

Unitec Research Ethics Committee

(UREC) 25 August 2021 at 2.00 pm   
Zoom -

Topic: UREC August

Time: Aug 20, 2021 02:00 PM Auckland, Wellington

Join Zoom Meeting

https://unitec-ac-nz.zoom.us/j/94418153934?pwd=cm83dUJ4a0FYOEdPSm5Qbmp5VmcrQT09

Meeting ID: 944 1815 3934

Passcode: 538205

**KARAKIA TIMATANGA | OPENING KARAKIA**

|  |  |  |  |
| --- | --- | --- | --- |
| Manawa mai te mauri nuku Manawa mai te mauri rangi Ko te mauri kei au he mauri tipua Ka pakaru mai te pō Tau mai te mauri Haumi e, hui e, taiki e! | Embrace the power of the earth Embrace the power of the sky The power I have Is mystical And shatters all darkness Cometh the light Join it, gather it, it is done! |  |  |

**Notes:**

welcome me as new administrator

Recording meetings , permission needed, Samantha: you can opt out, Nigel: rational for recording is to have record for minutes checking for any missing information; Falanino: supported it None objected

Plant was bought as a thank you for Ashar

Amamda Perry when left unitec was expected to be an external member , this is still pending

Congratulations to Rihi for new position

## APOLOGIES

Formal ***Rihi Tenana and Lata***

1. **WELCOME**
2. **CONFLICTS OF INTEREST**

Samantha Heath

## MINUTES OF PREVIOUS MEETING

That the Committee approve the minutes of the meeting held on July 28, 2021 as a true and accurate record.

**First: Samantha Heath**

**Second:** Nigel Adams

## CURRENT APPLICATIONS

**2021-1029 Heath**

*Online from Monday one year on: Mapping the consequences of Covid-19 lockdown on vocational education***Saeideh Aminian**

**To be Ratified**

**Number to be changed to 1030**

**PR: Well written application, interesting and current topic, with potential impact on teaching practice, overall very good with minor comments mostly about anonymity around unitec’s name use during dissemination activities, PR has not responded to the applicant yet**

**Maria: difficult to maintain anonymity of institution that this might require organization consent form**

**Samantha: is happy to rethink organizational consent form, asking for suggestion on not identifying organization by inference, Head of academic unit has given consent**

**PR: sought to clarify purpose of publication,**

**Samantha: no prior issues with publishing with her name**

**Eric: depends of journal it is published and follow advise of journal about this issue**

**Mark: what is the need for the anonymity, are there issues of reputation risks for the institution**

**Maria: asking for organization consent might be challenging when the research findings are not positive for the organization**

**Nigel: address the issue to Marcus and refer to the office of the CEO,**

**Maria: suggests to Samantha to seek Marcus’s advise**

**PR: agreed**

**Mark: reading the application prompted him to consider how some questions in the application need to be updated in regards to Maori participants**

**Maria: need to adjust the application form**

**Samantha: need for consistency, and going to Marcus for approval raises issues for academic freedom**

**Maria: need to come up with an agreed policy**

**Hazel: acknowledged the ethical dilemma to maintain confidentiality and anonymity**

**Eric: who grants organization consent to an external research, who is the authority?**

**Niko: the highest authority is the academic committee with Marcus having the authority to speak on its behalf**

**Nigel: distinction between consent and permission**

**Samantha: clarified that this application is about seeking permission to do a research not permission to publish**

**Maria: once you have permission to do the research, you assume permission to publish, you have freedom of speech and the obligation is on you to articulate this in a way that is constructive**

**Maria: to be ratified; once PR these elements are addressed then she will grant permission between meetings to authorise researcher to start and then in the next meeting it will be ratified formally**

**2021-1030 Heath**

*Value-addedness of therapeutic services for patients and their families in a hospice*

*setting: An exploratory mixed methods study of service users’ perspectives*

**Maria Humphries-kil**

**Changes to 1031**

**PR: appendix missing, now seen; question about staff engaging a student, and students wants ot use findings in their own research, is that included in the ethics application**

**Samantha: spoke of the student involved in this research as a collaborative researcher, Sam is the associate supervisor, student will need to account to the ethical considerations involved in this research;**

**Maria: since the students stays within the original project for her own research then there is no issue; she is happy with Sam’s responses to her comments on the application; additional issue for her was the time frame for storing of the data**

**Saeidah: agreed that 10 years of storing data is appropriate because of the sensitivity of the topic; what happens though when a program is discontinued: urec should be taking over the filing of the data; forms should be adjusted indicating that the responsibility for storing of and destroying the data at the indicated time will be with urec plus administrator at the time will have access to that data**

**Nigel: we operated in the past on the assumption that the researcher is responsible for storing and disposing all the data**

**Towa: does the data belong to the researcher or unitec?**

**Eric: the output/publication belongs to unitec or has responsibility for it**

**Maria: recommends adjusting the form indicating that the researcher is responsible for destroying the data; they all agreed**

**Maria: recommended that only people who are capable in the hospice can participate**

**Nino: suggested support provided to those participants who want to participate**

**Sam: replied that participants can bring support**

**Hazel: satisfied with how Samantha addressed this issue from a Maori perspective**

**Mark: asking implications for maori communities, there is a bit conversation to have about how research is in the common domain, how we acknowledge how what we do has an interest or resonance to the maori community (as part of the treaty)**

**Eric: asked clarificaitions to samanta what she meant with “our” industry partners and about koha**

**Samantha: industry partners with the dept of nursing at unitec**

**Maria: to be ratified**

1. **PREVIOUS APPLICATIONS**

2021-1001 Naden  
*Assessment of experiences of dog behaviour by Tongans living in Tonga***Nigel Adams  
ratified**

Check if they submitted amended forms and then send formal letter to researchers

2021-1021 King  
The management of issues and personal grievances in veterinary nursing staff across New Zealand

**Lata Rana**  
**Notes:** Modified from Form B  
**to be ratified**

**Stays the same until Lata updates**

1. FORM B APPLICATIONS FOR NOTING

2021-1024 Yan

Nigel Adams

2021-1029 Baker

Nigel Adams

**Check with Nigel what is to be done with these**

1. **FORM C APPLICATIONS**

Form C Applications is essentially for research project similarly structured across students

**2021-1018 Robertson**  
Nigel Adams

**Ratified**

**Check with Eric on this**

**Samantha: 2020 2055 application missing, she has not heard from the student or supervisor since June, it has not come back to the committee (supervisor Natalie Baker)**

**/ let me them know that the application is closed and they need to resubmit? Need to check with Samantha and Maria**

1. MATTERS ARISING FROM PREVIOUS APPLICATIONS

**2020-1040 Lewis**  
Maria Humphries

Maria will report on this next time

1. CORRESPONDENCE

Nigel: how applications are processed comment/pointed out for the need to have comments from applicant by the first meeting of the committee “something might come up in the committee” expression mentioned to the applicant

Maria: getting docs to readers earlier so speed up process

Ka wehe atu tātou I raro i te

rangimārie Te harikoa Me te

manawanui Haumi ē! Hui ē! Taikiē!  
  
“We are departing Peacefully  
Joyfully And resolute   
We are united, progressing forward!”

## 

## DATE OF THE NEXT MEETING:

**September 22nd 2021 2pm**

**Venue: Zoom**