

## Unitec New Zealand Limited

### Meeting of Academic Committee

24 March 2021

<b>Title</b>	Appeal Resolution Committee membership
<b>Provided by:</b>	Sue Crossan, Te Korowai Kahurangi
<b>For:</b>	<b>APPROVAL</b>

### Recommendation

That the Board approves:

The appointment of the following staff members who have expressed an interest in serving on the Appeal Resolution Committee for 2021:

<b>Name</b>	<b>Position</b>	<b>School/Team</b>
Samad Kolahi	Senior Lecturer	Computer Science/Computing, Electrical & Applied Technology
Anne McKay	Academic Advisor	Te Puna Ako
Sue Palfreyman	Osteopathy Lead	Osteopathy/Community Development
Amanda Perry	Senior Lecturer/Programme Co-ordinator	Early Childhood Education/Community Development
Lisa Simperingham	Academic Advisor – Digital Learning	Te Puna Ako
Wesley Verhoeff	Senior Lecturer/Programme Co-ordinator	Sport/Community Development
Pam Williams	Lecturer	Nursing/Healthcare
Trude Cameron	Lead – Quality Improvement	Te Korowai Kahurangi

## **Purpose**

The purpose of this paper is

To seek Board approval of the appointment of the above staff members for Appeal Resolution Committee for 2021 to act on behalf of Academic Committee on the matter of student appeals.

## **Justification**

According to the Appeal Resolution Committee Terms of Reference, at least three senior academic staff members will be appointed annually.

## **Background**

Following an advert on the Nest in February to recruit nominees for the Appeal Resolution Committee, Expressions of Interest were submitted. The Terms of Reference for the Appeal Resolution Committee stipulates the appointment of 'at least three senior academic' staff. It would be useful to have a small pool because: a) the work is very time intensive when it occurs so the workload can be shared across the year, and, b) due to potential conflicts of interest, a staff member cannot sit on a Hearing if the student is enrolled in a Programme in their School.

A recent position has been created within Te Korowai Kahurangi – Lead, Quality Improvement. The position holder, Trude Cameron, is keen to have some involvement with this Committee as an advisor and to monitor quality improvements implemented as a possible outcome of any appeals.

## **Next Steps**

Training will be provided for all approved Committee members.

As very few appeals meet the grounds for a Hearing, it may be that members are not called on within this academic year. It may be that some nominees are re-appointed for 2022 in order for members to gain experience.

Nominees will also be asked if they would like to receive training as an Academic Complaint Investigator too as more Investigators are required at this level of complaint. Resolutions receives more Academic Complaints than Appeals because no grounds are required and the opportunity to gain experience at a lower level of complaint would be useful.

## **Contributors**

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**Simon Nash, Deputy Chief Executive, Learner Experience & Success, Unitec & MIT**

## **Attachments**

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Appeal Resolution Committee Terms of Reference

Student Appeal Procedure