

Guidelines for working safely in groups

Led by the values of [Te Noho Kotahitanga](#), Unitec expects all staff and students to maintain these principles.



When working in groups, it includes ensuring the safety of all group members.

	Online - also refer to the Digital Citizenship Guidelines on the Nest	F2f
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<p>Rangatiratanga (Authority and Responsibility)</p> <p><i>Unitec accepts the principle that Māori have authority over and responsibility for all teaching and learning relating to the Māori dimensions of knowledge</i></p>		
<p>Wakaritenga (Legitimacy)</p> <p>Acknowledges all knowledge has value</p> <p><i>Unitec believes that each partner has a legitimate right to be here, to speak freely in either language, and to put its resources to use for the benefit of all</i></p>	<p>Respectful interactions always between students, between staff and between students and staff</p>	<p>Respectful interactions always between students, between staff and between students and staff</p>

<p>Kaitiakitanga (Guardianship)</p> <p>This means all knowledge is valued and also up for critique, with the outcome always about learning.</p> <p><i>Unitec accepts responsibility as a critical guardian of knowledge</i></p>	<ul style="list-style-type: none"> • Keep knowledge of your personal information, and the personal information of others (e.g mobile number, physical address) to yourself. • Ensure you have permission to share photos and other information online where other people are identifiable 	<ul style="list-style-type: none"> • Keep knowledge of your personal information, and the personal information of others (e.g mobile number, physical address) to yourself. •
<p>Mahi Kotahitanga (Co-operation)</p> <p><i>Unitec affirms that a spirit of generosity and co-operation will guide all its actions</i></p>	<ul style="list-style-type: none"> • Ask teachers for support when needed. They can help with academic matters, or make referrals for personal matters 	<ul style="list-style-type: none"> • Ask teachers for support when needed. They can help with academic matters, or make referrals for personal matters • Choose public places to work together eg on campus, at a library or café, rather than your private home.

<p>Ngākau Māhaki (Respect)</p> <p>Asks everyone at Unitec to respect each other</p> <p><i>Unitec values each partner's heritage and customs, current needs and future aspirations. Māori and Pākehā working together within Unitec.</i></p>	<ul style="list-style-type: none"> • Only write online what you would say in person • Remember all online interaction and comments leave a digital footprint, so can be forwarded/copied/resent etc • Offer constructive criticism 	<ul style="list-style-type: none"> • Offer constructive criticism
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