Te Komiti Matua o te Poari Mātauranga |
Academic Board Standing Committee

Meeting via Email

Scheduled Start:	0900h, 2020-08-13
Actual Start:	*1556h, 2020-08-14*
Scheduled End:	0900h, 2020-08-14

All items for this agenda are located at the following location, unless noted otherwise.

- H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Board\2020\0813_ABSC

Item 1   Graduation Approval List/s

From: Navnita Chand (Team Leader, Graduations)

Secure Content Location:

H:\4. Non-Academic Services\Enrolment and Academic Operations\Public\Graduation Reference Lists\Lists for Academic Board\2020\0813_ABSC

MOTION/S

That Te Komiti Matua o te Poari Mātauranga approve the graduands listed in the following secure files:

- 0813_ABSC Approval List 1
- 0813_ABSC Approval List 2

Item 2   Applications to NZQA

From: Simon Tries (Chair, Academic Approvals Committee)

(Refer to following pages.)

Te Whare Wānanga o Wairaka | Unitec Institute of Technology
Te Komiti Matua o te Poari Mātauranga | Academic Board Standing Committee

Agenda – Meeting via Email
Scheduled Start: 2020-08-13

To	Te Komiti Matua o te Poari Mātauranga | Academic Board Standing Committee (ABSC)	**From**	Simon Tries, Chair Academic Approvals Committee (AAC)
Title	Applications to NZQA	**Date**	06 August 2020

Recommendation:

That Te Komiti Matua o te Poari Mātauranga | Academic Board Standing Committee approve the following applications for external approval:

- Type 2 change to the New Zealand Certificate in English Language (Level 4) (Academic) [NZCE4] [NZ1883].
- Training Schemes:

    1. Risk Management Training Scheme (Level 7) 5 credits

    2. Project Management Training Scheme (Level 7) 5 credits

    3. Introduction to Cybersecurity Training Scheme (Level 5)105 credits

    4. AWS Cloud Practitioner Training Scheme (Level 6) 5 credits

    5. Cisco Training Scheme (Level 6) 7 credits

Background:

On 22 July 2020, the Academic Approvals Committee endorsed the following:

Type 2 changes:

- New Zealand Certificate in English Language (Level 4) (Academic [NZCE4] subject to the following conditions being met:

    1. That Section 1.5 is aligned with standard Unitec programme regulations.

    2. That the required pre-requisites are noted for part-time applicants.

Training Schemes:

    1. Risk Management Training Scheme (Level 7) 5 credits

    2. Project Management Training Scheme (Level 7) 5 credits

    3. Introduction to Cybersecurity Training Scheme (Level 5)105 credits

    4. AWS Cloud Practitioner Training Scheme (Level 6) 5 credits

    5. Cisco Training Scheme (Level 6) 7 credits

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The training Schemes were endorsed subject to:

1. the Factual Summaries being updated and consistent with the document.

2. the titles of the Risk Management Training Scheme and the Project Management Training Scheme being discussed with Unitec Marketing as being fit for purpose.

3. attendance being "Highly recommended" without a percentage attached to it.

4. the delivery and assessment methods accurately reflecting planned delivery.

The required conditions for the above applications have been confirmed as being met by the Lead, Programme development and Management, Te Korowai Kahurangi.

Next Steps

Following ABSC approval the applications will be submitted to NZQA for external approval

Attachments

Minutes from the Academic Approvals Committee

TE KOMITI WHAKAMANA HOTAKA HOU | ACADEMIC APPROVALS COMMITTEE

EXTRAORDINARY MEETING

Date:	**2020-07-22**
Location:	**170-2033**
Chair:	**Simon Tries**

Scheduled
    Start: 1200h
    End: 1300h

Actual
    Start: **1205h**
    End: **1243h**

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1.   Whakatuwheratanga | Opening

Although attendance was inquorate, the meeting opened with the karakia timatanga at 1205h.

1.1.   Karakia Timatanga | Opening Prayer

Manawa mai te mauri nuku Manawa mai te mauri rangi Ko te mauri kai au he mauri tipua Ka pakaru mai te pō Tau mai te mauri Haumi e, hui e, taiki e!	*Embrace the power of the earth* *Embrace the power of the sky* *The power I have* *Is mystical* *And shatters all darkness* *Cometh the light* *Join it, gather it, it is done!*

1.2.   Mihi Whakatau | Welcome Speech

1.2.1. Purpose and Rationale for Extraordinary Meeting

This meeting was called to approve applications which were not quite ready for the meeting but need to meet NZQA due dates.

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Te Komiti Whakamana Hotaka Hou | Academic Approvals Committee

Minutes

2020-07-22*

1.3.   Tae Ā-Tinana | Attendance

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Present

Mema | Members

1. **(Chair)** Simon Tries
2. Dila Beisembayeva
3. Ioane Faavae
4. Jackie Tims
5. Sarah Sommerville
6. Steve Marshall – Arr. 1208h
7. Steve Varley
8. Pedro Ilgenfritz
9. Prabhat Chand
10. Kimoro Taiepa

Kairīwhi | Proxies

(None)

Akutō | Late

(None)

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Not Present

Ngā whakapāha | Apologies

1. Chris Murphy
2. Jayne Mercier
3. Kate Barry
4. Malama Saifoloi
5. Quentin Williams
6. Rakesh Patel

Kore i tae ā-tīnana | Absent

1. Niranjan Singh
2. Tracy Chapman
3. Chris Carson

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Kōrama | Quorum

The Chair noted that a quorum of 10 members was present and declared the meeting quorate at 1208h.

Hunga mahi | Staff in Attendance

1. **(Secretary)** Daniel Weinholz

MOTION

That Te Komiti Whakamana Hotaka Hou accept the apologies for the meeting.

Moved: S Sommerville
Seconded: S Varley

MOTION CARRIED

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Te Komiti Whakamana Hotaka Hou | Academic Approvals
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2. **Mea Hei Whakaae** | Items to Approve

2.1. Computing Training Schemes

Presenter/s: Dila Beisembayeva

1. **Risk Management Training Scheme**
   Level 7
   50 hours

2. **Project Management Training Scheme**
   Level 7
   50 hours

3. **Introduction to Cybersecurity Training Scheme**
   Level 5
   100 hours

4. **AWS Cloud Practitioner Training Scheme**
   Level 6
   50 hours

5. **Cisco Training Scheme**
   Level 6
   70 hours

Evaluative discussion resulted in the approval and conditions listed in the Motion.

MOTION

That Te Komiti Whakamana Hotaka Hou endorse the applications for approval of the establishment of the Training Schemes listed below, subject to the Conditions listed below.

Training Schemes

1. Risk Management Training Scheme
2. Project Management Training Scheme
3. Introduction to Cybersecurity Training Scheme
4. AWS Cloud Practitioner Training Scheme
5. Cisco Training Scheme

Conditions

1. That the Factual Summaries are updated and consistent with the document.
2. That the titles of the Risk Management Training Scheme and the Project Management Training Scheme are discussed with Unitec Marketing as being fit for purpose.
3. That attendance is "highly recommended" without a percentage attached to it.
4. That the delivery and assessment methods accurately reflect planned delivery.

Moved: P Chand
Seconded: P Ilgenfritz

MOTION CARRIED

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2.2. Type 2 Programme Change Approval Application

2.2.1. New Zealand Certificate in English Language – NZCE4
Level 4
60 credits

MOTION

That Te Komiti Whakamana Hotaka Hou approve the Type 2 change(s) to the New Zealand Certificate in English Language (Level 4) (Academic) effective from Semester 1, 2021, subject to the following conditions.

Conditions

1. That standardisation of Section 1.5. is made to align with Unitec standard programme regulations.
2. That the preferred pre-requisites are noted for part-time applicants.

Moved: D Beisembayeva
Seconded: I Faavae

MOTION CARRIED

3.   Kupu Whakamutunga | Closing

5.1.   Karakia Whakamutunga | Closing Prayer

Ka wehe atu tātou I raro i te rangimārie Te harikoa Me te manawanui Haumi ē! Hui ē! Taiki ē!	*We are departing* *Peacefully* *Joyfully* *And resolute* *We are united, progressing forward!*

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