Month	<u>Item</u>	<u>Takitahi</u>	<u>Input/s</u>	Output/s	Frequency	ork Plan - Ako Ahimura (2020) <u>Author</u>	Submission Due	Presentation Due	Completion Date	Other Details
Go to Ako Ahimura and then AB.	Learning and Teaching Strategy Annual Report	Kaitiaki of Learning and Teaching			Each Year	Director, Ako				Report on achievement of strategic priorities. Summarises achievement against strategy outcomes.
Check with Simon Nash	Strategy Annual Report									Summanses achievement against strategy outcomes.
as to when the Final Strategy Reports for 2020										
shall go to AB, and then work back to know when										
AALTC needs to see it one month before.										
Specific month of scheduling TBC	Academic Integrity Semester Report	Kaitiaki of Learning and Teaching			Each Year	Manager, Te Puna Ako				Summarises management and themes relating to Academic Integrity.
Ad Hoc										
	Policy and Process Changes	-	Various	-	As needed	Various	-	-	-	Discuss the matter with the Chair prior to writing a memo for the committee.
	Other Matters	-	Various	-	As needed	Various	•	-	-	Discuss the matter with the Chair prior to writing a memo for the committee.
Each Month	AALTC	Accountability to Academic Board	Minutes of latest meeting/s	Memo to Academic Board	Each month	Chair, Ako Ahimura	(Within one week of the	(Academic Board		Summarises the latest work of the committee and issues
	Chair Report		-				last meeting of Ako Ahimura.)	normally meets one week after Ako		needing to be raised.
							(Flag as late entry)	Ahimura)		
Keep for Sept and then possibly change to new	Māori Success Report	-	Memo for Information (Cascaded from Academic	-	Each month	Director, Māori Success	-	-	-	Outlines progress against achievement of Strategy and Operational Plan.
system of delegated extracts coming down			Board)							
from AB as needed from Oct 1 onwards.	0.15.0									
As above	Pacific Success Report	-	Memo for Information (Cascaded from Academic Board)	-	Each month	Director, Pacific Success			·	Outlines progress against achievement of Strategy and Operational Plan.
As above	International Success Report	-	Memo for Information (Cascaded from Academic	-	Each month	Director, International Success	-	-		Outlines progress against achievement of Strategy and Operational Plan.
As above	Under-25s Success Report	-	Board) Memo for Information (Cascaded from Academic	-	Each month	Director, Under-25s and Unitec Pathways	-	-		Outlines progress against achievement of Strategy and Operational Plan.
	Academic Quality Action	-	Board) Memo for Information	-	Each month	College Director, Ako		-		Reports on progress against the Academic Quality Action Plan
	Plan Report		(Cascaded from Academic Board)							
	Academic Board Chair Report	Rangatira of Subcommittees	Memo for Information	-	Each month	Chair, Academic Board	-	-		Summarises the latest work of the committee and issues needing to be raised.
Monthly for the remainder of 2020.	Teacher Capability Development Report	Kaitiaki of Learning and Teaching	Badging Completions	Feeds into:	Each month	Manager, Te Puna Ako	-	-		Also known as the Badging System, which complements Teacher Inductions to compose the overall Professional
For 2021, quarterly to	, ,			Professional Development for Teachers Annual Report						Development for Teachers.
March, June, Sept and then Oct and Nov as the				(yet to schedule)						
end of year is very active.										
	<u> </u>						<u> </u>			
January										No scheduled meetings for this month.
February						T	12/02/2020	26/02/2020		
March							11/03/2020	25/03/2020	Meeting Cancelled	
April	Student Performance Report (Final)	Kaitiaki of Student Performance	PowerBI data from the previous year	To go to Academic Board, along with parallel input from QAB	Each Year	Manager, Te Korowai Kahurangi (with parallel input from both Ako	15/04/2020 2020-04-15	29/04/2020 2020-04-29	2020-08-26 Item 3.5.	Reports achievement against EPI and Graduate outcome targets and identifies any actions required.
	rapar (r.mar)		,			Ahimura and Quality Alignment Board) and / or	2020-04-22 to Academic Board	2020-05-06 to Academic Board		Combined analysis from Te Puna Ako and Te Korowai Kahurangi.
	PAQC Thematic Report	-	Memo		Each Quarter	Director, Ako Lead - Quality Partnering, Te Korowai	(Flag for late entry) 2020-04-15	29/04/2020	2020-08-26	Provides a thematic analysis of PAQC Quarterly Chair Reports
	Term 1, 2020					Kahurangi (with input from QAB)	(after presentation to Academic Board		Item 3.3.	and any actions being taken.
							2020-04-08)			
Мау							13/05/2020	27/05/2020		
June						1	10/06/2020	24/06/2020		
July							8/07/2020	22/07/2020		
	PAQC Thematic Report	-	Memo	-	Each Quarter	Lead - Quality Partnering, Te Korowai Kahurangi	Delayed to 2020-08-12	Delayed to 2020-08-26	2020-08-26 Item 3.4.	Provides a thematic analysis of PAQC Quarterly Chair Reports and any actions being taken.
	Term 2, 2020						due to impact of Lockdown restrictions	due to impact of Lockdown restrictions		
	Graduate Survey Report	TBC	Graduate Survey results	-	Each Year	Manager, Te Korowai Kahurangi	2020-07-08	2020-07-22	2020-09-30	Summarises graduate feedback on programmes and qualifications, identifies trends and Actions being taken as a
							2020-07-22 to Academic Board	2020-08-05 to Academic Board	Item 3.1	result
	Student Course Survey	Kaitiaki of Student Success	Student Course Survey results	To go to Academic Board	Each Semester	Manager, Te Korowai Kahurangi	(Flag for late entry) 2020-07-08	2020-07-22	2020-08-26	Summarises student feedback on courses and identifies trends,
	Report Semester 1, 2020		for Semester 1				2020-07-22 to Academic Board	2020-08-05 to Academic Board	Item 3.2.	and actions taken as a result.
	001100101 1,12020						(Flag for late entry)	Treadorne Board		
August	Student Performance	Kaitiaki of Student Success	PowerBI data from the previous	To go to Academic Board, along	Each Year	Manager, Te Korowai Kahurangi	12/08/2020 2020-08-12	26/08/2020 2020-08-26	Delayed	Reports achievement against EPI and Graduate outcome
	Report Semester 1, 2020		year	with parallel input from QAB		(with parallel input from QAB)	2020-08-19 to Academic Board	2020-09-02 to Academic Board		targets and identifies any actions required. Combined analysis from Te Puna Ako and Te Korowai Kahurangi.
	Octificator 1, 2020						Academic Board	Addemic Board		randing.
September							16/09/2020	30/09/2020		
October	Student Course Survey	Kaitiaki of Student Success	Student Course Survey Results	To go to Academic Board	Each Semester	Manager, Te Korowai Kahurangi	14/10/2020 2020-10-14	28/10/2020 2020-10-28	Delayed TBC	Summarises student feedback on courses and identifies trends,
	Report	Rattaki di Student Success	(Semester 2)	To go to Academic Board	Each Semester	Manager, Te Korowai Kanurangi	2020-10-14 2020-10-21 to	2020-10-28 2020-11-04 to	Delayed TBC	and actions taken as a result.
	Semester 2, 2020						Academic Board (Flag for late entry)	Academic Board		
	PAQC Thematic Report Term 3, 2020	-	Memo		Each Quarter	Lead - Quality Partnering, Te Korowai Kahurangi (with input from QAB)	2020-10-14 (after presentation to	28/10/2020	28/10/2020 Item 3.3.	Provides a thematic analysis of PAQC Quarterly Chair Reports and any actions being taken.
	Term 3, 2020					(with input from QAB)	Academic Board 2020-10-07)			
	Student NPS Survey Report	Kaitiaki of Student Success	Student NPS Survey Results (Semester 2, 2020)	Ako Ahimura Review of	Each Semester	Manager, Te Puna Ako	14/10/2020	28/10/2020	2020-10-28 Item 3.2.	
	Semester 2, 2020		Bob Stewardson	Student NPS Survey Report (Semester 2, 2020)						
November							11/11/2020	25/11/2020		
	AALTC	Accountability to Academic Board	To go to Academic Board:	Memo to Academic Board	Each Year	Chair, Ako Ahimura	2020-11-18 to Academic Board	2020-12-02 to Academic Board		To assess and improve committee performance. To oversee committee self-assessment practice.
	Annual Report 2020		Self-Assessment (2020) Terms of Reference (2021) Membership (2021)				(Flag for late entry)			To consider recommended changes to the Terms of Reference and Membership for 2021.
			οπινσιοτιμ (2021)							
December										No scheduled meetings for this month.
2021										
January (No scheduled meeting)										
Fahru										
February	PAQC Thematic Report	For Information	Memo	-	Each Quarter	Lead - Quality Partnering, Te Korowai Kahurangi	Mid-Feb 2021	Late-Feb 2021 after Academic Board		Provides a thematic analysis of PAQC Quarterly Chair Reports and any actions being taken.
	Term 4, 2020					(with input from QAB)		meets		
	Professional Development for	For Approval		To go to Academic Committee	Each Year	Manager, Te Puna Ako (with input from Ako Ahimura)				Reports on processes and outcomes from the: - Teacher Capability Development (Badging) System
	Teachers Annual Report 2020									February - Ako Ahimura March - AcadComm
	New Teacher Induction	TBC	TBC	TBC	Twice each year	Manager, Te Puna Ako				
	Report				Feb & Aug	g,				
	Intake 1, 2020						<u> </u>			
March	Ako Ahimura Review	For Discussion	Student Course Survey data	-	Each Year	Manager, Te Puna Ako			TBC - AALTC in March or in April?	Summarises student feedback on courses and identifies trends,
	of Student Course Surveys	, or oldusalori	from surveys in both semesters of the previous year		Edon Total	Manager, Te Korowai Kahurangi			TO TO THE MILLION OF ALL APPRIL	and actions taken as a result.
	Annual Report 2020		, , , , , , , , , , , , , , , , , , ,							
TBC - AALTC to receive	QAB Review of	For Information	PAQC Chair Reports and	-	Each Term	Lead - Quality Partnering, Te Korowai		1. QAB	TBC - Timing for presentation at AALTC	Provides a thematic analysis of PAQC Chair Reports and any
the Thematic Report or the QAB Review of such?	PAQC Thematic Report Term 1, 2020		Thematic Analysis			Kahurangi		2. AcadComm		actions being taken.
	renn 1, 2020									
April										

C to receive										
ic Report or	QAB Review of PAQC Thematic Report	For Information	PAQC Chair Reports and Thematic Analysis	-	Each Term	Lead - Quality Partnering, Te Korowai Kahurangi		1. QAB 2. AcadComm	TBC - Timing for presentation at AALTC	Provides a thematic analysis of PAQC Chair Report actions being taken.
view of such?	Term 2, 2020		·			·				· ·
	10111 2, 2020									
ıly										
	Ako Ahimura Review of the Student Course	For Discussion	Student Course Survey results for Semester 1, 2021	Ako Ahimura Review of the Student Course Survey Report	Each Semester	Manager, Te Puna Ako &			-	Summarises student feedback on courses and iden and actions taken as a result.
	Survey Report					Manager, Te Korowai Kahurangi				July - Survey Report presented to AALTC.
	Semester 1, 2021									August - AALTC Review presented by Chair AALTC AcadComm.
	Ako Ahimura Review of	For Discussion	Relevant extracts from the	Ako Ahimura Review of Student	Each Semester	Manager, Te Puna Ako				In 2021, Maura shall direct Bob on what extracts to
	Student NPS Survey Report Extracts		Student Net Promoter Score (NPS) Survey results for	NPS Survey Report Extracts						Ako Ahimura. Maura will present the Review to Ac
	Semester 1, 2021		Semester 1, 2021							June - Survey results July - Presentation to AALTC by Bob Stewardson
										July - Chair AALTC presents AALTC Review to Aca
	PAQC Thematic Report	For Information	PAQC Chair Reports and	-	Each Term	Lead - Quality Partnering, Te Korowai			ТВС	Provides a thematic analysis of PAQC Chair Repor
	Term 2, 2021		Thematic Analysis			Kahurangi (with input from QAB)				actions being taken.
	,					, ,				
ıst										
	New Teacher Induction Report	TBC	TBC	TBC	Twice each year Feb & Aug	Manager, Te Puna Ako				
	Intake 1, 2020				, as a rug					
	III.ano 1, 2020									
ber										
	Student Performance Report	For Discussion	PowerBl data from the previous year	-	Each Year	Manager, Te Korowai Kahurangi (with input from QAB and Ako Ahimura)	19/08/2020	2/09/2020		Reports achievement against EPI and Graduate ou targets and identifies any actions required.
	Semester 1, 2021		,			,			Target to AB October and include HOS Evaluative	Combined analysis from Te Puna Ako and Te Koro Kahurangi.
	Genreater 1, 2021								Commentaries	-
									Timing at AALTC is TBC	Schools to take PEPs with Performance Reports ar Teams to flow into the School Commentaries.
oer										
oer	Ako Ahimura Review of the Student Course	For Discussion	Student Course Survey Results (Semester 2)		Each Semester	Manager, Te Puna Ako &			Timing at AALTC is TBC dependent on confirmation of when Survey Report gets	
er	Ako Ahimura Review of the Student Course Survey Report	For Discussion	Student Course Survey Results (Semester 2)	Ako Ahimura Review of the Student Course Survey Report	Each Semester				Timing at AALTC is TBC dependent on confirmation of when Survey Report gets released.	and actions taken as a result.
er	the Student Course	For Discussion			Each Semester	&			confirmation of when Survey Report gets	and actions taken as a result.
ber	the Student Course Survey Report	For Discussion			Each Semester	&			confirmation of when Survey Report gets	and actions taken as a result. November - Chair AALTC to present AALTC Reviet
oer	the Student Course Survey Report	For Discussion			Each Semester	&			confirmation of when Survey Report gets	and actions taken as a result. November - Chair AALTC to present AALTC Review
ber	the Student Course Survey Report	For Discussion	(Semester 2) PAQC Chair Reports and		Each Semester	&			confirmation of when Survey Report gets	and actions taken as a result. November - Chair AALTC to present AALTC Review AcadComm.
ber to receive Report or	the Student Course Survey Report Semester 2, 2021		(Semester 2)			& Manager, Te Korowai Kahurangi			confirmation of when Survey Report gets released.	and actions taken as a result. November - Chair AALTC to present AALTC Review AcadComm.
ber to receive Report or	the Student Course Survey Report Semester 2, 2021		(Semester 2) PAQC Chair Reports and			& Manager, Te Korowai Kahurangi Lead - Quality Partnering, Te Korowai			confirmation of when Survey Report gets released.	and actions taken as a result. November - Chair AALTC to present AALTC Review AcadComm. Provides a thematic analysis of PAQC Chair Report
ber to receive Report or	the Student Course Survey Report Semester 2, 2021 QAB Review of PAQC Thematic Report		PAQC Chair Reports and Thematic Analysis Self-Assessment (2021)	Student Course Survey Report		& Manager, Te Korowai Kahurangi Lead - Quality Partnering, Te Korowai			confirmation of when Survey Report gets released.	and actions taken as a result. November - Chair AALTC to present AALTC Review AcadComm. Provides a thematic analysis of PAQC Chair Reporactions being taken. To assess and improve committee performance.
ber to receive Report or	the Student Course Survey Report Semester 2, 2021 QAB Review of PAQC Thematic Report Term 3, 2020	For Information	(Semester 2) PAQC Chair Reports and Thematic Analysis	Student Course Survey Report	Each Term	& Manager, Te Korowai Kahurangi Lead - Quality Partnering, Te Korowai Kahurangi			confirmation of when Survey Report gets released.	and actions taken as a result. November - Chair AALTC to present AALTC Review AcadComm. Provides a thematic analysis of PAQC Chair Reporactions being taken. To assess and improve committee performance. To oversee committee self-assessment practice.
ber to receive Report or	CAB Review of PAQC Thematic Report Term 3, 2020 AALTC	For Information	PAQC Chair Reports and Thematic Analysis Self-Assessment (2021) Terms of Reference (2022)	Student Course Survey Report	Each Term	& Manager, Te Korowai Kahurangi Lead - Quality Partnering, Te Korowai Kahurangi			confirmation of when Survey Report gets released.	and actions taken as a result. November - Chair AALTC to present AALTC Review AcadComm. Provides a thematic analysis of PAQC Chair Reporactions being taken. To assess and improve committee performance. To oversee committee self-assessment practice. To consider recommended changes to the Terms of and Membership for 2021. November - AALTC Self-Assessment
ber to receive Report or	CAB Review of PAQC Thematic Report Term 3, 2020 AALTC	For Information	PAQC Chair Reports and Thematic Analysis Self-Assessment (2021) Terms of Reference (2022)	Student Course Survey Report	Each Term	& Manager, Te Korowai Kahurangi Lead - Quality Partnering, Te Korowai Kahurangi			confirmation of when Survey Report gets released.	and actions taken as a result. November - Chair AALTC to present AALTC Review AcadComm. Provides a thematic analysis of PAQC Chair Reportations being taken. To assess and improve committee performance. To oversee committee self-assessment practice. To consider recommended changes to the Terms of and Membership for 2021. November - AALTC Self-Assessment
ber to receive Report or www of such?	the Student Course Survey Report Semester 2, 2021 QAB Review of PAQC Thematic Report Term 3, 2020 AALTC Annual Report 2021 Ako Ahimura Review of Student NPS Survey	For Information	PAQC Chair Reports and Thematic Analysis Self-Assessment (2021) Terms of Reference (2022) Membership (2022) Relevant extracts from the Student Net Promoter Score	Student Course Survey Report	Each Term	& Manager, Te Korowai Kahurangi Lead - Quality Partnering, Te Korowai Kahurangi			confirmation of when Survey Report gets released.	Provides a thematic analysis of PAQC Chair Reporactions being taken. To assess and improve committee performance. To oversee committee self-assessment practice. To consider recommended changes to the Terms of and Membership for 2021. November - AALTC Self-Assessment December - Chair AALTC to present Report to Acad
ber to receive Report or	CAB Review of PAQC Thematic Report Term 3, 2020 AALTC Annual Report 2021 Ako Ahimura Review of	For Information For Discussion	PAQC Chair Reports and Thematic Analysis Self-Assessment (2021) Terms of Reference (2022) Membership (2022) Relevant extracts from the	Memo to Academic Committee Ako Ahimura Review of Student	Each Term Each Year	Manager, Te Korowai Kahurangi Lead - Quality Partnering, Te Korowai Kahurangi Chair, Ako Ahimura			Timing at AALTC is TBC dependent on	Provides a thematic analysis of PAQC Chair Report actions being taken. To assess and improve committee performance. To oversee committee self-assessment practice. To consider recommended changes to the Terms of and Membership for 2021. November - AALTC Self-Assessment December - Chair AALTC to present Report to Acade In 2021, Maura shall direct Bob on what extracts to Ako Ahimura. Maura will present the Review to Acade In 2021, Maura shall direct Bob on what extracts to Ako Ahimura. Maura will present the Review to Acade In 2021, Maura shall direct Bob on what extracts to Ako Ahimura. Maura will present the Review to Acade In 2021, Maura shall direct Bob on what extracts to Ako Ahimura.
ber to receive Report or	the Student Course Survey Report Semester 2, 2021 QAB Review of PAQC Thematic Report Term 3, 2020 AALTC Annual Report 2021 Ako Ahimura Review of Student NPS Survey	For Information For Discussion	PAQC Chair Reports and Thematic Analysis Self-Assessment (2021) Terms of Reference (2022) Membership (2022) Relevant extracts from the Student Net Promoter Score (NPS) Survey results for	Memo to Academic Committee Ako Ahimura Review of Student	Each Term Each Year	Manager, Te Korowai Kahurangi Lead - Quality Partnering, Te Korowai Kahurangi Chair, Ako Ahimura			Timing at AALTC is TBC dependent on confirmation of when Survey Report gets	Provides a thematic analysis of PAQC Chair Reporactions being taken. To assess and improve committee performance. To oversee committee self-assessment practice. To consider recommended changes to the Terms of and Membership for 2021. November - AALTC Self-Assessment December - Chair AALTC to present Report to Acad

December No scheduled meeting)