Te Komiti Mātauranga | Academic Committee

Date: **Wed. 2021-03-24**
Scheduled: 0830h – 1130h
Actual: 0831h – 1131h
Chair: **Simon Tries** (Acting)   0831h – 0846h
          Simon Nash, on behalf of Prof. Martin Carroll   0846h – 1131h
Location: **180-2043**

1.   Whakatuwheratanga | Opening

1.1.   Karakia Timatanga | Opening Prayer

Manawa mai te mauri nuku   *Embrace the power of the earth*
Manawa mai te mauri rangi   *Embrace the power of the sky*
Ko te mauri kai au   *The power I have*
he mauri tipua   *Is mystical*
Ka pakaru mai te pō   *And shatters all darkness*
Tau mai te mauri   *Cometh the light*
Haumi e, hui e, taiki e!   *Join it, gather it, it is done!*

1.2.   Mihi Whakatau | Opening Remarks

For the benefit of kōrero with guests and new members, each person in attendance
introduced themselves.

1.2.1. Committee Self-Assessment: Topic

- (None)

1.2.2. Key Dates

Te Komiti noted the AGC Meeting Schedule 2021 for Te Komiti Mātauranga and its subcommittees.

1.2.3. Chair Reporting, Te Komiti Mātauranga

Te Komiti noted the Chair Report for February 2021, which formed guided the kōrero of Item 3.1. Unitec-MIT Integration Issues for record of related kōrero.

1.2.4. Incoming Member/s

The Chair acknowledged and welcomed new members.

- Gus Gilmore (apologies)
- Irene Farnham
- Martin Carroll

1.2.5. Welcome to Invited Guests and Members of the Public

The Chair welcomed members of the Unitec-MIT Board of Directors and Unitec Staff.

- Peter Winder
- Robert Reid

1.3. Tae Ā-Tinana & Ngā Whakapāha | Attendance & Apologies

Mema | Member Attendance

1. (Chair) Simon Nash (Arr. 0840h)
2. Andrea Thumath
3. Anne McKay
4. Annette Pitovao (Arr. 0834h)
5. Aroha Dykes
6. Chris King
7. Falaniko Tominiko
8. Irene Farnham
9. Kate Barry
10. Katie Bruffy
11. Lee Baglow
12. Liz Rainsbury
13. Marie Shannon (For: M Williams)
14. Martin Carroll
15. Maura Kempin
16. Simon Tries
17. Toni Rewiri (Dep. 0945h)

Ngā Whakapaha | Member Apologies

1. Gus Gilmore
2. Marcus Williams (Proxy: Marie Shannon)

Member Absences

- (None)

Resolved:

That Te Komiti Mātauranga receive the apologies for the meeting.

Moved: C King   Seconded: K Barry   **Motion: CARRIED**

Hunga Mahi | Staff in Attendance

1. (Secretary) Daniel Weinholz
2. Anaru Parangi
3. Gia Ngatai-Smith
4. Jenny Lee-Morgan
5. Peter Winder
6. Rihi Te Nana
7. Robert Reid
8. Rosemary Dewerse
9. Taiha Molyneaux
10. Trude Cameron

Kōrama | Quorum

Quorum was noted and declared.

1.4.   Pitopito Kōrero o Ngā Hui | Minutes of the Previous Meeting/s

Resolved:

That Te Komiti Mātauranga approve the Minutes of the following meetings:

- Regular: 2021-02-10
- Standing: 2021-02-10; 2021-02-15; 2021-02-17; 2021-02-24; 2021-03-04;
                      2021-03-11; 2021-03-18

Moved: K Bruffy   Seconded: A Dykes   **Motion: CARRIED**

1.5.   Mahia Atu | Matters Arising

- (None)

1.6.   Committee Management

1.6.1. Attendance Tracker – *Updated: 2021-02-10*

Te Komiti noted the attendance to date and that all membership roles are now filled.

Te Komiti discussed the attendance of Gus Gilmore (Chief Executive) and the purpose of having the Chief Executive on the Membership.

ACTION → Martin Carroll (incoming Chair) shall follow up with Gus Gilmore to confirm plans for attendance and / or nomination of a suitable proxy.

1.6.2. Work Plan – *Updated: 2021-03-18*

Te Komiti discussed current and upcoming line items from the Work Plan.

1. <u>NOVEMBER 2020</u>

    1. **Ako Ahimura Review of Student Course Survey Results for Semester 2, 2020** - [Refer to Item 4.2.5.2.]

2. <u>DECEMBER 2020</u>

    1. **URC Annual Report** - [Refer to Item 4.2.1.1.]

    2. *UREC Annual Report - Submission pending.*

    3. **PGRSC Annual Report** - [Refer to Item 4.2.3.1.]

    4. **AAC Annual Report** - [Refer to Item 4.2.4.1.]

    5. **AA-LTC Annual Report** - [Refer to Item 4.2.5.1.]

    6. **QAB Annual Report** - [Refer to Item 4.2.6.1.]

3. <u>2021 WEEK 13: 2021-03-24</u>

    1. *Te Komiti Mātauranga: Annual Report 2020 – Submission TBC*

    2. **Ako Ahimura Review of Professional Development for Teachers: Annual Report 2020** – [Refer to Item 4.2.5.3.]

    3. **Complaints & Appeals (Academic & Non-Academic): Annual Report 2020** – *To next hui*

2. <u>2021 WEEK 19: 2021-05-05</u>
   Submissions due: 2021-04-21

    1. Ako Ahimura Review of Student Course Surveys: Annual Report 2020 – *Te Komiti agreed to remove this item due to sufficient coverage by reporting on results each semester.*

    2. Degree Monitoring: Annual Report 2020

    3. Assuring Consistency: Annual Report 2020

1.6.3. Ngā Tautapu Arotake | Actions Tracker – *Updated: 2021-02-10*

Action-046 Committee Work Plans

2021-03-24:   Every AGC now has a Work Plan of some form in use.

Status: COMPLETED

Action-059 Strategy, Policy & Procedure Approval Process

2021-03-24:   No change.

Status: ACTIVE

2. Mea Hei Whakaae | Items to Approve

2.1. Appeal Resolution Committee Membership

Presenter/s: Simon Tries, on behalf of Sue Crossan

Te Komiti raised concern that three proposed Members were all from the School of Community Development. It agreed that a wider spread would be better, but the current selection would be manageable and sufficient.

Resolved:

That Te Komiti Mātauranga approve the appointment of the following staff to membership of the Appeal Resolution Committee for 2021.

- Samad Kolahi (Senior Lecturer)
- Anne McKay (Academic Advisor)
- Sue Palfreyman (Osteopathy Lead)
- Amanda Perry (Senior Lecturer / Programme Coordinator)
- Lisa Simperingham (Academic Advisor – Digital Learning)
- Wesley Verhoeff (Senior Lecturer / Programme Coordinator)
- Pam Williams (Lecturer)
- Trude Cameron (Lead – Quality Improvement)

Moved: A Pitovao   Seconded: A Thumath   **Motion: CARRIED**

3. Mea Hei Kōrero | Items to Discuss

3.1. Unitec-MIT Integration Issues

Presenter/s: Simon Nash (Chair)

Following an earlier invitation from the Chair of Te Komiti Mātauranga, Peter Winder (Chair, Unitec-MIT Board of Directors) and Robert Reid (Member, Unitec-MIT Board of Directors) attended for this discussion. Other members of the Board of Directors offered apologies. A number of Unitec staff also attended for this discussion.

Discussion focused on the impact of Unitec-MIT integration on the culture of Unitec, and on staff and stakeholder confidence in Unitec – particularly for Māori, and on the potential impact on Māori learner success, and on Unitec leadership and governance.

The Board Chair reiterated the apology from CE Gus Gilmore and noted that the Board endorsed and agreed with that apology. He noted the importance of the role of Te Komiti Mātauranga in bringing these issues to the attention of the Board. He further noted the importance of, and challenges in, restoring relationships with Unitec stakeholders. The Board's commitment to the Pledge was noted.

Committee members and attending staff asked a range of questions of the Board members attending.

Co-leadership and partnership were discussed at length, with the Board Chair indicating willingness to continue discussions with relevant parties. Committee members and attending staff expressed considerable concern at lack of clarity about what partnership means, and progress on establishing an effective partnership that reflects Te Tiriti o Waitangi obligations.

The lack of a Tangata Whenua representative on the Board was discussed. The Board Chair clarified that Te Pūkenga appoints Directors to the Board and that it is seeking nominations currently.

The Tamaki Strategy was discussed. The Board Chair noted that it was an initial draft requiring further engagement with Tangata Whenua and others. He reiterated the importance of an Auckland-wide perspective as we move towards Te Pūkenga.

The status of the Unitec Rūnanga was discussed. The Board Chair acknowledged that the future of the Unitec Rūnanga is not known.

The impact of a single integrated ELT was discussed. The Board Chair reiterated the importance of a single Chief Executive and integrated ELT.

The Board Chair invited advice from Te Komiti Mātauranga on any related matters. The Committee agreed to establish a shared document for initial identification of issues and advice to offer the Board. The draft is to be discussed at the next meeting of Te Komiti Mātauranga.

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4.   Ngā Tukunga | Items to Receive

4.1.   Strategic Reporting

4.1.1. Māori Success

Presenter/s: Toni Rewiri – *Apologies for early departure at 0945h*

Te Komiti kōrero focused on the risk described in 4th bullet point in the Memo and its related Marginal self-assessment for Priority Goal 1 on page 2. Discussion noted that the institutional decisions of 2015 and their impacts on Māori and Pacific success could serve as comparison points for these risks and for developing a possible mitigation plan. Conducting a Pulse Survey of students could provide further useful information for developing a mitigation plan. A stocktake of initiatives underway through various parties or departments may be needed.

Te Komiti noted that Mātātupu is still being held by an interim committee of which Irene Farnham is a member. She will support the reestablishment of it as an active club and work to run a campaign to find new committee member.

4.1.2. Pacific Success

Presenter/s: Falaniko Tominiko

Te Komiti heard concerns of the possible mismatch in apparent magnitude of risks on the Academic Risk Register compared to their risk to Pacific Success. These concerns have been raised with Te Poari Whai Kounga and discussions are underway with Trude Cameron to find a solution.

Actions have begun to improve Successful Course Completion and Qualification Completion Rates in response to the latest SDR data. A fono for Post-graduates has been set up and increased attention given to earlier engagement with learners through the Schools.

Fulltime enrolments have increased strongly, as have overall enrolments. Progression and First Year Retention rates have improved too.

4.1.3. International Success

Presenter/s: Annette Pitovao

Te Komiti noted that the report had no link to the Operational Plan. The next report is to have such a link.

Enrolments have been much higher than expected, given that borders remain closed due to Lockdown even at Level 1. However, the closed borders / Lockdown has caused the large drop in First Year Retention rates.

By the end of 2020 confirmation had been received that 737 staff (92.7% overall) had completed the International Code of Practice for Pastoral Care

4.1.4. Under-25s Success

Presenter/s: Andrea Thumath

Commendation went to International Marketing for their mahi in partnership with Under-25s Success to attract and enrol onshore International learners from High Schools into Unitec post-secondary school.

Increases in both Māori and Pacific Under 25 First year retention rate (6.8% and 5.9% respectively), correlated with the higher agreement that Under 25s can express their culture as shown in the Semester 2 Net Promotor Scores, provide early indicators of the positive effect of I See Me initiatives.

There is a significant loss of Unitec reputation in the wider West Auckland community caused by Unitec-MIT integration issues.

A professional development Badge for Under-25s is expected to be released soon.

The inaugural Intermediate Big Day Out was a success. Plans are to hold it twice each year.

4.1.5. Student Success

Presenter/s: Annette Pitovao

Te Komiti discussed the formation of Disabled Learners as a Priority Group. Te Komiti noted that the term "disabled" comes down from the Human Rights Commission to replace the term "students with disabilities".

Unitec is working to build confidence in learners to more readily self-discloser their disability status and support needs. The register of Disable Learners is experiencing strong growth in the number of students recorded in it. The Access4Success liaison connects to programmes and courses based on support requirements indicated by learners on their self-disclosure. One Unitec staff member is part of the Achieve national networking group and will present the under-development toolkit to staff for adaption to the Unitec circumstances when it is complete.

Members were encouraged to send any feedback to A Pitovao.

ACTION → Secretary to create a new reporting line item in future Agendas for "Disabled Learners".

4.1.6. Student Voice

Presenter/s: Aroha Dykes – *Verbal update*

Work is happening to identify issues affecting TTAF students. These issues are both local and national.

ACTION → A Dykes and M Carroll to meet and discuss resolution pathway for TTAF issues.

ACTION → I Farnham and S Nash to meet and work on wide-ranging learner issues at Waitākere.

Resolved:

That Te Komiti Mātauranga receives the reporting for.

1. Māori Success
2. Pacific Success
3. International Success
4. Under-25s Success
5. Student Success (Disabled Learners)
6. Student Voice

Moved: A Thumath   Seconded: C King   **Motion: CARRIED**

Te Komiti Mātauranga agreed to defer business of Section 4.2. Subcommittee Reporting and Section 4.3. Quality Management System Report to a later hui.

4.2.   Subcommittee Reporting

- (All business deferred to later hui.)

4.2.1. Te Komiti Rangahau o Unitec

Presenter/s: Marie Shannon, proxy for Marcus Williams   URC

Te Komiti noted that Point f and Point h of the proposed Terms of Reference 2021 for URC are in a compromised state due to the Unitec-MIT integration issues.

ACTION → M Williams to re-word the Annual Reporting to "approve" rather than "receive and to clarify Point f and Point h of the Terms of Reference.

4.2.2. Te Komiti Tikanga Matatika

Presenter/s: Marie Shannon, proxy for Marcus Williams   UREC (via Asher Lewis)

- (Not discussed)

4.2.3. Te Komiti Whakahaere a ngā Pia

Presenter/s: Marie Shannon, proxy for Marcus Williams   PGRSC

Nothing further to add.

4.2.4. Te Komiti Whakamana Hotaka Hou

Presenter/s: Simon Tries   AAC

- (Not discussed)

4.2.5. Ako Ahimura

Presenter/s: Maura Kempin   AA-LTC

(Not discussed)

>> 4.2.5.1.   Ako Ahimura Annual Report (2020)

>> 4.2.5.2.   Ako Ahimura Review of Student Course Survey Results (Sem. 2, 2020)

**>> 4.2.5.3.   Ako Ahimura Review of
Teacher Capability Development Annual Report 2020**

4.2.6. Te Poari Whai Kounga

Presenter/s: Simon Tries   QAB

- (Not discussed)

4.2.7. Academic Recovery Committee

Presenter/s: Chris King

- (Not discussed)

4.3.   Quality Management System (QMS) Reporting

- (All business deferred to later hui.)

4.3.1. Academic Quality Oversight

Presenter/s: Simon Tries

>> 4.3.1.1.   Consistency Reviews

Updated: 2021-03-03

>> 4.3.1.2.   Degree Monitoring

Updated: 2021-03-03

>> 4.3.1.3.   Programme Reviews

Updated: 2021-03-01

4.3.2. Programme Developments

Presenter/s: Simon Tries

Updated: 2021-03-17

4.3.5. Academic Risk Management

Presenter/s: Simon Tries; Trude Cameron

4.3.6. Te Pūkenga Updates

>> 4.3.6.1.   Regulating for Excellence (R4E)

>> 4.3.6.2.   Pānui 1, 2020 (Dated: 2021-02-23)

>> 4.3.6.3.   Te Poari Akoranga – Draft Terms of Reference 2021

4.4.   Ngā Rīpoata | Other Reports

- (None)

5.   Kupu Whakamutunga | Closing

5.1.   **Ētahi Kaupapa Anō** | Any Other Business (AOB)

- (None)

5.2.   **Committee Self-Assessment: Response from Members**

Te Komiti Mātauranga debriefed and reflected on performance and next steps after returning from a short break that followed the kōrero with Peter Winder and Robert Reid on Item 3.1. Unitec-MIT Integration Issues.

> ACTION → Secretary to construct an online shared document for Members to contribute further Recommendations that Te Komiti Mātauranga could or should send to the Board of Directors.

5.3.   **Karakia Whakamutunga** | Closing Prayer

Ka wehe atu tātou	*We are departing*
I raro i te rangimārie	*Peacefully*
Te harikoa	*Joyfully*
Me te manawanui	*And resolute*
Haumi ē! Hui ē! Taiki ē!	*We are united, progressing forward.*

READ & CONFIRMED

Chair: _(signature)_   Date: 2021 / 06 / 16