

**Unitec New Zealand Limited**

Meeting of Academic Committee

10 February 2010

<b>Title</b>	Review of Te Poari Whai Kounga   Quality Alignment Board
<b>Provided by:</b>	Simon Tries, Chair Te Poari Whai Kounga
<b>Authored by:</b>	
<b>For:</b>	<b>INFORMATION</b>

**Recommendation**

That Academic Committee receive the report.

**Purpose**

The purpose of this paper is to provide Academic Committee with an overview of the mahi undertaken by the Committee in 2020 and a brief summary of the Committee's reflection on its mahi.

**Commentary**

Te Poari Whai Kounga terms of reference make the committee accountable for undertaking to:

- Oversee and monitor the application and effectiveness of the Institute's academic quality assurance system, including the provision of advice on the policies and operating procedures that support it.
- Evaluate the services that support learning and teaching activities and make recommendations for continuous improvement to the Academic Board.
- Provide oversight of the Programme Academic Quality Committees
- Identify good practice within the Institute and promote its dissemination.
- Identify common themes of causes for concern within the Institute and make recommendations for their analysis and resolution.

Throughout 2020, Te Poari Whai Kounga has considered and acted upon:

*Strategic reports:*

- Māori Success
- Pacific Success
- Under-25s Success
- International Success

*Oversight reports*

- Degree monitoring
- Consistency Reviews
- Programme Reviews
- Programme Closures

- Academic Risk
- PAQC Chairs' reports, including Thematic reports

#### *Occasional reports:*

- Programme Evaluation and Summary – system report
- Student non-completions
- Results of the Annual Attestation compliance exercise
- Graduate Survey reports
- Course Evaluation and Planning – System reports
- Moderation system – areas for improvement
- Stakeholder Engagement, including industry Risk Register

#### *Engagement*

In undertaking this mahi members have been reasonably consistent in their attendance at the monthly QAB hui. It is the view of the Chair that engagement with agenda items has been more challenging. At times, members have appeared ill-prepared to engage in kōrero on the matter at hand.

#### **Reflection**

At its final hui of 2020, members of Te Poari Whai Kounga reflected on the extent to which the committee had delivered against its terms of reference.

Members reflected on the following matters:

- whether information received through reports and RAG sheets provides sufficient information for the committee to have adequate oversight of processes aligned to it
- The need for further consideration of the work needed on student evaluation of courses. While the results belong with Ako Ahimura, the response and quality system support should be with this committee
- Recommendations and support from this Committee has resulted in significant improvements for some processes, like moderation.
- There is a need to enhance the sharing of good practice amongst schools
- There was limited oversight of stakeholder feedback except for through the Industry/stakeholder Risk Register and the Academic Risk Register
- Te Komiti's efficiency was hindered at times by the volume of items included for each meeting. More time for required to allow for robust discussion.
- There is a need to have/review end to end oversight of delivery to ensure the alignment of delivery (assessment) and graduate profiles.
- The need to ensure that approved recommendations (memos, etc.) to address issues are implemented to the expected standard and that the committee has oversight of this.
- The need to identify better approaches to communications flow, ensuring that information is received by relevant stakeholders

#### **Next Steps**

Te Komiti Whai Kounga will consider the above mentioned matters its first hui of the year to determine the most appropriate actions in each case.