					Work Plan Learning & Teaching Committee (2021-2022)				
Meeting	Main Item	Supporting Item/s	Output/s	(Updated: 20	21-02-23 for the hui of 2021-03-03) Author	Submission Due	<u>Scheduled</u>	Completed Presentation	Other Details
Ad Hoc	<u></u>	Supporting Rossillo	<u>supus</u>	<u>. 10400101</u>	<u> </u>	<u>Gasimosion Bac</u>	<u>Presentation</u>	asimpleted i reasiliation	Only Bound
	Policy and Process Changes Other Matters			As needed As needed	-	-	-	-	Discuss the matter with the Chair prior to writing a mem- the committee. Discuss the matter with the Chair prior to writing a mem-
	Other Matters	1	·	As needed				·	the committee.
ach Meeting	Māori Success Report	· I		Each meeting	Director, Māori Success	-	-	•	Outlines progress against achievement of Strategy and Operational Plan.
	Pacific Success Report International Success Report	-	•	Each meeting	Director, Pacific Success Director, International Success	-	-	•	Outlines progress against achievement of Strategy and Operational Plan.
	Under-25s Success Report	-	•	Each meeting Each meeting	Director, International Success Director, Under-25s and United	-	-	•	Outlines progress against achievement of Strategy and Operational Plan. Outlines progress against achievement of Strategy and
	Updates from Te Pükenga	-		Each meeting	Pathways College Cascaded down from previous meeting of Academic Committee	-	-	-	Operational Plan.
	Chair Report	-	•	Each meeting	Chair, Academic Committee	-	-	-	Summarises the latest work of the committee and issued needing to be raised.
	Academic Committee (AC)								
	Chair Report	Minutes of latest meeting/s	•	Each meeting	Chair, Ako Ahimura	(Within one week of the last meeting of Ako	normally meets one	-	Summarises the latest work of the committee and issued needing to be raised.
	Ako Ahimura (AALTC)					Ahimura.) (Flag as late entry)	week after Ako Ahimura)		
2021						47/00/0004	0/00/0004		
Week 10 2021-03-03	AALTC	Self-Assessment (2020)	Memo to Academic Committee	Each Year	Chair, Ako Ahimura	17/02/2021	3/03/2021 3/03/2021		To assess and improve committee performance.
	Annual Report 2020	Terms of Reference (2021) Membership (2021)						Refer to	To oversee committee self-assessment practice. To consider recommended changes to the Terms of Reference and Membership for 2021.
								AALTC 2021-03-03, Item 1.2.4.2.	
	Student Course Survey Report	Student Course Survey Results (Semester 2, 2020)	Ako Ahimura Review of	Each Semester	Manager, Te Korowai Kahurangi	-	3/03/2021	Refer to	Summarises student feedback on courses and identifies trends, and actions taken as a result.
	Semester 2, 2020 (Professional Development for	-	Student Course Survey Report Semester 2, 2020 Ako Ahimura Review	Each Year	Manager, Te Puna Ako	-	3/03/2021	AALTC 2021-03-03, Item 3.1.	Reports on processes and outcomes from the:
	Teachers) Teacher Capability Development		of TCD Annual Report 2020						- Teacher Capability Development (Badging) System February - Ako Ahimura
	Annual Report 2020							Refer to AALTC 2021-03-03, Item 4.2.1.2.	March - AcadComm
	Teacher Capability Development	Badging Completions	Foods into	Each meeting	Manager, Te Puna Ako	ETA.	2/02/2024		Also known as the Badging System, which complement
	Regular Report	Badging Completions	Feeds into: Professional Development for Teachers	Each meeting	manager, Te Puna Ako	ETA 2021-03-02	3/03/2021	•	Teacher Inductions to compose the overall Professional Development for Teachers.
Week 16			Annual Report 2021			31/03/2021	14/04/2021		
2021-04-14	Student Course Surveys Report	Student Course Survey data	Ako Ahimura Review of	Each Year	Manager, Te Puna Ako	-	-		Summarises student feedback on courses and identifies
	Annual Report 2020	from surveys in both semesters of the previous year	Student Course Surveys Annual Report 2020		& Manager, Te Korowai Kahurangi			-	trends, and actions taken as a result.
	QAB Review of PAQC Thematic Report	Memo	•	Each Quarter	Lead - Quality Partnering, Te Korowai Kahurangi	-	-		Provides a thematic analysis of PAQC Quarterly Chair Reports and any actions being taken.
	Term 4, 2020							•	
	Teacher Capability Development	Badging Completions	Feeds into:	Each meeting	Manager, Te Puna Ako	-	-	•	Also known as the Badging System, which complements Teacher Inductions to compose the overall Professional
	Regular Report		Professional Development for Teachers Annual Report 2021						Development for Teachers.
	Learning and Teaching Strategy Interim (Progress) Report 2021	TBC	TBC	TBC	TBC		-	•	
	New Teacher Induction Report	TBC	TBC	Twice each year	Manager, Te Puna Ako	-	-		
	Intake 1, 2020	150	100	Feb & Aug	Manager, Te Puna Ako			•	
Week 22						12/05/2021	26/05/2021		
2021-05-26	QAB Review	PAQC Chair Reports and Thematic Analysis	·	Each Term	Lead - Quality Partnering, Te Korowai Kahurangi	-	1. QAB 2. AcadComm	·	Provides a thematic analysis of PAQC Chair Reports an actions being taken.
	PAQC Thematic Report Term 1, 2021				Tana ang		2.710000011111		association and the second sec
	Teacher Capability Development	Badging Completions	Feeds into:	Each meeting	Manager, Te Puna Ako	-			Also known as the Badging System, which complements
	Regular Report		Professional Development for Teachers Annual Report 2021						Teacher Inductions to compose the overall Professional Development for Teachers.
	Graduate Survey Report	TBC	TBC	TBC	TBC		-		
	TBC								
Week 28						23/06/2021	7/07/2021		
2021-07-07	QAB Review of	PAQC Chair Reports and Thematic Analysis	·	Each Term	Lead - Quality Partnering, Te Korowai Kahurangi		1. QAB 2. AcadComm		Provides a thematic analysis of PAQC Chair Reports and actions being taken.
	PAQC Thematic Report Term 2, 2021								
	Student NPS Survey Report	Relevant extracts from the	Ako Ahimura Review	Each Semester	Manager, Te Puna Ako		-	•	In 2021, Maura shall direct Bob on what extracts to report
	Extracts Semester 1, 2021	Student Net Promoter Score (NPS) Survey results (Semester 1, 2021)	of Student NPS Survey Report Extracts Semester 1, 2021						to Ako Ahimura. Maura will present the Review to AcadComm.
	,	,,							June - Survey results July - Presentation to AALTC by Bob Stewardson July - Chair AALTC presents AALTC Review to AcadCom
	Teacher Capability Development Regular Report	Badging Completions	Feeds into: Professional Development for Teachers	Each meeting	Manager, Te Puna Ako		-	•	Also known as the Badging System, which complements Teacher Inductions to compose the overall Professional Development for Teachers.
	rtegulai rteport		Annual Report 2021						percopilion for readings.
Week 34 2021-08-18	New Teacher Induction Report	T - T	<u> </u>	Twice each year	Manager, Te Puna Ako	4/08/2021	18/08/2021		
	Intake 2, 2020			Feb & Aug					
	Student Course Survey Report	Student Course Survey Results (Semester 1, 2021)	Ako Ahimura Review of	Each Semester	Manager, Te Puna Ako &	-	-	•	Summarises student feedback on courses and identifies trends, and actions taken as a result.
	Semester 1, 2021		Student Course Survey Report Semester 1, 2021		Manager, Te Korowai Kahurangi				August - Survey Report presented to AALTC. September - AALTC Review presented by Chair AALTC
									AcadComm.
	Teacher Capability Development	Badging Completions	Feeds into:	Each meeting	Manager, Te Puna Ako	-	-	-	Also known as the Badging System, which complements Teacher Inductions to compose the overall Professional
	Regular Report		Professional Development for Teachers Annual Report 2021						Development for Teachers.
					Manager Tr. P. 17	15/09/2021	29/09/2021		Also known as the Public Co.
Week 40 2021-09-29		Dedution 5			Manager, Te Puna Ako	-	-	•	Also known as the Badging System, which complements Teacher Inductions to compose the overall Professional
Week 40 2021-09-29	Teacher Capability Development Regular Report	Badging Completions	Feeds into: Professional Development for Teachers	Each meeting					Development for Teachers.
Week 40 2021-09-29	Teacher Capability Development	Badging Completions TBC		Each meeting	TBC	-	-	-	Development for Teachers.
Week 40 2021-09-29	Teacher Capability Development Regular Report		Professional Development for Teachers Annual Report 2021		-	-	-		Development for Teachers.
2021-09-29 Week 46	Teacher Capability Development Regular Report Academic Integrity		Professional Development for Teachers Annual Report 2021		-	27/10/2021	10/11/2021		Development for Teachers.
2021-09-29	Teacher Capability Development Regular Report Academic Integrity		Professional Development for Teachers Annual Report 2021		-				Development for Teachers. Provides a thematic analysis of PAQC Chair Reports an actions being taken.

Student NPS Survey Report Extracts Semester 2, 2021	Relevant extracts from the Student Net Promoter Score (NPS) Survey Results (Semester 2 2021)	Ako Ahimura Review of Student NPS Survey Report Extracts Semester 2, 2021	Each Semester	Manager, Te Puna Ako	-	-		In 2021, Maura shall direct Bob on what extracts to report on to Ako Ahimura. Maura will present the Review to AcadComm. TBC: October - Survey results TBC: November - Presentation to AALTC by Bob Stewardson TBC: December - Chair AALTC presents AALTC Review to AcadComm
Teacher Capability Developmen	Badging Completions	Feeds into:	Each meeting	Manager, Te Puna Ako	-	-	-	Also known as the Badging System, which complements Teacher Inductions to compose the overall Professional
Regular Report		Professional Development for Teachers Annual Report 2021						Development for Teachers.

2022									
ek TBC te TBC						TBC	TBC		
	QAB Review of PAQC Thematic Report Term 4, 2021	PAQC Chair Reports and Thematic Analysis		Each Term	Lead - Quality Partnering, Te Korowai Kahurangi	-	-	·	Provides a thematic analysis of PAQC Chair Reports and actions being taken.
	(Professional Development for Teachers) Teacher Capability Development Annual Report 2021	-	Ako Ahimura Review of TCD Annual Report 2021	Each Year	Manager, Te Puna Ako	-	-		Reports on processes and outcomes from the: - Teacher Capability Development (Badging) System February - Ako Ahimura March - AcadComm
	AALTC Annual Report 2021	Self-Assessment (2021) Terms of Reference (2021) Membership (2021)	Memo with Annual Report 2021 and Proposals for 2022	Each Year	Chair, Ako Ahimura	-		·	To assess and improve committee performance. To oversee committee self-assessment practice. To consider recommended changes to the Terms of Reference and Membership for 2021. November - AALTC Self-Assessment December - Chair AALTC to present Report to AcadCor
	Student Course Survey Report Semester 2, 2021	Student Course Survey Results (Semester 2)	Ako Ahimura Review of Student Course Survey Report Semester 2, 2021	Each Semester	Manager, Te Puna Ako & Manager, Te Korowai Kahurangi	-	-	-	Summarises student feedback on courses and identifier trends, and actions taken as a result. Survey results come in at EOY.
	Learning and Teaching Strategy Annual Report 2021		-,	Each Year	Director, Ako				Report on achievement of strategic priorities. Summarises achievement against strategy outcomes.