

Te Komiti Whakamana Hōtaka Hou | Academic Approvals Committee

AGENDA

Type: Regular Hui
 Date: Tuesday, 2021-08-10
 Scheduled Time: 0830h – 1020h
 Location: 180-2044
 Chair: Simon Tries

Meeting opened: _____

1. Whakatuwheratanga | Opening

1.1. Karakia Timatanga | Opening Prayer

Everybody who was present stood and joined in the karakia timatanga.

Manawa mai te mauri nuku
 Manawa mai te mauri rangi
 Ko te mauri kai au
 he mauri tipua
 Ka pakaru mai te pō
 Tau mai te mauri
 Haumi e, hui e, taiki e!

*Embrace the power of the earth
 Embrace the power of the sky
 The power I have
 Is mystical
 And shatters all darkness
 Cometh the light
 Join it, gather it, it is done!*

1.2. Tae Ā-Tinana | Attendance

Member List

- | | |
|------------------------|-----------------------|
| 1. (Chair) Simon Tries | 11. Niranjana Singh |
| 2. Dila Beisembayeva | 12. Prabhat Chand |
| 3. Duaa Alshadli | 13. Rakesh Patel |
| 4. Ioane Aleke Faavae | 14. Rosemary Dewerse |
| 5. Jackie Tims | 15. Sarah Sommerville |
| 6. Judy Nicholson | 16. Steve Marshall |
| 7. Kate Barry | 17. Steve Varley |
| 8. Malama Saifoloi | 18. Tahreem Zia |
| 9. Maureen Perkins | 19. Te Hau Hona |
| 10. Michael Miller | |

Resolved:

That Te Komiti Whakamana Hōtaka Hou receive the Apologies for the meeting.

Moved: ___ → Seconded: ___ → Motion: ___

1.3. Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meeting/s

Resolved:

That Te Komiti Whakamana Hōtaka Hou approve the Minutes of the following meetings:

1. Regular: 2021-07-06
2. Standing Committee: 2021-07-19

Moved: __ → Seconded: __ → Motion: __

1.4. Mahia Atu | Matters Arising

- (None)

1.5. Rārangi Wā | Key Dates

Four hui scheduled across August and September.

1. Hui 2021-08-10 – “Early August hui” (this agenda)
2. Hui 2021-08-24 – “Late August hui”
3. Hui 2021-09-07 – “Early September hui”
4. Hui 2021-09-21 – “Late September hui”

1.5.1. Hui 2021-08-24 – “Late August hui”

1. **Complete applications due to AAC account**
COB Friday, 2021-08-05
>> *Programme Teams*
2. **Complete application prechecks & reading allocations**
COB Wednesday, 2021-08-11
>> *Secretariat & Chair*
3. **Communicate hui agenda & reading allocation to Members**
COB Thursday, 2021-08-12
>> *Secretary*
4. **Complete evaluative feedback**
COB Thursday, 2021-08-19
>> *AAC Members*
5. **Communicate evaluative feedback to Programme Team/s**
COB Friday, 2021-08-20
>> *Secretariat*
6. **Hui o Te Komiti Whakamana Hōtaka Hou**
0830h – 1020h, Tuesday, 2021-08-24
>> *AAC Members (invited by Secretary)*
>> *Programme Team Representatives (invited by Secretariat)*
7. **Communicate draft minutes to Members**
COB Tuesday, 2021-08-31
>> *Secretary*

1.5.2. Hui 2021-09-07 – “Early September hui”

1. **Complete applications due to AAC account**
COB Thursday, 2021-08-19
>> *Programme Teams*
2. **Complete application prechecks & reading allocations**
COB Wednesday, 2021-08-25
>> *Secretariat & Chair*
3. **Communicate hui agenda & reading allocation to Members**
COB Thursday, 2021-08-26
>> *Secretary*
4. **Complete evaluative feedback**
COB Thursday, 2021-09-02
>> *AAC Members*
5. **Communicate evaluative feedback to Programme Team/s**
COB Friday, 2021-09-03
>> *Secretariat*
6. **Hui o Te Komiti Whakamana Hōtaka Hou**
0830h – 1020h, Tuesday, 2021-09-07
>> *AAC Members (invited by Secretary)*
>> *Programme Team Representatives (invited by Secretariat)*
7. **Communicate draft minutes to Members**
COB Tuesday, 2021-09-14
>> *Secretary*

1.5.3. Hui 2021-09-21 – “Late September hui”

1. **Complete applications due to AAC account**
COB Friday, 2021-09-02
>> *Programme Teams*
2. **Complete application prechecks & reading allocations**
COB Wednesday, 2021-09-08
>> *Secretariat & Chair*
3. **Communicate hui agenda and reading allocation to Members**
COB Thursday, 2021-09-09
>> *Secretary*
4. **Complete evaluative feedback**
COB Thursday, 2021-09-16
>> *AAC Members*
5. **Communicate evaluative feedback to Programme Team/s**
COB Friday, 2021-09-17
>> *Secretariat*
6. **Hui o Te Komiti Whakamana Hōtaka Hou**
0830h – 1020h, Tuesday, 2021-09-21
>> *AAC Members (invited by Secretary)*
>> *Programme Team Representatives (invited by Secretariat)*
7. **Communicate draft minutes to Members**
COB Tuesday, 2021-09-28
>> *Secretary*

1.6. Chair Reporting

1.6.1. Te Komiti Whakamana Hōtaka Hou

- Chair Report (2021-07-06, Steve Marshall)

1.6.2. Te Komiti Mātauranga

- Chair Report to MIT-Unitec Board (2021-06-16, Martin Carroll)

1.6.3. Te Komiti Mātauranga

- Annual Report 2020 (2021-07-23, Simon Nash)

1.7. Whakahaere o te Komiti | Committee Management

1.7.1. Tracker: Attendance

- School of Computing, Engineering and Applied Technology

1.7.2. Tracker: Work Plan

- (None)

1.7.3. Tracker: Actions

- (None)

2. Mea Hei Whakaae | Items to Approve

2.1. New Programme Approval and Accreditation

2.1.1. New Zealand Certificate in Electrical Pre-Trade (Level 3)

Level: 3

Programme Name: New Zealand Certificate in Electrical Pre-Trade (Level 3)

Programme Credits: 121 (one hundred and twenty-one)

Qualification Name: New Zealand Certificate in Electrical Pre-Trade (Level 3)

Qualification Credits: 120 (one hundred and twenty)

PAQC Endorsement Date:	2021-07-21
Recommended Effective Date:	Semester 1, 2022
Submitted to AAC account:	2021-07-22 On time
Due date for complete applications:	2021-07-22

Resolved:

That Te Komiti Whakamana Hōtaka Hou endorse the application for New Programme Approval and Accreditation for:

- New Zealand Certificate in Electrical Pre-Trade (Level 3)
(Level 3, 121 Credits)

Subject to the following condition/s:

- ____

And apply the following rating to the quality of the application based on the rubric:

- **Excellent / Good / Marginal / Poor**

Moved: ____ → Seconded: ____ → **Motion:** ____

2.1.2. New Zealand Diploma in Business (Accounting) or (Leadership and Management)

Programme Owner: Otago Polytechnic

Level: 5

Programme Name: New Zealand Diploma in Business (Accounting) or (Leadership and Management)

Programme Credits: 120

Qualification Name: New Zealand Diploma in Business (Accounting) or (Leadership and Management)

Qualification Credits: 120

Qualification Reference: 2459-3

PAQC Endorsement Date:	2021-07-19
Recommended Effective Date:	Semester 1, 2022
Submitted to AAC account:	2021-07-22 On time
Due date for complete applications:	2021-07-22

Resolved:

That Te Komiti Whakamana Hōtaka Hou endorse the application for New Programme Approval and Accreditation for:

- New Zealand Diploma in Business (Accounting) or (Leadership and Management)
(Level 5, 120 Credits)

Subject to the following condition/s:

- ____

And apply the following rating to the quality of the application based on the rubric:

- **Excellent / Good / Marginal / Poor**

Moved: ____ → Seconded: ____ → **Motion:** ____

3. Mea Hei Kōrero | Items to Discuss

3.1. Te Pūkenga Updates

Presenter: Simon Tries

- Copy of Memo RE: Programme Transition Planning (Te Pūkenga, 2021-06-11)

4. Ngā Tukunga | Items to Receive

4.1. Programme Developments & NZQA Application Outcomes

Presenter: Jackie Tims

- NZCAE – Stopping Type 2 development (email)

5. Whakamutunga | Closing

5.1. Ētahi Kaupapa Anō | Any Other Business (AOB)

- (None)

5.2. Karakia Whakamutunga | Closing Prayer

Everybody who was present stood and joined in the karakia whakamutunga.

Ka wehe atu tātou
I raro i te rangimārie
Te harikoa
Me te manawanui
Haumi ē! Hui ē! Taiki ē!

*We are departing
Peacefully
Joyfully
And resolute
We are united, progressing forward!*

Meeting closed: _____
