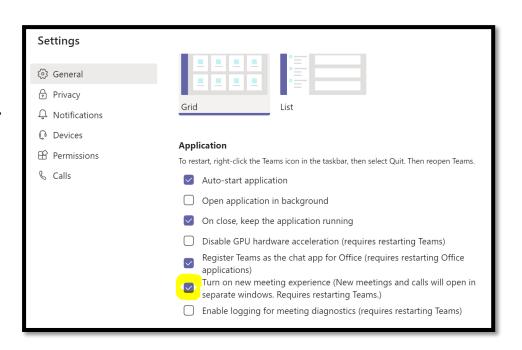
## The Large Gallery View in Teams

Microsoft Teams now has a new view known as the Large Gallery View that supports a  $7 \times 7$  grid layout, i.e., you can see up to 49 participants in a meeting. But the Large Gallery View is not on by default, unlike its predecessor, the  $3 \times 3$  layout, as 49 active video streams at the same time can be a bit taxing on the system and the internet. Users can enable it based on their preferences

## To Enable the Large Gallery View

Go to your Profile icon, top right of the screen.

- Click Settings / check the box for 'new meeting experience'
- 2. You will need to restart Teams to enable this



## How to Use the Large Gallery View in Teams Meetings

Once enabled you will get the option for the 'Large Gallery View' only if there are more than 10 participants in a meeting, To enable it during a meeting, click on the 'More actions' icon (three dots) on the meeting toolbar in an ongoing meeting. The meeting toolbar will now be present towards the top of the screen, instead of the 3/4th position where it previously used to be.

