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Source	Action #	Specification	Measure / Progress	Responsibility	Time Target / Closed	Achievement Status
2020 08 19 Memo – Academic Risk Report	1	That relevant Heads of School be requested to provide an explanation as to why registers in their schools were not reviewed/updated within the required timeframe and to provide assurance that this matter will be addressed	Email sent 24 August to Heads of School of: <ul style="list-style-type: none"><li>• Bridgepoint</li><li>• Community Studies – Being resolved (25/8/2020)</li><li>• Health and Social Practice</li><li>• Building and Construction</li><li>• Applied Business</li><li>• Trades and Services</li></ul>	Simon Tries (Chair, QAB)	202009023	Active
2020 08 19 Memo – Academic Risk Report	2	Request PAQCs from each of the Schools listed below to provide assurance that there is a plan in progress to mitigate the risk to <i>Programme Targets not being Met</i> , or identify what the PAQC intends to do to ensure this risk is managed, and to report back to the next QAB Meeting on 23 September <ul style="list-style-type: none"><li>• Community Studies</li><li>• Creative Industries</li><li>• Computing, Electrical and Applied Technology</li></ul> Response required where the risk is rated as High or Extreme	Requested 7/9/20. No responses received as at 14/9/20			Active
2020 08 19 Memo – Academic Risk Report	3	Seek assurance that there is a plan to resolve the issues relating to the closure of the Creative Industries spaces in the northern campus (Action amended following discussion at Academic Board)	Confirmation received from the Executive Director, People and Infrastructure that there is a plan in place, and currently on track, to ensure <i>Creative Industries</i> have relevant teaching spaces from 2022 onwards. Additionally, there are contingency plans in place in the unexpected event that the aforementioned plans are not achieved as intended.	Simon Tries (Chair, QAB)	Recommend close.	Active
2020 08 19 Memo – Academic Risk Report	4	Require a response from the PAQCs (in their Chairs’ quarterly reports) listed below which will provide assurance that the high level of risk as it relates to the risk area <i>Programme does not have sufficient resources (teaching spaces, consumables) to support delivery</i> is being effectively managed: <ul style="list-style-type: none"><li>• Trades and Services</li><li>• Computing, Electrical and Applied Technology</li></ul> Response required where the risk is rated as High or Extreme	Requested 7/9/20. No responses received as at 14/9/20		Next PAQC Chairs Reports	Active
2020 08 19 Memo – Academic Risk Report	5	To seek assurance from PAQCs in the Schools listed below regarding the effective management and oversight of the level of risk associated with the risk area <i>Staff capability and/or capacity does not meet learner needs</i> for those programmes rated High and Extreme: <ul style="list-style-type: none"><li>• Community Studies: (BASHB, NZCEX, NZDSR)</li><li>• Computing, Electrical and Applied Technology (BCS, GDCMP PGDCG, DCOMP)</li><li>• o Trades and Services (NZCC, NZCP4)</li></ul>	Requested 7/9/20. No responses received as at 14/9/20		*	Active
20200923 Proposed	6	Require an immediate response from the relevant APMs as to the rationale for the High or Extreme ratings for the risk: <i>Assessment is not effectively managed/validated or does not ensure achievement of outcomes</i> Require a response from the relevant PAQCs about what is being done to manage this risk. Relevant programmes: <ul style="list-style-type: none"><li>• Trades and Services (NZCCT, NZCC, NZCD4, NZCG4, NZCP4, NZCPG)</li><li>• Community Studies (BTECE)</li><li>• Computing (GDCMP)</li><li>• Building and Construction (NZDE)</li></ul>	Action to be considered at September QAB.		*	Active
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