
To Te Poari Whai Kounga | Quality Alignment Board

From Andrea Thumath
Unitec Pathways College

Title PAQC Chair's Quarterly Report

Date 2020 / 10 / 13

1. Overview

The Unitec Pathways College PAQC is functioning well, with a committed membership that are working together well. Of significant note since the last report, is the completion of the Interim PEP and the robust conversations from the committee that took place around this. Members were confident to individually challenge self-assessment ratings and input from those that contributed, as well as offering suggestions for additions and improvements. This has led to a very collaboratively developed PEP.

General Committee Health Check

What is going well?

The addition of the Head of School Trades & Services Lee Baglow to the PAQC is working well, further strengthening the link between the two schools.

The Chair

What improvements can be made?

The one improvement we are currently working on is identifying a new time for the regular PAQC meeting to occur as noted in the previous Chairs report. Further staff circumstances have changed since then so we are currently re assessing the best timing for the meetings to ensure all can attend

What support is required (actions required) and/or what issues need to be escalated to Quality Alignment Board | Te Poari Whai Kounga?

Nil actions or issues to be escalated to the Quality Alignment Board..

Progress against 3 (max.) key actions

Health Vocational Pathway Redevelopment

A .4 casual lecturer with extensive course development experience has been contracted with the sole focus of re development of the curriculum in preparation for delivery in Sem 1 2021. FTE coming from current budgeted FTE not currently being used.

Securing of further Trades Academy funded places for 2021

A further 95 places have been secured for 2021 which in turn will bring with it 18 new Secondary Tertiary partners including a number from the North Shore.

Redevelopment of Carpentry Level 2 and 3 projects

Projects identified and developed and signed off by BCITO in June

Risk management

Process

Verbal updates are given at each PAQC meeting of any risk. Work is currently underway to develop a risk register for UPC along the lines of the one that is used by the schools. Priority was given to Schools at stage one and will roll down to those of us with programmes that don't sit within a standard school structure. In the meantime risks are raised with the Director Under-25s and managed in partnership with relevant parties.

Outcomes

Nil current high and/or extreme risks.

Historically what was of high and/or extreme risk for us was not having teaching staff delivering our programmes that wanted to be teaching young people, and/or adequate teaching facilities particularly in the discipline area of trades. This has been mitigated this year (and moving forward) by our dedicated teaching space and staff and our increased attendance and SCC rates as noted in our interim PEP provide us with the evidence this is working.

2. Student support and achievement

Priority Group Strategies

Process

The PAQC is confident that both the Under 25 Success Strategy and I See Me initiatives are being implemented across all UPC courses. Initiatives are discussed at each PAQC meeting and feedback from course surveys has been taken on board in regards to any specific areas requiring further development. Given the demographics of students and staff across the UPC, both the success strategy and I See Me initiatives happen by nature of the way the team works and are naturally integrated into all that they do.

A key indicator for us in regards to the effectiveness of the implementation of the strategy and I See Me, are the increasing partnerships we are seeing across secondary schools and kura kaupapa Māori, as well as the increasing numbers of Māori and Pacific students engaging in our courses and then transitioning into Unitec.

Progress against the embedding of Mātauranga Māori and Pacific content across all courses will pick up once teaching for the year begins to slow down. Development time has been impacted by Covid Lockdowns and face to face delivery to ensure completion has taken priority.

Outcomes

Given the UPC itself is part of the Under 25s Strategy, the outcomes of the strategy and operations plan are reported on monthly as part of the Directors reports and are all currently on track. In this regard the UPC PAQC can have a high level of certainty that progress towards outcomes is tracking well.

To date we are seeing positive increases in SCC compared to 2019 as a direct result of the changes put in place regarding staffing and facilities. One clear indicator that the change in staffing is having an impact is that the UPC have achieved the highest rate of 9.6 of all schools in response to the question 'The teacher (s) created a culture of respect for all students'.

Student Success

Student Outcomes

The PAQC is confident that the UPC courses are on track to achieving their targets in all areas with the possible exception to date of Health, which is a known area of lower achievement due to the current course set up where students are opting in and out of unit versus achievement standards. As stated as a SMART goal in our PEP we are re developing this course which we expect will then lead to an increase in SCC for this particular discipline moving forward.

Grades and Completions

Nil missing grades.

[Power BI "06 Missing Grade Dashboard \(TKK\)"](#)

Student Feedback

Process

This was the first year UPC came into the centralised system of Student Course Surveys. After Semester 1 we discovered the current timing of these, and method in which they are collected is not currently giving us the volume of returns we would like. We are currently working on this with Te Korowai Kahurangi to come up with a better way to support this.

Outcomes

Summary of response rates for programmes –

As stated above we are not currently happy with the response rates from the first round of integration into the centralised Unitec system and are looking at ways to improve this.

[03 Student Course Surveys Dashboard](#)

Summary of issues and improvement plans

The PAQC is confident that any course survey outcomes that were raised by our students in Semester 1 either already had been dealt with, had initiatives underway to improve them, or were circumstances outside of our control e.g. students inability to access online content during lockdown as their secondary school was unable to provide them with a device.

3. Academic quality outcomes

Moderation

Moderation plans

Nothing to report this quarter.

Moderation outcomes

Nothing to report this quarter.

Summary of any known issues and any mitigation plans

Nothing to report this quarter.

Research

N/A

4. Programme design, delivery and review

Course Evaluation and Planning

Process

The Operations Coordinator who is a member of this PAQC has this under control and CEPs are up to date.

[CEP PowerBI Dashboard](#)

Outcomes

Programme Evaluation and Planning (PEP)

Process

The PAQC is confident with the process in place around the completion of the UPC PEP. The Chair does hope that moving forward the UPC will receive feedback on their PEP documentation with the same turn around that is experienced by Unitec schools.

Outcomes

The UPC Interim PEP was submitted prior to the due date and the PAQC feels that all courses that sit within the UPC programme have been effectively evaluated, in a collaborative manner involving the members of the PAQC and ALL staff that teach on UPC courses.

Degree Monitoring

N/A

Consistency Review

N/A

Professional Accreditation/Other

N/A

Stakeholder Engagement

Process

The PAQC is confident that stakeholders are engaged in any strategies for any UPC course as all of our courses are designed in partnership with our stakeholders.

Programme Review

N/A

Graduate Outcomes

Process

N/A

Reference:

[PAQC Terms of Reference](#)

Programmes overseen by the PAQC:

- UPC Secondary School Course
- STAR Secondary School Short Course