

Unitec - Information Technology Action Plan 2021

Unitec Priority	Team Priority	Action and Timing
Improve the success of all learners, achieving parity for Māori, Pacific and under 25s by 2022, enhancing international learner success and serving the educational needs of Tāmaki Makaurau	Build strong partnering relationships across Unitec and Tāmaki Makaurau with a focus on learners' and staff needs.	Partnering and Collaboration: <ul style="list-style-type: none"> Create awareness across the organisation of how to better leverage Unitec's systems, promote IT best practice and identify technology improvements. KV/HM ongoing Partner with schools and support teams to deliver to the agreed time frames and key objectives of agreed high priority projects. KV through 2020 Collaborate with Te Pukenga and other ITP's to deliver information and outputs by the agreed time frames. KV/HM/KS/AN ongoing Collaborate with MIT to optimise processes and operational activities through sharing of knowledge and information. KV/HM/KS/AN ongoing
Provide high quality learning, teaching and applied research to develop work-ready lifelong learners	Best practice delivery to contribute toward a culture of excellence.	Simplifying processes and systems <ul style="list-style-type: none"> Applying appropriate IT governance over the architecture and support of IT initiatives. KV through 2020 Right size our technology footprint and create a roadmap based on planned initiatives for both Unitec and Te Pukenga . KS /KV Q3 Review and update business continuity documentation. HM Q2 Complete the IT sub strategies and ensure these are aligned to organisational objectives. KV Q2 Reassess the IT maturity model. HM Q2 Detail, plan and carry out a Disaster Recover fail over of our IT Infrastructure for all PeopleSoft systems. KS Q3
Engage and inspire staff so they are proud to work at Unitec and are equipped with the capabilities to support quality learning	Engage and inspire staff so they are proud to work at Unitec and are equipped with the capability to support quality learning.	Lifting capability and engaging staff. <ul style="list-style-type: none"> Collaborate with the Learning and Development team to create opportunities for staff to improve their digital capability through Professional development with vendors and other staff. HM Q3 Create a greater awareness of how staff can protect themselves and Unitec from cyber security threats. KS - Ongoing Improve our team culture and lift our staff engagement through continual communication and team activities. HM Q4
Build a financially sustainable organisation to invest in the future with an annual operating surplus	Develop an enterprising mind-set of financial sustainability, looking for opportunities constantly.	Financially Sustainable <ul style="list-style-type: none"> Manage costs of the IT operation to the set budget. AN / HM Q4 Right size vendor contracts to our current metrics and usage. AN / HM Q4 Review and create transition plans for all licencing and support contracts where advised by Te Pukenga that alignment or consolidation is required across the group AN / HM Q4 Ensure all migrations are approved through the IT Change Advisory Board. KS / KV / AN Q4 Create and implement an action plan for the content of H: drive file share including deletion, archival and migration to Share Point KS Q3 Review and update all IT policies. HM Q2 Identify new and review known IT risks and have an action plan to mitigate and remediate Q4