Unitec

Unitec New Zealand Limited

Portfolio Leadership Group Meeting

<mark>Date of Meeting</mark>

Title	
Provided by:	Name of author or member presenting
Authored by:	Delete if author and presenter are the same above
For:	APPROVAL

<mark>[Note: Areas in italics to be updated and non-italicised as you complete each section. Please send to David Glover to include as an agenda item]</mark>

Recommendation

That the Portfolio Leadership Group (PLG) approves:

1. *List everything management require approval for under the Delegated Authority Policy. Approval is not required for anything else.*
2. *If you are requesting capital expenditure approval, ensure that the dollar amount is included in the recommendation and that you identify what budget or where the funds will be coming from.*

Purpose

The purpose of this paper is

To seek PLG approval to proceed to Programme Development Business Case for…..

(Proposed) Programme name:
Leading to the: <<Qualification name>> <<Qualification Number>> (leave blank if a new L7+ qualification)
School:

Other Schools with an interest:			
Is this programme in your approved Strategic Plan YES / NO			
If yes cross reference to the section this application applies:			
(Proposed) Level of Programme:		**EFTS Value of the Programme:**	
Proposed date for commencement of delivery:		**Credit value of programme:**	
Number of Weeks:		**FT/PT:**	
New or redeveloped:		**Hours per Week:**	

Justification

Provide a brief narrative explaining why Unitec should (re)develop this programme. Include notes on skills demand, competitors, market and relationship to existing pathways/staircasing.

Development capability

1. Schools' resourcing:

1.1 Who will the School release to develop the programme? Include all team members and their relevant skills and experience.

2. **Te Puna Ako (TPA) resourcing:**

2.1 Do TPA support this new development? (Y/N)

2.2 Can TPA contribute appropriate development team members to work with the School and/or programme team? (Y/N)

2.3 Are there additional TPA resources required over and above BAU for this development? (Y/N)

2.4 If yes, please provide a brief outline of what is required.

3. **Te Korowai Kahurangi (TKK) resourcing:**

3.1 Do TKK support this new development? (Y/N)

3.2 Can TKK contribute appropriate development team members to work with the School and/or programme team? (Y/N)

3.3 Are there additional TKK resources required over and above BAU for this development? (Y/N)

3.4 If yes, please provide a brief outline of what is required.

4. Will the school require external contracted support for development? Depending on responses to 1-3 above, is additional development resource required?

Resources required for delivery

*Identify any new resource requirements needed to **deliver** the proposed / amended programme*

Contributors

Include names of Unitec staff who have contributed where it is essential for the reader to know.

In submitting this application, the following teams will have had input into the final application for approval:

Manager, Te Korowai Kahurangi

Manager, Te Puna Ako

Director, Marketing and Communications

Director, Industry Partnerships

Director, Business Performance

Director, Ako

(List others where relevant)

Attachments

Delete this section if there are none. Attach any information that is required to support the recommendation. Ensure it is essential to supporting the PLG's consideration.