



agenda

Te Komiti Rangahau o Unitec | Unitec Research Committee

Date:	2021-10-14
Scheduled Start:	1300h
Scheduled End:	1500h
Location:	Microsoft Teams

SECTION 1 NGĀ KUPU ARATAKI | PRELIMINARIES

1. Karakia Timatanga | Opening Prayer
2. Mihi Whakatau | Welcome from the Chair
3. Membership
4. Terms of Reference

SECTION 2 STANDING ITEMS

1. Ngā Whakapāha | Attendance, Apologies & Quorate Status
2. Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meetings
3. Mahia Atu | Matters Arising

SECTION 3 MEA HEI WHAKAAE | ITEMS TO APPROVE

1. 2020 Unitec Annual Research Report
2. Student Integrated Research Output Fund

SECTION 4 WHAKAWHITI KŌRERO | ITEMS FOR DISCUSSION

1. Conference Seed Funding
2. NVivo – qualitative research software
3. 2021 Internal PBRF Quality Evaluation
4. Research Support Products
 - a) Early Career Researcher (ECR) Project Fund
 - b) Research Dissemination Fund - Individual
 - c) Research Dissemination Fund - Collaborative
 - d) ECR Fellowship
 - e) ECR Post Parental Leave Fund
 - f) ECR Support PhD/Doctorate for PBRF Portfolio
 - g) Conference Seed Fund
 - h) Research Voucher Scheme

- i) Wairaka; natural environment, history and culture Fund
- j) Student Integrated Research Output Fund

SECTION 5 NGĀ TUKUNGA | ITEMS TO RECEIVE

1. Appointments to the PBRF Sector Reference Group
2. 2021 Early Career Researcher (ECR) Funding Progress Reports
 - a) Dr Marleen Baling
 - b) Dr Catherine Mitchell
 - c) Dr Renata Jadresin-Milic
 - d) Min Hall

SECTION 6 KUPU WHAKAMUTUNGA | CLOSING

1. Ētahi Kaupapa Anō | Any Other Business
2. Komiti Self-Assessment
3. Karakia Whakamutunga | Closing Karakia

SECTION 1 NGĀ KUPU ARATAKI | PRELIMINARIES

Item 1.1 Karakia Tīmatanga | Opening Prayer

KARAKIA TĪMATANGA	OPENING PRAYER
<i>Manawa mai te mauri nuku</i>	<i>Embrace the power of the earth</i>
<i>Manawa mai te mauri rangi</i>	<i>Embrace the power of the sky</i>
<i>Ko te mauri kai au</i>	<i>The power I have</i>
<i>He mauri tipua</i>	<i>Is mystical</i>
<i>Ka pakaru mai te pō</i>	<i>And shatters all darkness</i>
<i>Tau mai te mauri</i>	<i>Cometh the light</i>
<i>Haumi ē, Hui ē, Tāiki ē!</i>	<i>Join it, gather it, it is done!</i>

Item 1.2 Mihi Whakatau | Welcome from the Chair

Item 1.3 Te Komiti Rangahau o Unitec Membership

Marcus Williams (Associate Professor)	Chair and Director Research and Enterprise
Daisy Bentley-Gray (New and Emerging)	Nominee of Director, Pacific Success
Dr Jenny Lee-Morgan (Professor)	Nominee of Director, Māori Success
Dr Helen Gremillion (Associate Professor)	Healthcare and Social Practice
Dr Yusef Patel (Early Career)	Architecture
Roger Birchmore (Early Career)	Building Construction
Dr Lian Wu (Associate Professor)	Healthcare and Social Practice
Dr Hamid Sharifzadeh (Associate Professor)	Computing and Information Technology

Dr Leon Tan (Associate Professor)	Creative Industries
Dr Kristie Cameron (Early Career)	Environmental & Animal Sciences
Dr Maryam Mirzaei (Early Career)	Applied Business
Robyn Gandell (Early Career)	Bridgepoint
Susan Eady	Subject Librarian
Cathy Zhang	One member nominated by the Student Council
Arun Deo	Research Advisor

In attendance: Brenda Massey Acting URC Secretary

Item 1.4 Te Komiti Rangahau o Unitec Terms of Reference

The powers and functions of Te Komiti Rangahau o Unitec (URC) shall be to:

- a. Foster the conduct of research, and support the achievement of Unitec’s strategic research, enterprise and innovation priorities;
- b. Propose and advise on strategic directions and priorities for research, enterprise and innovation;
- c. Provide expert advice on institutional policy;
- d. Develop protocols and guidelines and make recommendations in relation to the conduct of research, enterprise and innovation;
- e. Oversee the Grants Advisory Committee and the reporting of funded projects;
- f. Encourage and enhance the development of the research, enterprise and innovation culture along with student and staff research capability, with emphasis on the development of Māori and Pacific research capability;
- g. Oversee the monitoring of research outputs and research reporting; and,
- h. Foster Māori and Pacific, transdisciplinary, collaborative and externally engaged research, enterprise and innovation.

SECTION 2 STANDING ITEMS

Section 2.1 Ngā Whakapāha | Attendance, Apologies & Quorate Status

RECOMMENDATION

That the committee accepts the apologies of today’s meeting.

Section 2.2 Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meetings

refer to [pg6](#)

RECOMMENDATION

That the committee approves the minutes of the meeting of 2021-08-12.

Section 2.3 **Mahia Atū | Matters Arising**

refer to [pg14](#)

SECTION 3 **MEI HEI WHAKAAE | ITEMS TO APPROVE**

Section 3.1 **2020 Unitec Annual Research Report**

refer to [pg15](#)

Section 3.2 **Student Integrated Research Output Fund**

refer to [pg83](#)

SECTION 4 **WHAKAWHITI KŌRERO | ITEMS FOR DISCUSSION**

Section 4.1 **Conference Seed Funding**

refer to [pg87](#)

Section 4.2 **NVivo – qualitative research software**

refer to [pg98](#)

Section 4.3 **2021 Internal PBRF Quality Evaluation**

refer to [pg104](#)

Section 4.4 **Research Support Products**

refer to [pg105](#)

- a) Early Career Researcher (ECR) Project Fund – [pg119](#)
- b) Research Dissemination Fund – Individual – [pg136](#)
- c) Research Dissemination Fund – Collaborative – [pg145](#)
- d) ECR Fellowship – [pg150](#)
- e) ECR Post Parental Leave Fund – [pg158](#)
- f) ECR Support PhD/Doctorate for PBRF Portfolio – [pg164](#)
- g) Conference Seed Fund – [pg169](#)
- h) Research Voucher Scheme – [pg179](#)
- i) Wairaka; natural environment, history and culture Fund – [pg188](#)
- j) Student Integrated Research Output Fund – [pg194](#)

SECTION 5 **NGĀ TUKUNGA | ITEMS TO RECEIVE**

Section 5.1 **Appointments to the PBRF Sector Reference Group**

refer to [pg198](#)

Section 5.2 **2021 Early Career Researcher (ECR) Funding Progress Reports**

refer to [pg199](#)

- a) Dr Marleen Baling - *refer to [pg200](#)*
- b) Dr Catherine Mitchell – *refer to [pg204](#)*
- c) Dr Renata Jadresin-Milic – *refer to [pg207](#)*
- d) Min Hall – *refer to [pg213](#)*

SECTION 6

KUPU WHAKAMUTUNGA | CLOSING

Section 6.1 **Ētahi Kaupapa Anō | Any Other Business**

Section 6.2 **Komiti Self-Assessment**

refer to [pg216](#)

Section 6.3 **Karakia Whakamutunga | Closing Karakia**

TE KARAKIA WHAKAMUTUNGA	CLOSING PRAYER
<i>Ka wehe atu tātou</i>	<i>We are departing</i>
<i>I raro i te rangimārie</i>	<i>Peacefully</i>
<i>Te harikoa</i>	<i>Joyfully</i>
<i>Me te manawanui</i>	<i>And resolute</i>
<i>Haumi ē, Hui ē, Tāiki ē!</i>	<i>We are united, progressing forward!</i>