

**Unitec Research Ethics Committee**

Topic: UREC October

Time: Oct 27, 2021 02:00 PM Auckland

Location: MT

Chair: Maria Humphries-Kil

Deputy Chair: Nigel Adams

UREC Administrator: Evangelia Papoutsaki

Join MT Meeting

<https://apc01.safelinks.protection.outlook.com/ap/t-59584e83/?url=https%3A%2F%2Fteams.microsoft.com%2Fl%2Fmeetup-join%2F19%253a9dd28d8b9fbc437ebb676bc9039b420e%2540thread.tacv2%2F1635216291783%3Fcontext%3D%257b%2522Tid%2522%253a%252280f389b2-7380-4b67-b527-7f711a578130%2522%252c%2522Oid%2522%253a%2522657f1ebe-2d8e-47d7-942b-dc1167aba6da%2522%257d&data=04%7C01%7Cepapoutsaki%40unitec.ac.nz%7Cbbe930e74c6f433f327e08d9982a971a%7C80f389b273804b67b5277f711a578130%7C0%7C0%7C637708130968552075%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=h0CcX4vH4UgRK7XYPPmXaWP%2F8HBFZObYt0B9u7paojE%3D&reserved=0>

**KARAKIA TIMATANGA | OPENING KARAKIA**

|  |  |  |  |
| --- | --- | --- | --- |
| Manawa mai te mauri nuku Manawa mai te mauri rangi Ko te mauri kei au he mauri tipua Ka pakaru mai te pō Tau mai te mauri Haumi e, hui e, taiki e! | Embrace the power of the earth Embrace the power of the sky The power I have Is mystical And shatters all darkness Cometh the light Join it, gather it, it is done! |  |  |

## APOLOGIES

## Saeideh Aminian

## WELCOME and WHAKAWHANAUNGATANGA

## CELEBRATIONS AND ACKNOWLEDEMENTS

1. **CONFLICTS OF INTEREST**

## Maria Humphries-Kill informed committee of her new role as Chair of the MIT Ethics Committee and the potential of conflict of interest this might entail.

## MINUTES OF PREVIOUS MEETING

That the Committee approve the minutes of the meeting held on Sept 22, 2021 as a true **and** accurate record.

**First:** Nigel

**Second:** Hazel

## CURRENT APPLICATIONS

**2021-1039 Catherine Mitchell**

*Mā te Huruhuru, ka rere te manu: The experiences of postgraduate tauira Māori within a vocational education context*

**Nigel Adams** (H. Abraham, M. Hamilton)

**Ratified**

*Due to delays in UREC processes, a subcommittee was set up and the application was considered under urgency; Issue raised about student recruitment,*

*Reference for future UREC PD: Warbrick, I., Bolton, A., Stannard, S., & Cunningham, C. (2014).* [*The use of exercise physiology in the advancement of Māori well-being*](https://ndhadeliver.natlib.govt.nz/delivery/DeliveryManagerServlet?dps_pid=FL23835118)*. MAI Journal, 3(3), 227–241.*

*Eric: asked clarification about considering applications under urgency*

*Hinekura: indicated her conflict of interest as she will be involved in this research later on; commented on Kaupapa maori as part of the criteria not a restriction*

**2021-1040 Helena Bassett**

*Management and treatment of mouth breathing in children: A qualitative study of clinical practices and approaches of allied healthcare professionals.*

**Maria Humphries-Kil** (H. Smith, S. Heath)

**Approved**

*Maria to authorise with a formal letter of approval sent to applicant once amendments are submitted*

* 1. **Nathan McComish**

*The Role of Manual Therapy for Osteopaths in the Management of Temporomandibular Disorders - A Qualitative Analysis*

**Falaniko Tominiko** (T. Gomwe, N. Adams)

**Approved**

*Nino to authorise with a formal letter of approval sent to applicant once amendments are submitted*

* 1. **Zena Zeigler**

*An exploration of the experience of osteopaths managing individuals with physical symptoms associated with endometriosis.*

**Samantha Heath** (E. Boamah, M. Humphries-Kil)

**To be ratified**

*Feedback send out to student, waiting for students to submit revisions*

**2021-1043** **Jenny Lee-Morgan**

*He tātai whetu ki te rangi, he rangatahi ki te kāinga: Rangatahi pathways to safe, secure and affordable homes*

**Maria Humphries-Kil** (H. Smith, E. Boamah)

**To be ratified**

*Maria: submitted just 2 days before the meeting, good application overall, a number of questions raised, comments sent out to applicant*

*Hinekura: some clarification was needed around acronyms*

1. **PREVIOUS APPLICATIONS**

**2021-1034 Rain Zhao**

*The Influence of Cultural Philosophies on Clinical Practice of Spinal Manipulation - A Comparison of Chinese Manipulative Therapy vs New Zealand Osteopathy for the Treatment of Musculoskeletal Disorders*

**Mark Hamilton** (L. Rata, E. Boamah)

**Approved**

**2021-1035 Sara Goodwin**

*Exploration, using the Treaty of Waitangi principles of protection, participation and partnership as a framework, of the experiences of Māori Deaf with mental distress who have used mental health and addiction services*   
**Hazel Abraham** (F. Tominiko, M.Humphries-Kil)

**To be ratified**

*No feedback yet if the student has responded*

**2021-1036 Cheryl Talamaivao**

*The challenge of maintaining good self-care for Samoan social workers in Aotearoa, New Zealand*

Saiedeh Aminian (L. Rana, H. Abraham)

**To be ratified**

*Waiting for amendments*

**2021-1038 Jenny-Lee Morgan**

*Ko Te Aka Pūkāea kia ita, ko Te Aka Pūkāea kia eke! The success of reo rūmaki in mainstream schools. Research partnership with Te Aka Pūkāea, Newton Central School.*

**Falaniko Tominiko** (M. Humphries-Kill, S. Heath)

**To be Ratified**

**2021-1030 Heath** Saeideh Aminian

**Ratified**

**2021-1031 Heath**

Maria Humphries-Kil

**Ratified**

**2020-1055 Baker**

Samantha Heath

**On hold** (it can only be approved in the next meeting)

*Sam: sensitive subject, delayed because of lack of response (caused by illness), the application was resubmitted, no sufficient response to feedback, not up to standard application issues, year long in delay, expectations about ethics application not met, “where do we draw the line”?*

*Maria: how do we document the process of communication with the applicants so that there is evidence of the work and care taken to assist applicants with their research; suggested to put in a few notes on the moodle about such matters.*

**2020-1044 Venus Rangi**

**Nigel Adams** (Rihi Tenana original Reader) (minor amendments-extension request)

**Noted**

**2020-1040 Jenny Lee-Morgan**

*Moko*

**Nigel Adams** (Maria Humphries-Kil original PR) (amendments request)

**Noted**

*Minor amendments, ensuring new researchers have the expertise, waiting for response*

1. **FORM B APPLICATIONS FOR NOTING**
2. **FORM C APPLICATIONS**

Application for Ethical Approval for a Research Component of a Teaching Programme

1. **MATTERS ARISING FROM PREVIOUS APPLICATIONS**
2. **CORRESPONDENCE - OTHER BUSSINESS**

*11.1 UREC 2022 meeting dates approval memo:* approved by the Chair

*11.2 UREC Readers feedback process*

*Niko raised the issue of asking UREC admin to send out authorisation or feedback to applicants, it was agreed to stay with current practice (PR to send feedback including the supervisor and UREC email in the communication, with a clear subject line with application number)*

*Maria: merging MIT and UREC committees will have an impact on ethics processes; suggested the revision of the forms can wait until we have a better understanding of how the merging will take place.*

*Hinekura: asked for clarifications and potential hold ups for applications and workloads for urec members*

*Hinekura: raised the issue of collation of feedback and collaboration between readers before the comments are sent to the applicant (in this case Maria had collated the comments and given authorization for the research while Hinekura expected to have another conversation with readers before coming a collective decision); alerted to being careful not leave the applicant make the assumption that all readers have agreed*

*Hazel: agreed with Hinekura*

*Eric: this process is already in place and suggested formalizing it*

*Maria: suggested a process that is more communicative between readers*

*Falaniko: suggested using MT as a way of discussing challenging applications*

*Nigel: suggested a more collaborative approach between readers before giving final response to applicant*

*Nigel provided clarification on the four main categories of decisions made at UREC meetings*  
*1. Approved An application may be approved when it is first presented to a meeting.  
Applications are set out in the agenda under their applicable application  
category (Form A, B or C).*  
*2. To Be Ratified The decision to be ratified will be made when an application requires*  
*minor to moderate amendments. The Primary Reader (PR) is given the  
authority to approve the application between meetings under delegated  
authority from UREC. The same application may appear on the UREC  
agenda for several months with the decision to be ratified until the  
applicant has completed all requirements to the satisfaction of the  
Primary Reader. Once the PR is happy with the application, this may then  
be ratified at the next applicable meeting of UREC.  
3. On hold Applications may be placed on hold if a significant amount of work is  
required to bring them up to standard. If an application is placed on hold it  
cannot be approved between meetings and must be presented and  
discussed at an official meeting of UREC before the on hold status can be  
lifted to the status of to be ratified.  
4. Declined Applications considered to be of poor and inadequate design and of an  
extreme low standard may be declined by the committee. In this instance  
a letter will be sent to the applicant and their supervisor from the UREC  
Secretary on behalf of the committee, advising that the application has  
been declined. Note that the applicants are invited to re-submit  
applications at any time providing the required standard for review is met.  
Ratified An application is ratified at a full meeting after the applicant has met all  
requirements to the satisfaction of the Primary Reader (PR) and the  
Primary Reader has approved the project between meetings.*

*This application would previously have been presented previously at a UREC*

*meeting with a decision To Be Ratified.*

*11.3 Saeideh Aminian: conflict of interest in acting as primary reader on Osteopathy Ethics applications*

*Hinekura: when working with small groups there is potential conflict and sensitivity is needed to avoid putting professional relationships at risk*

*Erik: declaring conflict of interest should not stop you for taking over an application*

Ka wehe atu tātou I raro i te

rangimārie Te harikoa Me te

manawanui Haumi ē! Hui ē! Taikiē!  
  
“We are departing Peacefully  
Joyfully And resolute   
We are united, progressing forward!”

## 

## DATE OF THE NEXT MEETING:

**24 November 2021 2pm**

**Venue: Zoom**