
To	Te Poari Whai Kounga Quality Alignment Board	From	David McNabb Social Practice PAQC
Title	PAQC Chair's Quarterly Report May - July	Date	2020 / 08 / 12

Overview

The impact of Covid was a key feature of this period, continuing from the previous quarter. Academic and support staff have worked hard and well as a team to continue teaching online and respond to the additional challenge's students have presented. The welcome midyear break allowed staff to regroup and transition back to begin face to face teaching in semester 2. Covid has invariably created extra stress for students and staff, with additional challenges to maintain ongoing operations.

General Committee Health Check

What is going well?

The Committee is continuing to gain momentum and to further develop its governance work. There are thorough discussions held on the issues faced by each programme where leaders account for their work, address student concerns, and themes such as strengthening matauranga Maori are covered.

What improvements can be made?

- We are yet to have students participating in the Committee.
- It remains a challenge to have all the necessary data available to the Committee in a timely manner.
- NZCHW programme will have training to embed quality and programme processes more deeply this year.
- A lot of administrative work has been undertaken with MAP and will be bedded in throughout 2020.
- BSP programme is working on gaining approval for their recommended changes from the combined SWRB Rerecognition and NZQA Monitor visit of 2019.

What support is required (actions required) and/or what issues need to be escalated to Quality Alignment Board | Te Poari Whai Kounga?

- Ensure appropriate resourcing of the key people and data systems that serve the Committee.
- Still needing a Maori Lecturer for the BSP (though a new Pasifika lecturer is now assisting with this kaupapa) and getting a Mauri Ora teaching room.
- Increasing Professional Development including MM from TPA and Kaihautu, especially for Certificate programme.
- Continuing Quality System improvement as we head towards the EER this year.

Progress against 3 (max.) key actions

- Improving SCC for priority student groups: NZCHW; BSP focusing on Pasifika and - 25; MAP focusing on Pasifika and Maori.
- Embedding MM through all of the Social Practice Programmes with focus on NZCHW.
- Embedding Quality Systems for consistency across all programmes, positive feedback received from IER: EER looming.

Priority Group Strategies

Process

Action is underway, with the support of staff from TPA, the AAQ, the Kaihoutu. All staff engaged in Te Tipare: Embedding Matarauka Māori badge together. Major work is being undertaken within the NZCHW programme to advance MM and systematic quality processes.

However high Pasifika (often also under 25) numbers and lower SCC presents further challenges. Pasifika and Under 25 champions are active across programmes and with Unitec wide Pasifika strategies along with work in progress on engaging Unitec wide Pasifika coordinators.

Outcomes

We expect to see improved SCC for priority groups, strengthening of MM embedded in programmes, and stronger quality compliance.

Meeting held by Aulola Lino (APM) Paula Bold-Wilson (Maori Champion) and Te Hau Hona (Kaihoutu). The meeting helped to clearly define the roles and responsibility that would be undertaken by the Champions.

Risk management

Summary

Low numbers in our SSC results and this will be due to Covid-19. Certificate students have a very high number (nearly half) deferring their enrolment to the second semester. Issues relate to lack of digital devices and internet connections. The new dedicated staff member has been following up student's issues and helping action withdrawals etc. Covid-19 also led to the need for an extension to marking.

Our re-enrolment and new enrolment are a lot lower than we would like. Helen has fought to have the advertisement and recruitment for the MAP to be progressed during this time.

David Caldwell (Practicum Lead has left (recruitment is underway)

For MAP Helen mentions that due to Covid-19 that many of the grades for semester one will not be completed on time and students have requested to defer their marks or defer enrolment.

Improvements

TKK are working with us so that soon the MAP Social Practice data will be separated from Applied Business.

Quality Reporting

Student Success

Grades and Completions

MAP – Grade Meeting 9 July

BSP – Grade Meeting 15 July

NZCHW – Grade Meeting 15 July

Deferred grades will be tracked and reported on at PAQC.

Moderation

Moderation plans

- MAP - Four courses (CISC8000, CISC8001, CISC8002, CISC8012) have been completed for external moderation during 2020. Three course completed Internal Pre and Post Mod for Sem 1 2020
- BSP- Fifteen courses to be internally moderation for semester one 2020. - Four courses (CSTU6232, CSTU6236, CSTU7918, CSTU6242) to be sent for external moderation from Sem 1 2020.
- NZCHW – Seven courses to be internally moderation for semester one 2020. - Two courses (HCSP4403, HCSP4406) to be sent for external moderation from 2020.

Student Evaluation of Courses

Summary of response rates for programmes –

Main Program	Surveys Sent	Surveys Completed	Response Rate
BSP	477	229	48.0%
MAP	35	14	40.0%
NZCHW	103	36	35.0%
Total	615	279	45.4%

PAQC discussed ways to improve survey response rates.

Summary of issues and improvement plans

PAQC is supporting the continuation and development of each programme based staff meeting where student survey responses, outcomes from internal moderation and CEP reports are considered.

Course Evaluation and Planning

Engagement

PAQC is tracking the CEP completion rates and discussing the challenges such a Covid related issues, and how to support improved completion.

Outcomes

PAQC is tracking the internal and external moderation completion and discussing the challenges such as Covid related issues, and how to support improved completion. Paula brought up that in the CEP's that instead of one question need to have two questions that relate to Maori and Pacific and instead of having them covered together. Linda was to take this back to her Head of Schools meeting and to be noted here at PAQC. Paula will clearly cover this in her CEP.

Paula also mentioned that she had heard from Sue Crossman that they were going to take out the question relating to MM from the Student survey. The PAQC feels that this question should stay.

Degree Monitoring

Process

PAQC is tracking monitoring and related progress, as per current meeting:

1. Programme Evaluation and Planning Report (PEP) [Dates for Interim PEP Sem 2, 2020](#)
2. Next Degree Monitoring for: ([Degree Monitoring Schedule](#))
 - MAP – 03 September Sem 2, 2020
 - BSP – 05 November Sem 2, 2020
3. Next External Evaluation/Professional Accreditation Visit BSP - Re- Recognition Visit 2022
4. Next Consistency Review for NZCHW, - [Consistency Review Schedule – Approx. 2023](#)
5. Next Programme Review for BSP, 2020 - [Programme Review Schedule – BSP Sem 2 2020](#)
6. Programme Development and Improvement [Dates for BSP-Sem 1, 2021](#)

Outcomes

PAQC is tracking outcomes from monitoring visits. For the BSP the only recommendation in the 2019 NZQA Monitor report, requiring that the programme make the mental health and family violence courses compulsory, (the Working with Migrant and Refugees course will also be made compulsory), is underway with progressing the Type 2 NZQA changes.

Bachelor of Social Practice Level 7

CSTU5162 Inequality

CSTU5169 Concepts of Psychology Level 5, 15 credits

CSTU5170 Introduction to Sociology and Community Development, level 5, 15 credits

CSTU5164 Working with Migrant and Refugee Background Families and Communities, level 5, 15 credits

CSTU6238 Disability and Mental Health, level 6, 15 credits

CSTU6242 Family Violence Studies, level 6, 15 credits

CSTU7926 Just Practice, Level 7, 15 credits

Application Type Two has been completed. Information re Mapping and Transition is to be finalised. It was noted that appreciation and thanks for the work and support to be given to Anne McKay along with the extra work completed by Paula Bold-Wilson and Te Hau Hona in making sure that MM is fully reflected in the course descriptors. Thanks also to Peter and all of the related course descriptor lecturers.

Professional Accreditation/Other

Process

SWRB process in hand for BSP.

Research

The BSP and MAP have a high proportion of staff engaged in research as per the Unitec traffic light, with a strong record of PBRF portfolios.

Programmes overseen by the PAQC:

MAP-SP Master of Applied Practice

BSP – Bachelor of Social Practice

NZCHW – New Zealand Certificate in Health and Wellbeing.

NZCMC – New Zealand Coaching and MentoringCentre