

## Unitec New Zealand Limited

### Meeting of Academic Committee

2 December 2020

<b>Title</b>	Chair's report – Te Komiti Whakamana Hotaka Hou   Academic Approvals Committee
<b>Provided by:</b>	Simon Tries, Chair Te Komiti Whakamana Hotaka Hou
<b>For:</b>	<b>Information</b>

#### Recommendation

That te Komiti Mātauranga receive the Chair's report from Te Komiti Whakamana Hotaka Hou

#### Purpose

The purpose of this paper is to report on work undertaken by Te Komiti Whakamana Hotaka Hou at its 11 November hui.

#### Commentary

Te Komiti Whakamana Hotaka Hou met to reflect on the work of the committee of the year. No applications were considered at this hui.

The Committee self-assessment covered all aspects of the committee's work. In summary:

- Committee processes were generally sound, however:
  - The documentation which supports these processes could be improved
  - Processes were not always consistently followed.
- Applications received were considered to be of variable quality:
  - Documentation was at times inconsistent
  - Evidence to support applications was not always sufficient (i.e., evidence of consultation)
- Application outcomes were generally positive, however:
  - Consideration needed to be given to how the institute determines whether applications as approved were successfully implemented (outside of scope of committee)
  - Clarity of approach / conditions for "subject to..." endorsement was required
- Membership
  - Attendance and participation by some was an issue
  - The importance of members from all schools was noted as this allowed for sharing of good practice and a conduit back to the school on the requirements relating to programme approval