

Unitec New Zealand Limited

Meeting of Te Poari Whai Kounga / Quality Alignment Board

Date of Meeting: 10/3/21

Title	Academic Risk Register Report and Review Update
Provided by:	Trude Cameron
For:	Information/approval

Recommendation

That Te Poari Whai Kounga / Quality Alignment Board:

- receives the update on the Academic Risk Report and the review of the risk register tool and process
- notify APMS of the ongoing requirements to engage in and report on academic risk assessment

Purpose

The purpose of this paper is to advise the Board regarding the lack of an Academic Risk Report for this month and to provide an update on progress on the review of the tool and process for tracking Academic Risk.

Key Points

Academic Risk Report

As of 24th February, only 39 out of a total of 80 risk registers had been opened since early December, and only 26 had been updated.

41 registers have not been opened in several months, some dating back as far as early September 2020.

Given that less than half the registers have even been viewed by the APMS, a decision was reached in consultation with the Chair, Te Poari Whai Kounga not to provide an Academic Risk report this month.

Review of Academic Risk Processes and Tools

A review of the Academic Risk Register process and tool is currently being scoped with a view to presenting information to Te Poari Whai Kounga / Quality Alignment Board's at its next meeting in April.

The review is planned to consider the following:

1. Usefulness of the tool to inform how well programmes are performing
2. Validity of the measures used to assess academic/programme risk
3. APMS/PC/DL's understanding of the criteria for assessment (to improve the validity of judgements made)
4. Potential value of the moderation of measures/assessment of risk
5. Possible improvements to the assessment rubric
6. Timing of risk assessment
7. Value of the current process for informing Institutional awareness of risk themes and to provide quality assurance to Te Komiti Mātauranga/ Academic Committee on the management of Academic risk
8. Ease of use – time/value
9. Further and ongoing training needs, with suggestions for a plan to achieve this
10. What are other institutes doing in the Academic Risk space
11. The tool itself

Information/Background

A review of both the Academic Risk register tool and process, to determine what is working and what isn't, is planned for the first half of this year. This review is essential as use of the Risk registers across all programmes has dropped off over recent months.

There have been training sessions provided to APM's on the use of the tool, offers of individual support to this group, and there has also been some revision of the information contained within the Risk register, to support effective use of the tool.

Contributors

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