

Unitec New Zealand Limited

Meeting of Te Poari Whai Kounga

Date of Meeting 10 March 2021

Title	Unitec Managed Apprenticeships – School of Trades & Services
Provided by:	Steve Marshall - Chair - Trades & Services - PAQC
Authored by:	Aroha Lewin
For:	INFORMATION

Recommendation

That the Board receives the following report from the PAQC – Trades & Services relating to the Schools Managed Apprenticeships Programmes.

Purpose

The purpose of this paper is to provide information to the Board in relation to the School of Trades and Services – Managed Apprenticeships to ensure oversight of the action plan and progression of required actions relating to TEC compliance concerns identified as part of the January 2021 Single Data Return (SDR) submission and the Apprentice Boost Initiative (ABI).

Key Points

- There are number of non-compliance matters to be resolved by the School and academic support services to ensure compliance with TEC funding requirements. These matters relate to:
 - Programme delivery against approved programme documents
 - Tripartite Training Agreements
 - Missing and deferred grades
- A concern relating to the requirement to flag Managed Apprenticeships with TEC as compliant by the Business Analyst – Business Performance was raised and a memo was submitted to the CE supported by a recommended action plan.
- This memo was presented to the TEC Business Investment Manager and supported with confirmed recommendations.
- An action plan is being progressed and a working party formed
- A report is to be submitted to PAQC at each committee meeting until items resolved
- PAQC will oversee all matters relating to these issues

Contributors

Aroha Lewin – Project Manager – Schools & Performance

Attachments

1. TS_PAQC_Memo_Managed Apprenticeships_Feb 2021
2. TandS Improvement Progress Report 20210127
3. TS_Managed Apprenticeship_Priority Focus Areas_Action Plan