



minutes

ACADEMIC RECOVERY COMMITTEE SUB-COMMITTEE OF ACADEMIC BOARD

Dates:	17 June 2020	Time:	4.00pm
Location:	Skype or 110-2019		

Mema Poāri Tae Ā-Tinana | Present

Simon Nash (Chair) – Director, Ako (minutes)
 Glenn McKay – Tumu / Executive Director Student Success
 Chris King – Head of School – Bridgepoint
 Nick Sheppard – Executive Director – Schools & Performance
 Trude Cameron - Operations Manager – Schools
 Annette Pitovao – Director, Student Success

Hunga Mahi | In Attendance:

Ngā Whakapāha | Apologies

Cathy Tyler – Executive Assistant
 Sue Emerson – Academic Programme Manager, Team Leader

1. Committee Business

a. [Action Items to review](#)

Item 4 can be closed.
 Item 5 can be closed once Annette has emailed Dan.
 Item 6 can be closed.

2. Future of ARC

The committee decided it will stay active until 30 June to deal with requests electronically, or convene if required. Then the Chair will advise Academic Board of recommendation to close.

3. Enrolments / Re-enrolments / Credits Issues

The Committee agreed for the QAB to pick up this item.

4. Low-Performing Courses

The Committee agreed for this to become a BAU issue and report to AB via existing I See Me reporting.-

5. SEM 2 and 2021 Online Learning

The Committee agreed for Ako Ahimura Committee to pick up this item.

6. Course Extensions & Deferral Requests

- a. Nursing placements – Chair to request further information and return to ARC for approval
- b. Samuel Holloway DACA6941 Emerging Materials extension – Chair to request further information and return to ARC for approval
- c. Toni Rewiri – MAOR5010 extension of course; deferral of assessment – approved
- d. OSOT requests and what happens now – The process is for requestors to provide confirmation of approval from TKK, Chantelle, Tahreem and Hung with their submitted request

Refer to addendum* for process confirmed (post hui) going forward for course extensions.

7. Any Other Business

Final ARC report to Academic Board – Chair to complete.

Covid-19 Report - Chair to complete

The Chair acknowledged the incredible commitment and input and expertise of this whole team to this mahi.

**Addendum:*

Email from Trude Cameron to APMs & ARC 17 June:

Kia ora APMs

Following advice from the ARC meeting this afternoon, the following process will apply to any further requests to extend course end dates:

Prior to submission to ARC for consideration please ensure there has been sign off on the proposed dates by the following people:

- Simon Tries in TKK for any NZQA considerations
- Chantelle Daniels/Jacquie Brody for Studylink impact
- Tahreem Zia in Student Success – for any impact on International students
- Hung Ngo in TTO for room bookings

Please attach evidence/emails pertaining to communication with each of these with your submission to ARC.

ARC submissions can go to DG-ARC@unitec.ac.nz