



# minutes

## TE KOMITI WHAKAMANA HOTAKA HOU | ACADEMIC APPROVALS COMMITTEE

### EXTRAORDINARY MEETING

Date: **2020-07-22**  
Location: **170-2033**  
Chair: **Simon Tries**

Scheduled  
Start: 1200h  
End: 1300h

Actual  
Start: **1205h**  
End: **1243h**

### 1. Whakatuwheratanga | Opening

Although attendance was inquorate, the meeting opened with the karakia timatanga at 1205h.

#### 1.1. Karakia Timatanga | Opening Prayer

Manawa mai te mauri nuku  
Manawa mai te mauri rangi  
Ko te mauri kai au  
he mauri tipua  
Ka pakaru mai te pō  
Tau mai te mauri  
Haumi e, hui e, taiki e!

*Embrace the power of the earth  
Embrace the power of the sky  
The power I have  
Is mystical  
And shatters all darkness  
Cometh the light  
Join it, gather it, it is done!*

#### 1.2. Mihi Whakatau | Welcome Speech

##### 1.2.1. Purpose and Rationale for Extraordinary Meeting

This meeting was called to approve applications which were not quite ready for the meeting but need to meet NZQA due dates.

**1.3. Tae Ā-Tinana | Attendance**

<b><u>Present</u></b>	<b><u>Not Present</u></b>
<b>Mema   Members</b> 1. <b>(Chair)</b> Simon Tries 2. Dila Beisembayeva 3. Ioane Faavae 4. Jackie Tims 5. Sarah Sommerville 6. Steve Marshall – Arr. 1208h 7. Steve Varley 8. Pedro Ilgenfritz 9. Prabhat Chand 10. Kimoro Taiepa  <b>Kairiwhi   Proxies</b> (None)  <b>Akutō   Late</b> (None)	<b>Ngā whakapāha   Apologies</b> 1. Chris Murphy 2. Jayne Mercier 3. Kate Barry 4. Malama Saifoloi 5. Quentin Williams 6. Rakesh Patel  <b>Kore i tae ā-tinana   Absent</b> 1. Niranjan Singh 2. Tracy Chapman 3. Chris Carson

**Kōrama | Quorum**

The Chair noted that a quorum of 10 members was present and declared the meeting quorate at 1208h.

**Hunga mahi | Staff in Attendance**

1. **(Secretary)** Daniel Weinholz

**MOTION**

That Te Komiti Whakamana Hotaka Hou accept the apologies for the meeting.

Moved: S Sommerville

Seconded: S Varley

**MOTION CARRIED**

## 2. Mea Hei Whakaae | Items to Approve

### **2.1. Computing Training Schemes**

Presenter/s: Dila Beisembayeva

1. **Risk Management Training Scheme**  
Level 7  
50 hours
2. **Project Management Training Scheme**  
Level 7  
50 hours
3. **Introduction to Cybersecurity Training Scheme**  
Level 5  
100 hours
4. **AWS Cloud Practitioner Training Scheme**  
Level 6  
50 hours
5. **Cisco Training Scheme**  
Level 6  
70 hours

Evaluative discussion resulted in the approval and conditions listed in the Motion.

#### **MOTION**

That Te Komiti Whakamana Hotaka Hou endorse the applications for approval of the establishment of the Training Schemes listed below, subject to the Conditions listed below.

#### *Training Schemes*

1. Risk Management Training Scheme
2. Project Management Training Scheme
3. Introduction to Cybersecurity Training Scheme
4. AWS Cloud Practitioner Training Scheme
5. Cisco Training Scheme

#### *Conditions*

1. That the Factual Summaries are updated and consistent with the document.
2. That the titles of the Risk Management Training Scheme and the Project Management Training Scheme are discussed with Unitec Marketing as being fit for purpose.
3. That attendance is “highly recommended” without a percentage attached to it.
4. That the delivery and assessment methods accurately reflect planned delivery.

Moved: P Chand

Seconded: P Ilgenfritz

**MOTION CARRIED**

## **2.2. Type 2 Programme Change Approval Application**

### **2.2.1. New Zealand Certificate in English Language – NZCE4**

Level 4

60 credits

#### **MOTION**

That Te Komiti Whakamana Hotaka Hou approve the Type 2 change(s) to the New Zealand Certificate in English Language (Level 4) (Academic) effective from Semester 1, 2021, subject to the following conditions.

#### *Conditions*

1. That standardisation of Section 1.5. is made to align with Unitec standard programme regulations.
2. That the preferred pre-requisites are noted for part-time applicants.

Moved: D Beisembayeva

Seconded: I Faavae

**MOTION CARRIED**

## **3. Kupu Whakamutunga | Closing**

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### **5.1. Karakia Whakamutunga | Closing Prayer**

Ka wehe atu tātou I raro i te rangimārie Te harikoa Me te manawanui Haumi ē! Hui ē! Taiki ē!	<i>We are departing  Peacefully  Joyfully  And resolute  We are united, progressing forward!</i>
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