



minutes

ACADEMIC RECOVERY COMMITTEE SUB-COMMITTEE OF ACADEMIC BOARD

Dates:	12 August 2020	Time:	4.00pm
Location:	Skype or Teams		

Mema Poāri Tae Ā-Tinana | Present

Simon Nash (Chair) – Director, Ako
 Trude Cameron - Operations Manager – Schools
 Annette Pitovao – Director, Student Success
 Chris King – Head of School – Bridgepoint
 Sue Emerson – Academic Programme Manager – Team Leader
 Glenn McKay – Tumu / Executive Director Student Success
 Nick Sheppard – Executive Director – Schools & Performance

Hunga Mahi | In Attendance:

Cathy Tyler – Executive Assistant (Minutes)

Ngā Whakapāha | Apologies

1. ARC Purpose During Covid-19 2.0

There was discussion on the ARC approving the principles for decision making; teams can then use this to inform their decisions.

2. One Source of Truth (OSOT) Document

This document, and the forms associated with it, are being updated.

Many staff will have 'read only' access to OSOT.

3. Prioritisation of Courses on Campus

The ARC need to agree principles for prioritising courses.

HoS are making decisions for courses being taught from Thurs to Sunday this week; these decisions will come to ARC for noting.

It was suggested to setup a sub-committee with members of the ARC and IMT to approve courses, requested by Schools, for on campus delivery. ARC members proposed are Nick, Trude, Sue, Chris and Annette.

4. Any other business

Online Courses - TPA are working on minimum requirements; what needs to be in place, for online courses – this will come to ARC. It was noted that some staff are refusing to use Zoom.

Communications to Regulatory Bodies – TKK should be included in these to ensure consistency.

Digital Poverty – there are currently 7 students on the waitlist for devices. It was noted that x25 requests were declined as the programme was not on the TAFL spreadsheet. A request to the TEC for more devices/funding is required.

Deferrals from S1 to S2 – there is likely to be a handful of students who have had their S1 course deferred to S2 and now may not be able to complete; this will need to be addressed.

Attendance Tracking – it was noted that there is concern from International Students regarding attendance and the NZ Immigration expectation. It was agreed that advice is needed from Merran if there is a national decision on this otherwise ARC will make a Unitec decision. For simplicity and student needs, it was agreed that ARC will confirm students are attending from Weds to Sun this week. This issue needs to be monitored.

ARC Hui – it was agreed that two weekly meetings will be setup for Tuesday and Thursday afternoons.