To	Te Poari Whai Kounga | Quality Alignment Board	From	Wayne Holmes
			Engineering and Applied Technology (BETMG, NZDE & NZDS)
Title	PAQC Chair's Quarterly Report	Date	2020 / 10 / 12

1. Overview

A brief overview of the work of the PAQC since the last report.

Since the last report the major effort undertaken by the committee is the ratification of the Interim PEP's along with the fallout from the recent Auckland lockdown. The meetings undertaken using Zoom have been successful as we have managed to make Quorum at every meeting.

General Committee Health Check

What is going well?
The committee now has a full membership with the appointment of both Student and external staff representatives.

The committee continues to effectively address issues around stakeholder engagement addressing issues with NZBED and NZBEngTech. In particular the national alignment of the NZDE and NZBEngTech is now completed along with the re-sit September national examinations in the NZDE

What improvements can be made?
NIL

What support is required (actions required) and/or what issues need to be escalated to Quality Alignment Board | Te Poari Whai Kounga?
Nil.

Progress against 3 (max.) key actions

   i.   Alignment Project L5/L6 courses has now been completed with agreed program changes having now been submitted to NZQA by both NZBEngTech and NZBED.
   ii. Monitoring the outcomes for students of off-campus delivery of courses during lockdown has been completed in conjunction with School LOP's. This has been instrumental in our DEF, with drawl and no-show processes.
   iii. Monitoring of actions for 'at risk students': low stake assessments of year 1 courses has been used to identify this group of students and inform the at risk register.

Risk management

Process
Both Schools involved in these programs have placed significant effort in this area with in particular LOP's being put in place to engage with at risk students. Analysis of early assessments have also aided in the identification of students requiring assistance

Outcomes

In conjunction with NZBED all students in the NZDE who failed national exams in July due to the impact of Covid-19 where offered re-sit exams in September. This gave students the opportunity for additional face to face delivery prior to sitting the re-sit exam.

Both BEngTech and NZDS continue to be low risk with much of the effort in this area targeting the NZDE

2. Student support and achievement

Priority Group Strategies

Process

The PAQC is confident that both Schools involved in these programs have placed significant effort in this area with in particular LOP's and group champions being put in place to engage with priority groups. Analysis of early assessments have also aided in the identification of students requiring assistance

Outcomes

Whilst it is still too early to tell we have an expectation that the work undertaken by the schools will have mitigated the impact of Covid and at least maintained if not improved SCC for our priority groups.

Student Success
Student Outcomes

The PAQC is confident that all of its programmes will meet targeted outcomes for student success

Grades and Completions
The PAQC is confident that in all of its programmes missing and def grades from 2019 have been resolved.

[Power BI "06 Missing Grade Dashboard (TKK)"](#)

Student Feedback
Process
Yet to be discussed at PAQC

Outcomes
Summary of response rates for programmes – *Reported via TKK tracking*
Comment on the extent to which the PAQC is satisfied with survey response rates.
[03 Student Course Surveys Dashboard](#)
Yet to be discussed at PAQC

Summary of issues and improvement plans
Yet to be discussed at PAQC

3. Academic quality outcomes

Moderation

Moderation plans
Both Internal and External Moderation plans have been approved.

Moderation outcomes
No Issues have been noted from internal and external moderation to date.

Summary of any known issues and any mitigation plans
However the chair has been advised by the APM's that a significant issue with NZDE external moderation in civil has occurred and this will be tabled at the next PAQC for discussion.

Research

the RPTL report.
Research productivity has yet to be discussed at the PAQC hence we are not yet confident that targets are met. The RTL will be tabled at the next PAQC.

4. Programme design, delivery and review

Course Evaluation and Planning

Process
We are yet to see all CEP's completed and have requesred that the APM's and PC's follow up with Staff to have these completed
CEP PowerBI Dashboard

Programme Evaluation and Planning (PEP)

Process
Interim PEPs for the three program where tabled and approved at the last meeting of the PAQC. All three where assessed and no significant issues from them where noted.
Despite the signifircant workload imposed by lockdowns on the contributors to these reports BEngTech and NZDE were rated as good after discussion and the NZDS was seen as excellent by the PAQC.

Degree Monitoring

Process

Degree monitoring is scheduled for all providers of the BEngTech. Due to border closures this is currently planned to be online in 21st October

Consistency Review

N/A

Professional Accreditation/Other

Process

For BEngTech and NZDE the accreditation process is managed by the Stakeholders (NZBEngTech and NZBED)

Stakeholder Engagement

Process

Industry Advisory committee's in the disciplines are active for these programs. Recently published minutes for these recent meetings shall be tabled at the PAQC for comment

Programme Review

Process: Nothing to report

Outcomes: Nothing to report

Graduate Outcomes

Process

Graduate Survey Dashboard

This was presented as part of the Interim PEP to the PAQC for all 3 programs
Outcomes

From the PEP's the committee was pleased with how our graduates are achieving

Reference:
PAQC Terms of Reference

Programmes overseen by the PAQC:

Bachelor of Engineering Technology

NZ Diploma in Engineering

NZ Diploma in Surveying