		S	**M**	**R**	**T**	**A**
Source	**Action #**	**Specification**	**Measure / Progress**	**Responsibility**	**Time Target / Closed**	**Achievement Status**
2020-04-22 Item 4.2.1. > Memo > Recommendations	PAQC_Action-002	**Support for Mātauranga Māori within Medical Imaging** Further assistance to Medical Imaging staff to support them to successfully encapsulate Mātauranga Maori within their courses	2020-05-20: Simon Tries - Contact made with Joanna Thorogood, Maura Kempin and Toni Rewiri. Response requested by 2020-05-11. Update at QAB 2020-06-17. 2020-06-17: Verbally reported as being completed. 2020-07-06: Inadequate evidence of outcomes reported. Action left live to ensure more adequate reporting and closure. 2020-07-15: Steve Marshall to follow up with Joanna Thorogood for information on the outcome and impact of this escalation to substantiate its closure. 2020-08-19: ___	**Simon Tries** (Chair, QAB) Joanna Thorogood Maura Kempin Toni Rewiri	*	Active
2020-04-22 Item 4.2.1. > Memo > Escalations	PAQC_Action-003	**Computer Labs at Waitākere for Medical Imaging** Medical Imaging have identified a need to increase computer lab availability at Waitakere, if even on a temporary basis.	2020-05-20: Simon Tries - Contact made with Joanna Thorogood and Hamish Martin. Response requested from Hamish Martin. 2020-06-17: Verbally reported as being completed. 2020-07-06: Inadequate evidence of outcomes reported. Action left live to ensure more adequate reporting and closure. 2020-07-15: Steve Marshall to follow up with Joanna Thorogood for information on the outcome and impact of this escalation to substantiate its closure. 2020-08-19: ___	**Simon Tries** (Chair, QAB) Joanna Thorogood Hamish Martin	*	Active
2020-05-20 Item 4.2.1. > Memo > Requests	PAQC_Action-005	**Training for Online Course Evaluation & Planning (CEP)** Sport requests CEP training for new on-line format.	2020-06-17: No update. 2020-07-15: Discussion noted that Semester 1, 2020 was intended to be a transitional round to introduce the online CEP system, with ability to complete CEPs on paper if needed. Confusion exists within staff as to whether or not they can complete paper-based CEPs for Semester 2, 2020. Tracking and management of paper-based CEPs is problematic. Support with the online CEP system is being provided by Sue Crossan (process) and Michelle Sun (technical). **MOTION** **That Te Poari Whai Kounga endorse that all Course Evaluation & Planning must be completed using the online system for Semester 2, 2020 and into the future, without exception.** **Moved: J Mercier** **Seconded: C De Groot** **MOTION CARRIED** Sue Crossan has reached out to Sport with multiple offers of support for online CEP training, none of which have been taken up. Confirmation shall be sought from Sport that the request can be cancelled. 2020-08-19: ___	**Simon Tries** (Chair, QAB) Chair, PAQC-Sport	*	Active
2020-05-20 Item 4.2.1. > Memo > Recommendations	PAQC_Action-009	**Attendance Tracking of International Students** That support with an institutional process for Moodle engagement or an alternative, to allow tracking on International Students' attendance was required.	2020-06-17: No update. 2020-07-15: The scope of work has grown. Simon Tries shall continue to follow up for an updates. 2020-08-19: ___	**Simon Tries** (Chair, QAB) *TBC others*	*	Active
2020-05-20 Item 4.2.1. > Memo > Recommendations	PAQC_Action-010	**Coordination of Committee Self-Assessment** That QAB (or AB) provide a specific topic for PAQC self-evaluation each quarter to assist with a standardised approach and to ensure consistency.	2020-06-17: No update. 2020-07-15: No update. 2020-08-19: ___	**Simon Tries** (Chair, QAB) **Simon Nash** (Chair, AB) PAQC Chairs	*	Active
2020-05-20 Item 4.2.1. > Memo > Escalations	PAQC_Action-011	**Student Management System Issues with Apprenticeship Programmes** Trades noted an issue with missing grades that it feels is attributable to learners enrolled in apprenticeship programmes. The committee wishes to initiate conversations to adapt Unitec systems / process and reporting to better suit the apprenticeship mode of study.	2020-06-17: No update. 2020-07-15: The scope of work has grown. Investigation into many aspects is underway. Systems do not always meet the needs and could require significant investment to become adequate. 2020-08-19: ___	**Simon Tries** (Chair, QAB) *TBC others*	*	Active

Next item #	PAQC_Action-012