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<b>To</b>	Te Poari Whai Kouna   Quality Alignment Board	<b>From</b>	Assoc. Prof. Leon Tan DCA PAQC
<b>Title</b>	PAQC Chair's Quarterly Report	<b>Due Date</b>	2021/02/25

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## 1. Overview

The DCA PAQC advanced quality compliance work despite Covid-19 disruptions and facilities challenges over 2020.

### General Committee Health Check

*What worked well?*

Meetings are generally efficient and on time.

*What improvements have been/will be made for 2021?*

5 minutes will be set aside for self reflection and assessment on the functioning of the PAQC, as well as on best practices across the programmes.

*What support is required (actions required) to achieve these improvements?*

Continued TTK administrative support.

*What issues (if any) need to be escalated to Quality Alignment Board | Te Poari Whai Kouna?*

NA

### Progress against 3 (max.) key actions

1. Monitoring for BCE and MCP programmes completed;
2. PAQC responses to Monitor reports completed;
3. Grade approvals for 1204 completed

### Risk management

#### Process

The APM provides regular updates on the risk register to the PAQC. PAQC members discuss risks and mitigations in response. It provides assurance that programmes are being effectively managed within the scope and limitations of the School's agency.

#### Outcomes

1. The primary risk across all of this PAQC's programmes is that the programmes 'do not have sufficient resources (teaching spaces, consumables) to support delivery'. This relates in particular to facilities provision. This issue has been identified by recent monitors as presenting significant challenges to programmes. There is currently a project underway to re-roof and fit out building 108. This will house Design and Contemporary Art workshops, studios and labs, and Screen Arts facilities. It is anticipated that these facilities will be operable for semester one 2022. There is currently a working group investigating options for facilities for Performing Arts. Programme staff, including the Head of School, School Production and Facilities Manager, APMs and Discipline Leaders, continue to work with FM,

Infrastructure Operations, ELT and other School and support staff to resolve issues and progress plans.

2. The risk that 'EFTS continue to decline with no improvement in revenue streams' remains High for the BCE, Moderate for the PGDCP, and Extreme for the MDes. The MDes is not currently taking enrolments, and consequently will continue to see a decline in EFTS. It will be a challenge to meet 2021 EFTS targets in both the BCE and postgraduate programmes, although good progress is being made with postgraduate enrolments. The BDCA programme currently in development is intended to replace art and design bachelor's degree provision at Unitec and increase EFTS in this space.
3. There remains a risk that 'Programme Targets will not be met (SCC)' for the BCE and PGDCP. While a number of mitigations are in place, there remains a risk in particular to first year/first semester BCE students. There are a number of specific initiatives in place to support first year students in 2021, including low-stakes assessment and whanaungatanga activities.

## **2. Student support and achievement**

### **Priority Group Strategies**

#### *Process*

The PAQC is confident that this is being undertaken within the programmes overseen. Parity badge completion is high across the school, and the school acquitted itself well as a sample area for Maori Success in the 2020 EER.

#### *Outcomes*

The PAQC expects to see positive results in terms of meeting SCC targets across priority groups and increasing student engagement.

### **Student Feedback**

The PAQC is satisfied that the multiple mechanisms in place for feedback from students including HoS student fora, undergraduate and postgraduate student representation at PAQC and monitor interviews with students are reasonably effective.

The PAQC is confident that course survey outcomes as well as monitor feedback and recommendations for programme improvement are actively considered and acted upon. The loop is closed with students at student-HoS fora as well as through student representatives' participation in PAQC discussions.

## **3. Academic quality outcomes**

### **Moderation**

#### *Moderation plans*

See last quarterly report.

### *Moderation outcomes*

The PAQC is confident programme teams are implementing the plans for internal and external moderation (including 'catching up' on a number of BCE courses), and that assessment is generally fair, valid and consistent.

### **Research**

The PAQC is confident that all research requirements are being met; the BCE RPTL score of 100% and the MCP Suite RPTL score of 87% sit comfortably above the 75% threshold for green lit status.

## **4. Programme design, delivery and review**

### **Course Evaluation and Planning**

#### *Process*

The APM oversees the completion of CEPs for programmes and prompts programme teams to initiate and complete these at the start and end of each semester, and reports on completion rate at PAQC.

#### *Outcomes*

MCP Suite completion rate is satisfactory at 100%. While most BCE staff have engaged with the CEP process, there is room for improvement to full completion rates. Some staff reported issues with the software in 2020, and it is likely that this impacted engagement. A workshop on the new platform has been held with all staff in February 2021. Insofar as CEPs inform PEPs and associated action plans, the PAQC is confident that CEPs inform programme improvements.

### **Programme Evaluation and Planning (PEP)**

#### *Process*

The PAQC is confident that the PEP process is robust; the use of facilitated Āta-kōrero evaluative conversations has been useful in terms of engaging programme teams more fully in programme evaluation and planning. As always administrative support (for e.g. in minuting and writing up the conversations) would be helpful.

#### *Outcomes*

The PAQC is reasonably confident that all programmes are being effectively evaluated, that action plans are appropriate and that actions are being followed through by teams as required.

### **Degree Monitoring**

#### *Process*

Monitoring visits for the BCE, MCP Suite and MDes were completed during the last quarter of 2020. As such the PAQC is assured that monitoring is taking place as scheduled.

#### *Outcomes*

The PAQC has recently reviewed the monitor reports and completed its responses at the February 2021 PAQC meeting. The PAQC is confident that a number of recommendations made in the 2020 monitor reports will be actioned and followed through.

**Consistency Review**

NA

**Professional Accreditation/Other**

NA

**Stakeholder Engagement***Process*

Stakeholder engagement is formalised through the mechanism of the industry advisory committee (IAC). The DCA IAC met as planned in 2020 and is highly engaged, consisting of professionals across the contemporary arts and design sectors.

*Outcomes*

The PAQC is assured that clear, appropriate and productive stakeholder engagement is in place for all programmes.

**Programme Review***Process*

Programme reviews are underway for the MCP suite and BCE programmes; the APM anticipates completing both by Friday 5<sup>th</sup> March.

*Outcomes*

Awaiting review reports.

**Graduate Outcomes***Process*

The programmes have relied on the institutional graduate survey for data on graduate outcomes. However, participation rates in the graduate survey as it stands have not been high. Feedback has been provided to TKK from PGRSC on improvements to the survey (which are likely to improve participation rates) to enable a more nuanced analysis of destinations and outcomes for graduates. Improvements are needed to the survey because the way it is currently written has not served the 'portfolio' nature of work in the creative industries well, and does not provide for collection of data on graduates over a 3-5 year period (creative industries graduates often take a number of years post-qualification to establish themselves as independents in a disciplinary community of professional practice, and often combine paid and unpaid creative work with work in other sectors).

Besides the graduate survey, the School's publicist has established an alumni group on LinkedIn to track alumni destinations, and also documents and reports on industry successes for students and graduates in regular newsletters.

*Outcomes*

The PAQC is somewhat satisfied that graduates are achieving the graduate outcomes for the qualifications they have achieved, but considers that the graduate survey could be improved to better collect and analyse data for graduates of creative programmes given the nature of portfolio



For Receipt

and creative work endemic to the creative industries. Feedback has been provided to Trude Cameron, who will be presenting a Memo to QAB on improving the survey.

**Reference:**

[PAQC Terms of Reference](#)