zealand Limited
Qualification Name: Master of Applied Practice (Social Practice) (Level 9)
Qualification Number: 2479-1
Level: 9

Credits: 180
Contact Person: Helen Gremillion (Unitec, Associate Professor)

PAQC Endorsement Date:	2022-03-09
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-15 (~~On time~~ / **Late**)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*2022-03-18*

2.2.1.2. Postgraduate Diploma in Applied Practice

Programme Name: Postgraduate Diploma in Applied Practice [PGDAP]
Programme Number: 117026-1
Programme Owner: Unitec New Zealand Limited
Qualification Name: Postgraduate Diploma in Applied Practice
Qualification Number: 2480-1
Level: 8
Credits: 120
Contact Person: Helen Gremillion (Unitec, Associate Professor)

PAQC Endorsement Date:	2022-03-09
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-15 (~~On time~~ / **Late**)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*2022-03-18*

2.2.1.2. Postgraduate Certificate in Applied Practice

Programme Name: Postgraduate Certificate in Applied Practice [PGCAP]
Programme Number: 117028-2
Programme Owner: Unitec New Zealand Limited
Qualification Name: Postgraduate Certificate in Applied Practice
Qualification Number: 2481-2
Level: 8
Credits: 60
Contact Person: Helen Gremillion (Unitec, Associate Professor)

PAQC Endorsement Date:	2022-03-09
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-15 (~~On time~~ / **Late**)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*2022-03-18*

Resolved:

That Te Komiti Whakamana Hōtaka Hou endorse the application for Type-2 Programme Changes for:

1. Master of Applied Practice
   (Level 9, 180 Credits)
2. Postgraduate Diploma in Applied Practice
   (Level 8, 120 Credits)
3. Postgraduate Certificate in Applied Practice
   (Level 8, 60 Credits)

Subject to the following condition/s:

- __

And apply the following rating to the quality of the application based on the rubric:

- Excellent / Good / Marginal / Poor

Moved / Seconded: __ / __   **Motion: CARRIED**

2.2.2. Liaison Interpreting Context MC

Programme Name: Liaison Interpreting Context MC
Programme Number: 013437
Programme Owner: Unitec New Zealand Limited
Qualification Name: Liaison Interpreting Contexts (Social Systems, Culture, Ethics) (Micro-credential)
Qualification Number: C48268
Level: 6
Credits: 30
Contact Person: Sally Conway (Unitec, Academic Programme Manager)

PAQC Endorsement Date:	(Not stated)
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-11 (**On time** / ~~Late~~)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*(None)*

Resolved:

That Te Komiti Whakamana Hōtaka Hou endorse the application for Type-2 Programme Changes for:

1. Liaison Interpreting Context MC
   (Level 6, 30 Credits)

Subject to the following condition/s:

- __

And apply the following rating to the quality of the application based on the rubric:

- Excellent / Good / Marginal / Poor

Moved / Seconded: __ / __   **Motion: CARRIED**

2.2.3. Liaison Interpreting Theory and Practice

Programme Name: Liaison Interpreting Theory and Practice
Programme Number: 013436
Programme Owner: Unitec New Zealand Limited
Qualification Name: Liaison Interpreting Theory and Practice (Micro-credential)
Qualification Number: C48270
Level: 6
Credits: 30
Contact Person: Sally Conway (Unitec, Academic Programme Manager)

PAQC Endorsement Date:	(Not stated)
Recommended Effective Date:	Semester 2, 2022
Submitted to AAC account:	2022-03-11 (**On time** / ~~Late~~)
Due date for complete applications:	2022-03-11
Final corrections / updates:	*(None)*

Resolved:

That Te Komiti Whakamana Hōtaka Hou endorse the application for Type-2 Programme Changes for:

1. Liaison Interpreting Context MC
   (Level 6, 30 Credits)

Subject to the following condition/s:

* __

And apply the following rating to the quality of the application based on the rubric:

* Excellent / Good / Marginal / Poor

Moved / Seconded: __ / __   **Motion: CARRIED**

---

3. Mea Hei Kōrero | Items to Discuss

3.1. Te Pūkenga Updates

Presenter: Simon Tries – *Verbal update*

---

4. Ngā Tukunga | Items to Receive

4.1. Programme Developments & NZQA Application Outcomes

Presenter: Jackie Tims – *Verbal update*

1. C51884 AWS re/Start approval from NZQA for online learning.
2. C51005 EIT BASCI Collaboration Agreement and site accreditation.
3. ACSC - Application from BBS, GDip, GCert embedding of NZDIP L5 endorsed.

5. Whakamutunga | Closing

5.1. Ētahi Kaupapa Anō | Any Other Business (AOB)

- (None notified.)

5.2. Karakia Whakamutunga | Closing Prayer

Ka wehe atu tātou	*We are departing*
I raro i te rangimārie	*Peacefully*
Te harikoa	*Joyfully*
Me te manawanui	*And resolute*
Haumi ē! Hui ē! Taiki ē!	*We are united, progressing forward!*

Meeting closed: _____