

		S - Specific	M - Measurable	R - Responsible	T - Timely	A - Achievable
Source	Action #	Description	Progress Updates	Person/s	Date Completed	Status
2020-05-13 Item 2.1.1.	Action-001	Implementation of MIT HyFlex Model Engage with the School of Applied Business on the implementation of the MIT HyFlex Model within Unitec to support as well as to capture any lessons learned for Unitec. Updates to occur in July, September and November.	2020-09-09: A meeting with MIT is yet to be confirmed. This action shall be handed over to Maureen Perkins due to the departure of Quentin Williams. 2020-11-11: Work is on hold pending meeting with Programme team in December. 2021-02-09: Antoinette has reviewed the relevant courses. Students can complete their coursework through Moodle whether they attend class or not. Update on action status expected at next meeting. 2021-03-09: __	Quentin Williams Maureen Perkins	-	Active
2020-06-12 Item 1.5.1.	Action-003	Programme Documents and Priority Group Strategies Discuss whether Priority Group strategies should be represented within programme documents, and if so then what could be the best way to implement this representation.	2020-09-09: Discussions have been held. Work is still in progress. 2020-11-11: Consider alongside the feedback of self-assessment. 2021-02-09: (None) 2021-03-09: __	(Priority Group Representatives) Ioane Faavae Kimoro Taiepa Sarah Sommerville	-	Active
2020-09-09 Item 2.2.1.	Action-006	Te Noho Kotahitanga and Programme Documentation Look at options for a pragmatic approach to how Unitec can ensure its culture, flavour and Te Noho Kotahitanga remains strong in programme documentation on the delivery of shared programmes through Unitec. Target completion by March 2021.	2020-11-11: Aim to report back after March 2021. 2021-02-09: (None) 2021-03-09: __	Jackie Tims	-	Active
2020-09-09 Item 2.2.1.	Action-007	Learning and Teaching Strategy Present the Learning and Teaching Strategy to Te Komiti Whakamana Hotaka Hou 2020-10-14 and facilitate a discussion on how it relates to the business of this committee.	2020-11-11: Chair to respond to the Committee in February 2021. 2021-02-09: Simon Tries is to present the Strategy to the next hui. 2021-03-09: __	Simon Tries	-	Active

Next:

Action-008